

Election Office
West Lothian Civic Centre
Howden South Road
Livingston
West Lothian
EH54 6FF

Tel: 01506 282035
elections@westlothian.gov.uk

19 March 2015

**TO ALL PROSPECTIVE CANDIDATES / ELECTION AGENTS – UK PARLIAMENTARY ELECTION
(LIVINGSTON CONSTITUENCY AND LINLITHGOW AND EAST FALKIRK CONSTITUENCY)**

Dear Sir or Madam

I enclose nomination papers, including relevant supporting documentation in relation to the UK Parliamentary Election to be held on Thursday 7 May 2015.

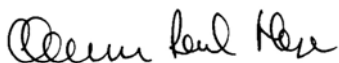
For the convenience of candidates and election agents, the Returning Officer has made arrangements for staff to accept nomination papers at the Election Office located at West Lothian Civic Centre, Howden South Road, Livingston.

To assist in ensuring that an appropriate member of staff is on hand to receive nominations it would be helpful if candidates (and/or election agents) would contact a member of the Election Team by email on elections@westlothian.gov.uk or by telephone on 01506 282035 to arrange a mutually convenient date and time for checking of the nomination papers and thereafter to lodge formally your nomination paper.

Nominations must be lodged not later than 4pm on Thursday 9 April 2015.

Please note that candidates on behalf of registered political parties who wish the party's emblem printed on the ballot paper must request this in writing and supply the appropriate certification to the Returning Officer at the above election office before the close of nominations on Thursday 9 April 2015.

Yours sincerely



Graham Hope
Returning Officer

Application by Candidate or their agent for a copy of the Electoral Register and/or Current Absent Voters List

The supply of the Register of Electors and Absent Vote lists is controlled by legislation. You are entitled by law to request only **one copy** (either data OR paper) of the Register of Electors and Absent Vote lists when they are produced.

Please read the following before completing the form overleaf.

Please only tick the box IF you wish to receive the register or lists.

Data is the default request and will be supplied by emailing encrypted 7zip files, unless you make a clear choice for paper. You will need to install 7zip on your computer equipment and supply an e-mail address for receipt of the data and a different email address for the passwords to be advised or you will need to telephone for the passwords. 7-Zip is free software. You can use it on any computer. You don't need to register or pay for 7-Zip.

Paper copies will require to be collected from my office. As least 1 hour's notice is requested when you have contacted me to arrange collection as they will only be printed after you telephone or email, advising your requested time for collection. Proof of your identity will be required when paper copies are collected or your signed authorisation if someone is collecting on your behalf.

Declaration

I am aware of the restrictions on the use of the Register of Electors as detailed in the Representation of the People (Scotland) (Amendment) Regulations 2002 and will keep the personal data safe until after the election when I undertake to destroy it securely.

Name _____
(Block Capitals)

Address _____

Contact Telephone No _____
(essential for both paper and data)

E-mail address _____
(essential for data)

Signature _____

Return to:
Electoral Registration Officer, Hillside House, Laurelhill Business Park, Stirling FK7 9JQ
(open 9am to 5pm Monday – Friday)
Tel: (01786) 892207
Fax: (01786) 892255
E-mail: ero@centralscotland-vjb.gov.uk

PTO /

I am the candidate/agent for a candidate at the UK Parliamentary election on May 7th 2015.

Name _____

Council Area _____

Ward Name and Number _____

Register of Electors

I request a copy of the Electoral Register as at 1st April 2015 in paper/data* format:

I request a copy of the final Electoral Register as at 20th April 2015 in paper/data* format:

** delete as appropriate (if neither is deleted I can only supply as data)*

I request a copy of the current Absent Voter Lists in paper/data* format.

**delete as appropriate (if neither is deleted I can only supply as data)*

Please indicate which Absent Voter Lists you request:

A. Current list. (NB this will be supplied as at the last date updated and extracted)

B. List after all Postal Voting applications close on 21st April 2015 after 5pm

C. Final list after all Absent Votes close on 28th April 2015 at 5pm

Please note that it may be a few days after each deadline before all the data is checked and files are created for email or printing.

REGISTER OF ELECTORS

UK PARLIAMENTARY ELECTION – 7 May 2015

Request for Free Supply of Full Register of Electors and/or Absent Voters Lists

Separate requests are required to be made to Electoral Registration Officer for each of the above documents. This form has been produced to try to simplify the request process by ensuring the statutory requirements are met and that the registers and lists issued are in the format the applicant requires, subject to the Electoral Registration Officer's ability to meet that request. The legislation requires only that the data is provided in a format held by the Registration Officer.

PART 1 - REQUEST FOR FREE COPY OF THE ELECTORAL REGISTER

The Representation of the People (Scotland) (Amendment) Regulations 2001 (as amended) provide for the supply of the Full Register of Electors at Parliamentary Elections.

The entitlement is conferred on candidates and agents.

This means that the appropriate boxes below must be completed to indicate the capacity of the person making the application. **The form also requires to be signed in Part 3 by that person.**

Candidates and agents should note the following restrictions on the use of registers provided to them.

THEY MAY NOT SUPPLY A COPY OF THE FULL REGISTER TO ANY PERSON, DISCLOSE ANY INFORMATION CONTAINED IN IT THAT IS NOT INCLUDED IN THE EDITED REGISTER OR MAKE USE OF ANY SUCH INFORMATION OTHER THAN FOR ELECTORAL PURPOSES.

I,

Name

a candidate at the election

OR

an Election Agent
for a Candidate Standing Nominated

(please enter an "X" in the appropriate box)

standing for the Parliamentary
Constituency of

wish to request a copy of the register of electors and any notice of alteration to it. I understand that this will be provided in the form of a consolidated register subject to the fact that further alterations may take place after the supply of the register.

In either case above, please enter the name of the relevant political party, or "Independent", in this box

**CONFIRMATION
BY RETURNING
OFFICER**

To speed up the processing of a request a candidate or agent may seek the signature of a member of the Returning Officer's staff. In the absence of such a signature the candidature will require to be confirmed by the ERO prior to the issue of the register.

Returning Officer's Signature

Unless you indicate, by the entry of an "X" in the box opposite, that you wish your copy of the register to be issued in **PAPER FORMAT** it will be issued in data format.

If you wish your copy in data format by e-mail please indicate, by entering an "X" in the box.

E-Mail Please provide e-mail address (BLOCK LETTERS)

The data will be supplied in CSV format.

PART 2 - REQUEST FOR FREE COPY OF ABSENT VOTERS LISTS

These are supplied free of charge by the ERO on written request under Regulation 61(1) of The Representation of the People 2001 as amended. In this case, the qualifying applicants are as described in Part 1 above. If you wish to request the issue of Absent Voting Lists please enter an "X" in the box opposite. It will, whenever possible, be issued in the same format (either data or paper) as the register.

PART 3 - CANDIDATES OR AGENTS DETAILS

Candidate's or Agent's Name

Candidate's or Agent's Signature

Date

Address

Contact Telephone No

Contact E-Mail Address

NOTE - WITHDRAWAL OF CANDIDATES

Should a candidate to whom a register and or absent voters lists have been issued subsequently not stand or withdraw from an election, any register or lists in hard copy should be returned to the ERO. Any copy provided by e-mail should be destroyed. In such circumstances any usage of the register, for any purpose, may be in contravention of the legislation.

PART 4 - DELIVERY INSTRUCTIONS

Copies of the register and absent voters lists will be issued as soon as possible after the receipt of your request. Paper copies may take longer to supply.

1 If you want to collect it from the ERO's office please enter an "X" in the box. We will advise you by telephone or e-mail when it is available.

2 If you want to have it posted/delivered to the Candidate's or Agent's address shown above please enter an "X" in the box.

3 If you have requested supply by e-mail it will be issued to you as soon as possible.

**Please send this form to:
 THE ELECTORAL REGISTRATION OFFICER
 17A SOUTH GYLE CRESCENT
 EDINBURGH, EH12 9FL**

**A faxed copy will be accepted. Fax Number (0131) 344 2600
 If you need additional information please telephone (0131) 344 2500**



West Lothian

UK PARLIAMENTARY GENERAL ELECTION
for the
LINLITHGOW and EAST FALKIRK
and
LIVINGSTON
CONSTITUENCIES

7 MAY 2015

TIMETABLE FOR CANDIDATES AND AGENTS

Day	Date	Stage of Election Timetable	Working Day before Poll
Thursday	19 March	5.30 for 6pm - Briefing of candidates and agents (Conference Room 3, Civic Centre)	-32
Monday	30 March	Dissolution of Parliament	-25
Tuesday	31 March	Receipt of writ Actual date of publication of notice of election – immediately on receipt of writ [EMB recommendation] Delivery of poll cards to Royal Mail from today to 1 April [EMB recommendation]	-24
Wednesday	1 April	Delivery of nomination papers from today on any working day between 10am and 4pm until 9 April	-23
Thursday	2 April	4pm – deadline for publication of notice of election	-22

Friday	3 April	<i>Dies Non (Good Friday)</i>	
Saturday	4 April	<i>Dies Non</i>	
Sunday	5 April	<i>Dies Non</i>	
Monday	6 April	<i>Dies Non (Easter Monday bank holiday (E, W & NI))</i>	
Tuesday	7 April		-21
Wednesday	8 April		-20
Thursday	9 April	<p>4pm – deadline for delivery of nomination papers</p> <p>Making objections to nomination papers (<u>excluding</u> objections that candidates are disqualified under the Representation of the People Act 1981 – for which see next day) –</p> <ul style="list-style-type: none"> - between 10.am and 12.noon – making objections to all nomination papers delivered by 12 noon today - between 12 noon and 5.pm - making objections only to nomination papers delivered after 4.pm on Wednesday, 8 April 2015 <p>4pm – deadline for withdrawal of nominations</p> <p>4pm – deadline for receipt by Returning Officer of Certificate of Authorisation issued by or on behalf of a party's Nominating Officer authorising use of name of a registered political party</p> <p>4pm – deadline for receipt by Returning Officer of request by candidate in writing for the ballot paper to contain a registered party emblem</p> <p>4pm – deadline for <u>Written Notification</u> of Appointment of Election Agents to be <u>received</u> by Returning Officer</p> <p>5pm - Publication of Statement of Persons Standing Nominated (including Notice of Poll and situation of polling stations) (if no objections at 5pm)</p>	-19
Friday	10 April	Making objections to nomination papers on the	-18

		grounds of disqualification under the Representation of the People Act 1981[where person serving custodial sentence of more than one year] - within the hours of 10.am and 4.pm 4pm – deadline for publication of Statement of Persons Standing Nominated (including Notice of Poll) (where objections made)	
Saturday	11 April	<i>Dies Non</i>	
Sunday	12 April	<i>Dies Non</i>	
Monday	13 April		-17
Tuesday	14 April		-16
Wednesday	15 April		-15
Thursday	16 April		-14
Friday	17 April		-13
Saturday	18 April	<i>Dies Non</i>	-
Sunday	19 April	<i>Dies Non</i>	-
Monday	20 April	Delivery of postal vote packs to Royal Mail today or tomorrow for first issue [EMB recommendation] Deadline for applications to register to vote	-12
Tuesday	21 April	5pm - Deadline for receiving new postal vote and postal proxy applications, and for changes to existing postal or proxy votes	-11
Wednesday	22 April		-10
Thursday	23 April		-9

Friday	24 April		-8
Saturday	25 April	<i>Dies Non</i>	-
Sunday	26 April	<i>Dies Non</i>	-
Monday	27 April	9.30am - First Opening of Postal Votes (Conference Room 3, Civic Centre) Release of postal vote packs (second supply)	-7
Tuesday	28 April	9.30am - Opening of Postal Votes (Conference Room 3, Civic Centre) 5pm - deadline for receipt of new applications for proxy appointments [not postal proxy or emergency proxies (medical, business or service emergencies)]	-6
Wednesday	29 April	9.30am - Opening of Postal Votes (Conference Room 3, Civic Centre) Delivery of ballot books and other materials Deadline for written notice to RO of appointment of polling and counting agents	-5
Thursday	30 April	First date postal voters can apply for a replacement for lost postal ballot papers 9.30am - Opening of Postal Votes (Conference Room 3, Civic Centre)	-4
Friday	1 May	9.30am - Opening of Postal Votes (Conference Room 3, Civic Centre)	-3
Saturday	2 May	<i>Dies Non</i>	-
Sunday	3 May	<i>Dies Non</i>	-

Monday	4 May	<i>Dies Non (Bank Holiday)</i>	-
Tuesday	5 May	9.30am - Opening of Postal Votes (Conference Room 3, Civic Centre) Deadline for receipt by Returning Officer of written notification by the Election Agent of appointment of a sub-agent (deputy election agent) for part of a county constituency only	-2
Wednesday	6 May	9.30am - Opening of Postal Votes (Conference Room 3, Civic Centre)	-1
Thursday	7 May	POLLING DAY Hours of Poll - 7am to 10pm (Note: Postal Ballot Papers will be accepted at the Reception Desk at West Lothian Civic Centre, Howden South Road, Livingston, or at any Polling Station within the Constituency for which the ballot paper is valid between 7.am and 10.pm on Polling Day) 9.30am - Opening of Postal Votes (Conference Room 3, Civic Centre) 5.pm - deadline for issue of replacements for spoilt or lost postal votes 5pm – deadline for new applications to vote by proxy on grounds of medical, business or service emergency. 8pm - Opening of Postal Votes (West Lothian College) 9pm – deadline for making alterations to the register of electors to correct a clerical error or to implement a court (registration appeal) decision. 10.15pm - Commencement of Counting of Ballot Papers – West Lothian College, Livingston. 10.15pm - Final Opening of Postal Votes – West Lothian College, Livingston.	0
Friday	8 May	Declaration of Result – AM	+ 1

Friday	29 May	Deadline for delivery to Returning Officer of return of candidate's election expenses incurred by a third party and authorised by the election agent (section 75 returns) [where result declared on Friday 8 May]	+22
Friday	12 June	Deadline for delivery to Returning Officer of candidate's return of election expenses (section 81 returns) [where result declared on Friday 8 May]	+ 36
Friday	19 June	Publication by RO in two local newspapers of details regarding inspection of candidates' Returns of Election Expenses and accompanying documents	+43
Monday	22 June	Deadline for RO to publish details regarding inspection of return of election expenses and accompanying documents, and any failures to make such return by the deadline of 12 June 2015.	+46
Thursday	6 August	Deadline for ERO to send postal vote identifier rejection notices	+3 months

Notes -

(1) In computing any period of time for the purposes of this timetable prior to polling day, the following days are disregarded and therefore are not working days (dies non) -

Saturdays, Sundays, Christmas Eve, Christmas Day, Good Friday, bank holidays** and any day appointed for public thanksgiving or mourning.

[PER 2(1)]

** Bank holidays for a UK Parliamentary general election, for this purpose, are those listed in Schedule 1 to the Banking and Financial Dealings Act 1971 for any part of the UK [PER 2(2)]. They are (for this timetable) -

- England, Wales and Northern Ireland – Easter Monday (6 April) and Spring bank holiday (25 May);
- Scotland – Good Friday (3 April) and May Day (4 May).

(2) In computing any period of time for the purposes of this timetable after polling day, for anything concerning the election campaign such as the return of candidates' election expenses, the same days are disregarded except that bank holidays must be in Scotland to be disregarded [s. 119(3), RPA 1983].

(3) Abbreviations –

- “PER” means the Parliamentary Elections Rules contained in Schedule 1, RPA 1983.
- “RPA 1983” means the Representation of the People Act 1983.

5 March 2015

Graham Hope,
Returning Officer.

UK PARLIAMENTARY GENERAL ELECTION – 7 MAY 2015

HOUSE OF COMMONS DISQUALIFICATION ACT 1975

The House of Commons Disqualification Act 1975, as amended, sets out the types of office or place which, if held, disqualify a person from membership of the House of Commons. Candidates when signing their consent to nomination are declaring that they are aware of the provisions of the 1975 Act, as amended, and to the best of their knowledge and belief they are not disqualified from membership of the House of Commons.

A copy of the House of Commons Disqualification Act 1975, as amended, is available for inspection at the Elections Office at the address below. The 1975 Act is also available at – <http://www.legislation.gov.uk/ukpga/1975/24/contents> although that version may not be entirely up to date.

Elections Office
West Lothian Civic Centre
Howden South Road
Livingston

Graham Hope
Returning Officer

19 March 2015



UK PARLIAMENTARY GENERAL ELECTION – 7 MAY 2015

LIMITS OF CANDIDATES' ELECTION SPENDING

The period of regulated spending for candidates at a UK parliamentary general election is divided into two periods, the “long campaign” and the “short campaign”. Each period has its own spending limit.

The **long campaign** began on 19 December 2014 and ends on the day before a person officially becomes a candidate for spending purposes. The earliest date that a person can officially become a candidate is the date of the proclamation dissolving the UK Parliament, which will be 30 March 2015. A person will officially become a candidate on this date if they or others have already announced the person’s intention to stand. If a person’s intention to stand has not already been announced, they will officially become a candidate on the earlier of –

- the date the person or someone else declares that person’s intention to stand,
- the date the person is nominated, ie has submitted a valid nomination paper to the Returning Officer.

In most cases, a prospective candidate will become an official candidate for spending purposes on 30 March 2015, resulting in their long campaign ending on 29 March.

The **short campaign** begins on the day a person officially becomes a candidate for spending purposes and ends on polling day, 7 May 2015. Most candidates will become official candidates for spending purposes on 30 March 2015, having already declared or been declared by others as a prospective candidate.

The limits on spending for both the long and short campaigns are calculated using a formula based on the number of electors entitled to vote at UK parliamentary elections as at the last date for publication of the notice of election. That date is 2 April 2015.

For the long campaign, the limit is £30,700 plus 9p per registered parliamentary elector in a county constituency. Both the Linlithgow & East Falkirk and Livingston constituencies are county constituencies. This limit is set by section 76ZA(2)(a) of the Representation of the People Act 1983, as amended.

For the short campaign, the limit is £8,700 plus 9p per registered parliamentary elector in a county constituency. This limit is set by section 76(2)(a)(i) of the Representation of the People Act 1983, as amended.

The limits for both the long and short campaigns for both constituencies shown in the table below are given for the guidance of candidates and their election agents. These limits are based on the UK parliamentary electorate as at 27 February 2015 being the most up to date figures currently available following the publication of the new registers following the introduction of Individual Electoral Registration (IER). The limits shown below will require to be adjusted when the electorate is known as at 2 April 2015. These figures will be issued to candidates and agents as soon as they are available. However, their accuracy will not be

warranted and candidates and election agents remain responsible for verifying their own election spending limits.

Constituency	Entries in Register as at 27 February 2015*	Campaign	Spending Limit**
Linlithgow & E. Falkirk	85,898	Long	£38,430.82
		Short	£16,430.82
Livingston	81,236	Long	£38,011.24
		Short	£16,011.24

* includes F voters and excludes E, L, G, K and U voters. Also includes all attainers in line with Electoral Commission Circular EC5/2001.

** to nearest penny

'L' voters - Elector not entitled to vote at Parliamentary Elections.

'G' voters - National of other Member States of the European Union. Elector entitled to vote at Local Government Elections only.

'K' voters - National of other Member States of the European Union elector not entitled to vote at Parliamentary Elections.

'E' voters - European Assembly overseas elector entitled to vote at a European Parliamentary Election only.

'F' voters - Overseas elector entitled to vote at Parliamentary and European Elections only.

'U' voters - National of other Member States of the European Union Elector entitled to vote at European Parliamentary Elections only.

Elections Office
West Lothian Civic Centre
Howden South Road
Livingston

Graham Hope
Returning Officer

19 March 2015



Tel. No: 01324 831265
School: **Airth Primary School**
Address: Elphinstone Crescent
Airth
Falkirk
FK2 8JX

Tel. No: 01324 503140
School: **Antonine Primary School**
Address: Broomhill Road
Bonnybridge
FK4 2AT

Tel. No: 01324 861247
School: **Avonbridge Primary School**
Address: Main Street
Avonbridge
Falkirk
FK1 2NG

Tel. No: 01324 508530
School: **Bainsford Primary School**
Address: Waverley Street
Bainsford
Falkirk
FK2 7NW

Tel. No: 01324 840206
School: **Bankier Primary School**
Address: Bankier Road
Banknock
Bonnybridge
FK4 1TF

Tel. No: 01324 508500
School: **Bantaskin Primary School**
Address: Bantaskine Road
Falkirk
FK1 5HT

Tel. No: 01324 508720
School: **Beancross Primary School**
Address: Kenilworth Street
Grangemouth
FK3 8QS

Tel. No: 01506 834239
School: **Blackness Primary School**
Address: Blackness Road
Blackness
Linlithgow
EH49 7NP

Tel. No: 01506 778300
School: **Bo'ness Public School**
Address: Stewart Avenue
Bo'ness
EH51 9NL

Tel. No: 01324 503160
School: **Bonnybridge Primary School**
Address: Wellpark Terrace
Bonnybridge
Falkirk
FK4 1LR

Tel. No: 01324 508740
School: **Bothkennar Primary School**
Address: Main Street,
Skinflats
Falkirk
FK2 8NU

Tel. No: 01324 508710
School: **Bowhouse Primary School**
Address: Tinto Drive
Grangemouth
FK3 0DZ

Tel. No: 01324 506740
School: **California Primary School**
Address: Main Street
California
Falkirk
FK1 2BW

Tel. No: 01324 508580
School: **Carmuir's Primary School**
Address: Carmuir's Street
Camelon
Falkirk
FK1 4PZ

Tel. No: 01324 503450
School: **Carron Primary School**
Address: Alloa Road
Carron
Falkirk
FK2 8EJ

Tel. No: 01324 555266
School: **Carrongrange School**
Address: Carrongrange Avenue
Stenhousemuir
Larbert
FK5 3BH

Tel. No: 01324 503480
School: **Carronshore Primary School**
Address: Kincardine Road
Carronshore
Falkirk
FK2 8AE

Tel. No: 01324 508560
School: **Comely Park Primary School**
Address: Cow Wynd
Falkirk
FK1 1PZ

Tel. No: 01506 778320
School: **Deanburn Primary School**
Address: Hazeldean Avenue
Bo'ness
EH51 0NS

Tel. No: 01324 508810
School: **Denny Primary School**
Address: Duke Street
Denny
Falkirk
FK6 6NW

Tel. No: 01324 861223
School: **Drumbowie Primary School**
Address: Standburn
Avonbridge
Falkirk
FK1 2HS

Tel. No: 01324 508820
School: **Dunipace Primary School**
Address: Thistle Avenue
Dunipace
Denny
FK6 6LS

Tel. No: 01324 508550
School: **Easter Carmuir Primary School**
Address: Carmuir Drive
Camelon
Falkirk
FK1 4JG

Tel. No: 01506 778340
School: **Grange Primary School**
Address: Grange Loan
Bo'ness
EH51 9DX

Tel. No: 01324 508510
School: **Hallglen Primary School**
Address: New Hallglen Road
Hallglen
Falkirk
FK1 2RA

Tel. No: 01324 503170
School: **Head of Muir Primary School**
Address: Haypark Road
Denny
FK6 5JZ

Tel. No: 01324 503370
School: **Kinnaird Primary School**
Address: McIntyre Avenue
Larbert
Falkirk
FK5 4TQ

Tel. No: 01506 778360
School: **Kinneil Primary School**
Address: Dean Road
Bo'ness
West Lothian.
EH51 0DJ

Tel. No: 01324 503460
School: **Ladeside Primary School**
Address: Carronvale Road
Larbert
Falkirk
FK5 3LH

Tel. No: 01324 508590
School: **Langlees Primary School**
Address: David's Loan
Langlees
Falkirk
FK2 7RG

Tel. No: 01324 503420
School: **Larbert Village Primary School**
Address: Main Street
Larbert
Falkirk
FK5 3AS

Tel. No: 01324 508620
School: **Laurieston Primary School**
Address: School Road
Laurieston
Falkirk
FK2 9JA

Tel. No: 01324 851313
School: **Limerigg Primary School**
Address: Lochside Road
Limerigg
Slamannan
FK1 3BY

Tel. No: 01324 506750
School: **Maddiston Primary School**
Address: Glendevon Drive
Maddiston
Falkirk
FK2 0GT

Tel. No: 01324 501300
School: **Moray Primary School**
Address: Moray Place
Grangemouth
Falkirk
FK3 9DL

Tel. No: 01324 508830
School: **Nethermains Primary School**
Address: Bulloch Crescent
Denny
FK6 5AR

Tel. No: 01324 508730
School: **Sacred Heart RC Primary School**
Address: Bowhouse Road
Grangemouth
FK3 0EU

Tel. No: 01324 508540
School: **Shieldhill Primary School**
Address: Main Street
Shieldhill
Falkirk
FK1 2HA

Tel. No: 01324 851239
School: **Slamannan Primary School**
Address: Bank Street
Slamannan
Falkirk
FK1 3EZ

Tel. No: 01324 508650
School: **St Andrew's RC Primary School**
Address: Hawley Road
Falkirk
FK1 1SH

Tel. No: 01324 503400
School: **St Bernadette's Primary School**
Address: Edward Avenue
Stenhousemuir
FK5 4JW

Tel. No: 01324 508570
School: **St Francis Xavier's RC Primary**
Address: Merchiston Avenue
Falkirk
FK2 7JS

Tel. No: 01324 503150
School: **St Joseph's RC Primary School**
Address: Broomhill Road
Bonnybridge
Falkirk
FK4 2AN

Tel. No: 01324 506780
School: **St Margaret's Primary School**
Address: Salmon Inn Road
Polmont
Falkirk
FK2 0XF

Tel. No: 01506 778380
School: **St Mary's RC Primary School**
Address: Gauze Road
Bo'ness
EH51 9QB

Tel. No: 01324 508840
School: **St Patrick's RC Primary School**
Address: Carronbank Crescent
Denny
FK6 6DW

Tel. No: 01324 503440
School: **Stenhousemuir Primary School**
Address: Rae Street
Stenhousemuir
Larbert
FK5 4QP

Tel. No: 01324 508600
School: **Victoria Primary School**
Address: Middlefield Road
Falkirk
FK2 9HF

Tel. No: 01324 506760
School: **Wallacestone Primary School**
Address: Braemar Gardens
Brightons
Falkirk
FK2 0JB

Tel. No: 01324 503950
School: **Westquarter Primary School**
Address: Westquarter Avenue
Westquarter
Falkirk
FK2 9RN

Tel. No: 01506 778400
School: **Whitecross Primary School**
Address: Avontoun Crescent
Whitecross
Linlithgow
EH49 6JN

Tel. No: 01506 822028
School: **Bo'ness Academy**
Address: Gauze Road
Bo'ness
EH51 9AS

Tel. No: 01324 719551
School: **Braes High School**
Address: Newlands Road
Reddingmuirhead
Falkirk
FK2 0DA

Tel. No: 01324 827440
School: **Denny High School**
Address: Mydub Road
Denny
FK6 6EE

Tel. No: 01324 679010
School: **Falkirk High School**
Address: Westburn Avenue
Falkirk
FK1 5BZ

Tel. No: 01324 622576
School: **Graeme High School**
Address: Callendar Road
Falkirk
FK1 1SY

Tel. No: 01324 660210
School: **Grangemouth High School**
Address: Tinto Drive
Grangemouth
FK3 0HW

Tel. No: 01324 554233
School: **Larbert High School**
Address: Carrongrange Avenue
Stenhousemuir
Larbert
FK5 3BL

Tel. No: 01324 614614
School: **St Mungo's High School**
Address: Merchiston Avenue
Falkirk
FK2 7JT

Election Meeting Rooms

* indicates Nursery Class				
> indicates Wraparound Centre				
PRIMARY SCHOOLS				
(A) indicates Acting				
School	Phone No	Address & Postcode	Fax No	Head Teacher
* Addiewell	01501 762794	Church Street, Addiewell, West Calder, EH55 8PG	01501 762737	Laura Gingell (A)
* Armadale	01501 730282	Academy Street, Armadale, EH48 3JD	01501 730301	Allison Phillips
Balbardie	01506 652155	Torphichen Street, Bathgate, EH48 4HL	01506 631276	Greg Welsh
>* Bankton	01506 413001	Kenilworth Rise, Dedridge, Livingston, EH54 6JL	01506 418550	Jacqueline Stewart
* Bellsquarry	01506 410777	52 Calder Road, Bellsquarry, Livingston, EH54 9AD	01506 410777	Shameem Ali
> Blackburn	01506 653481	Riddochhill Road, Blackburn, EH47 7HB	01506 651329	Janet Clarkson
* Blackridge	01501 751223	Main Street, Blackridge, EH48 3RJ	01501 753347	Jennifer McEwan (A)
Boghall	01506 652609	Elizabeth Drive, Boghall, Bathgate, EH48 1JB	01506 650352	Ann Duncan
* Bridgend	01506 834204	Auldhill Road, Bridgend, EH49 6NZ	01506 834813	Susan Cowan
> Broxburn	01506 852018	School Lane, off West Main Street, Broxburn, EH52 5RP	01506 858554	Ian Harvey
* Carmondean	01506 432492	Knightsridge Road West, Livingston, EH54 8PX	01506 441795	Gillian Millar
* Croftmalloch	01501 740506	Via Raeburn Crescent, Whitburn, EH47 8HQ	01501 742007	Vicky Fish
* Deans	01506 411208	Deans South, Deans, Livingston, EH54 8DB	01506 419296	Ruth Malcolm
* Dechmont Infant	01506 811264	Main Street, Dechmont, Broxburn, EH52 6LJ	01506 811264	Lorna Brockbank
Dedridge	01506 412830	Dedridge East, Livingston, EH54 6JQ	01506 412800	Fiona Hollands
>* East Calder	01506 880810	9 Langton Road, East Calder, EH53 0BL	01506 884570	Jill Cameron
Eastertoun	01501 730462	13 Manse Avenue, Armadale, EH48 3HS	01501 734225	Gerald Cowan
>* Falla Hill	01501 770210	Harthill Road, Fauldhouse, EH47 9HS	01501 772758	Joan Naysmith
* Greenrigg	01501 751334	Polkemmet Road, Greenrigg, Harthill, ML7 5RF	01501 751334	Eileen Brown (A)
Harrismuir	01506 434501	Willowbank, Ladywell, Livingston, EH54 6HN	01506 442987	Susan Mackenzie
Holy Family RC	01506 890208	Glendevon Park, Winchburgh, EH52 6UE	01506 890202	Teresa Salvage (A)
* Howden St Andrew's RC	01506 433114	Kingsport Avenue, Howden East, Livingston, EH54 6BA	01506 435954	Georgina Urquhart
Kirkhill	01506 853821	Rashierig, Broxburn, EH52 6AW	01506 857926	Jane Boyle
* Kirknewton	01506 881461	21 Station Road, Kirknewton, EH27 8DD	01506 885770	Jean Fleming
Knightsridge	01506 434012	Davidson Way, Knightsridge, Livingston, EH54 8HG	01506 441198	Allison Kennedy (A)
* Letham	01506 432012	Forth Drive, Craigshill, Livingston, EH54 5LZ	01506 497091	Valerie Brodie
> Linlithgow	01506 842686	Preston Road, Linlithgow, EH49 6HB	01506 846298	Charlette Robertson
* Linlithgow Bridge	01506 671428	East Mill Road, Linlithgow Bridge, EH49 7PB	01506 671418	Susy Webster
> Livingston Village	01506 429620	Kirkton North Road, Livingston Village, EH54 7EQ	01506 419408	Louise Turnbull
* Longridge	01501 770208	School Road, Longridge, EH47 8AG	01501 770208	Elsie Aitken
Low Port	01506 842060	Blackness Road, Linlithgow, EH49 7HZ	01506 671492	Jane Livingston
Meldrum	01506 280990	Westwood Park, Deans, Livingston, EH54 8NW		Lilian Davidson
* Mid Calder	01506 882092	Main Street, Mid Calder, EH53 0RR	01506 885814	Nicola Thompson
* Murrayfield	01506 653400	Catherine Terrace, Blackburn, EH47 7DX	01506 636119	Catrina Macrae
Our Lady of Lourdes RC	01506 653103	Hopefield Road, Blackburn, EH47 7HZ	01506 650817	Patricia Paterson
* Our Lady's RC	01501 762265 01501 763074	79 Main Street, Stoneyburn, EH47 8BY Stoneyburn Nursery Class	01501 762497	Frances Burns Vacancy
* Parkhead	01506 871404	Harburn Road, West Calder, EH55 8AH	01506 873804	Morag Stewart
Peel	01506 414892	Garden Place, Eliburn East, Livingston, EH54 6RA	01506 417886	Lorraine Budge (A)
* Polkemmet	01501 740319	The Avenue, Whitburn, EH47 0BX	01501 744268	Doreen Steel
* Pumpherston and Uphall Station Community	01506 280995	Drumshoreland Road, Pumpherston, EH53 0LF	01506 437809	Jackie Speirs
* Riverside	01506 432248	Maree Walk, Livingston, EH54 5BP	01506 441539	Margaret Leighton
* Seafield	01506 652916	Cousland Terrace, Seafield, by Bathgate, EH47 7BL	01506 652916	Marjorie W Morris
* Simpson	01506 656371	Leyland Road, Wester Inch, Bathgate, EH48 2SG	01506 655890	Lucy MacLean
Springfield	01506 847452	141 Springfield Road, Linlithgow, EH49 7SN	01506 671834	Rosalind Veneroni (A)
>* St Anthony's RC	01501 731668	South Street, Armadale, EH48 3EU	01501 734349	James McCrory
>* St Columba's RC	01506 653822 01506 650536	Philip Avenue, Boghall, Bathgate, EH48 1NQ Nursery Class	01506 656081	Ellen Mitchell
St John Ogilvie RC	01506 412560	Harburn Avenue, Deans, Livingston, EH54 8NQ	01506 464043	Margaret Johns
* St John The Baptist RC	01501 770232	Lanrigg Avenue, Fauldhouse, EH47 9JR	01501 770232	Anne Purdie
	01501 770782	Nursery Class	01501 770782	Anne Purdie
St Joseph's RC (Linlithgow)	01506 842578	Preston Road, Linlithgow, EH49 6HB	01506 843050	Lisa Moore
* St Joseph's RC (Whitburn)	01501 740452	Gateside Road, Whitburn, EH47 0NJ	N/A	Frances Burns (A)
St Mary's RC (Bathgate)	01506 652511 01506 633106	Whitburn Road, Bathgate, EH48 2RD Nursery Class	01506 650338 "	Moirra Claase
St Mary's RC (Polbeth)	01506 871520	10 Polbeth Road, Polbeth, West Calder, EH55 8SR	01506 873723	Jim McCrory (A)
* St Nicholas RC	01506 853509 01506 858907	West Main Street, Broxburn, EH52 5RH Nursery Class	01506 852496	Karen Brown
* St Ninian's RC	01506 414612	Douglas Rise, Dedridge, Livingston, EH54 6JR	01506 400048	Lisamaria Purdie
* St Paul's RC	01506 881665	Main Street, East Calder, EH53 0ES	01506 501666	Helen Torsney
St Thomas's RC	01501 762794	Church Street, Addiewell, EH55 8PG	01501 762737	Frances Burns Vacancy
Stoneyburn	01501 762253	2 Main Street, Stoneyburn, EH47 8BA	01501 762089	Eileen Brown (A)
* Toronto	01506 431461	Howden East, Livingston, EH54 6BN	01506 432361	Lorraine Collins (A)
Torphichen	01506 652246	The Loan, Torphichen, EH48 4NF	01506 639827	Mary McKenzie

* Uphall	01506 852516	Crossgreen Drive, Uphall, EH52 6DS	01506 854991	Fiona MacPhail
* Westfield	01506 634019	Lomond View, Westfield, EH48 3DE	01506 634019	Mary McKenzie
Whitdale	01501 740548	13 Spruce Drive, Whitburn, EH47 8JP	01501 745829	Iain McDermott
>* Williamston	01506 415311	Bankton Lane, Murieston, Livingston, EH54 9DQ	01506 462829	Arlene Black
* Winchburgh	01506 890202	Glendevon Park, Winchburgh, EH52 6UE	01506 890202	Frances Rosevear
* Windyknowe	01506 652083	Windyknowe Crescent, Bathgate, EH48 2BT	01506 634669	Rita Angus
Woodmuir	01506 283337	Woodmuir Place, Breich, EH55 8JP		Elsie Aitken

SECONDARY SCHOOLS

(If you wish to let out any of these premises, please contact the establishment directly)

School	Phone No	Address & Postcode	Fax No	Head Teacher
Armadale Academy	01506 282145	West Main Street, Armadale, EH48 3LY	01501 735900	Campbell Hornell
Bathgate Academy	01506 653725	Edinburgh Road, Bathgate, EH48 1LF	01506 652262	Grant Abbot
Broxburn Academy	01506 282300	Cardross Road, Broxburn, EH52 6AG	01506 856211	Peter Reid
Deans Community High	01506 282155	Eastwood Park, Livingston, EH54 8PS	01506 497025	Susan Cook
Inveralmond Community High	01506 438093	Willowbank, Ladywell, Livingston, EH54 6HN	01506 442313	Donna McMaster
Linlithgow Academy	01506 843211	Braehead Road, Linlithgow, EH49 6EH	01506 848082	David MacKenzie
St Kentigern's RC Academy	01506 656404	West Main Street, Blackburn, EH47 7LX	01506 651736	Stephen Campbell
St Margaret's RC Academy	01506 497104	Howden South Road, Livingston, EH54 6AT	01506 497103	Siobhan McGarty
The James Young High	01506 414244	Quentin Rise, Dedridge West, Livingston, EH54 6NE	01506 497014	Catrina Hatch
West Calder High	01506 871510	Limefield, Polbeth, West Calder, EH55 8QN	01506 871345	Fiona Rowland
Whitburn Academy	01501 740675	Shanks Road, Whitburn, EH47 0HL	01501 742724	Ian Adair

COMMUNITY FACILITIES SERVICE

(If you wish to let out any of these premises, please contact the establishment directly)

Office/Centre	Phone No	Address & Postcode	Fax No	Centre Co-ordinator
AREA OFFICE	01506 282772	West Lothian Civic Centre, Howden South Road, Livingston, EH54 6FF		Teresa Simpson
Addiewell Community Wing	01501 762796	Church Street, Addiewell, EH55 8PG	N/A	Andy Hunter
Armada	01506 282284	North Street, Armadale, EH48 3QB	01501 678511	Kath Brown
Bathgate	01506 283333	Bathgate Partnership Centre, South Bridge Street, Bathgate, EH48 1TS		Joyce Murphy
Blackburn	01506 653014	The Centre, Ashgrove, Blackburn, EH47 7LJ	N/A	Andy Davidson
Blackridge		See Craig Inn		Linda Maxwell
Bridgend	01506 834536	Auldhill Road, Bridgend, EH49 6NZ (contact Court Square)	01506 775424	
Carmondean	01506 439568	Nether Dechmont Farm, Fells Rigg, Livingston, EH54 8AX	N/A	Peter Lugg
Craig Inn	01501 753227	Main Street, Blackridge, EH48 3SP	01501 753227	Linda Maxwell
Craigsfarm	01506 777690	Craigsfarm Campus, Maree Walk, Livingston, EH54 5BP	01506 777596	Isobel Darge
Crofthead Farm	01506 775991	Templar Rise, Livingston, EH54 8DG		Danny Graham
Dechmont Memorial Hall	01506 811022	71 Main Street, Dechmont, EH52 6LJ (contact Uphall Community Centre)	N/A	Denise Doig
East Calder	01506 881557	133 Main Street, East Calder, EH53 0EP	N/A	Marlene Burford
East Whitburn	01501 740938	Hen Nest Road, East Whitburn, EH47 8EX (contact Whitburn CEC)	N/A	Gordon Stewart
Fauldhouse Partnership Centre	01501 773000	Lanrigg Road, Fauldhouse	01501 770910	Dennis Cairney
Forestbank	01506 430035	Forestbank, Ladywell, Livingston, EH54 6DX (contact West Calder CEC)	N/A	Sandra McLaughlan
Greenrigg	01501 770552	Greenrigg PS, Polkemmet Road, Greenrigg, ML7 5RF (contact Fauldhouse CEC)	01501 770910	
Lanthorn	01506 777707	Kenilworth Rise, Dedridge, Livingston, EH54 6JL	01506 417679	Jim Allen/Donna Lee
Livingston Station Centre	01506 411295	7 Main Street, Deans, Livingston, EH54 8BE	N/A	Peter Christie
Longridge		School Road, Longridge, EH47 8AG		Dennis Cairney at Fauldhouse PC
Mid Calder	01506 881246	Institute Hall, 15 Market Street, Mid Calder, EH53 0AL	N/A	Alan Dick
Mosswood	01506 437761	85 Ferguson Way, Knightsridge, Livingston, EH54 8JF	N/A	Lynne Cook
Newton	0131 3313290	26 Duddingston Crescent, Newton, EH52 6QG	N/A	Julie Witherwick
Newyearfield Farm	01506 462458	Hawkbrae, Ladywell West, Livingston, EH54 6TW (contact Almondbank)	N/A	Dave MacDonald
Philpstoun	01506 834360	Main Street, Philpstoun, EH49 6RA (contact Court Square)	N/A	Hazel Baff
Polbeth Community Centre	01506 871034	Polbeth Road, Polbeth, EH55 8SR (contact West Calder)	01506 871738	
Pumpherston Institute	01506 431546	Uphall Station Road, Pumpherston, EH53 0LY (contact Almondbank)	01506 777507	
Riverside	01506 777690	Riverside PS, The Mall, Livingston, EH54 5EJ (contact Craigsfarm Community Development Project)	01506 777596	
Seafield	01506 631791	Main Street, Seafield, EH47 7AL (contact Blackburn CEC)	N/A	Caroline Fraser
Springfield	01506 847455	Springfield PS, 141 Springfield Rd, Linlithgow, EH49 7SN	01506 847455	
Stoneyburn	01501 762323	75 Main Street, Stoneyburn, EH47 7BY	N/A	Joe Smith
Strathbrock Partnership Centre	01506 771743	Comm Educ, 189a West Main Street, Broxburn, EH52 5LH	01506 771737	Linda Sayers
Torphichen	01506 652383	Bowyett, Torphichen, EH48 4LZ (contact Bathgate CEC)	N/A	Laura Redmond
Uphall	01506 854451	Strathbrock Place, Uphall, EH52 6BN	N/A	Denise Doig
West Calder	01506 871278	Dickson Street, West Calder, EH55 8EG	01506 871738	Karyn Kirton
Whitburn	01501 678888	33 Manse Road, Whitburn, EH47 8EZ	01501 678889	Janette Wood
Winchburgh	01506 890348	Craigton Place, Winchburgh, EH52 6RW	N/A	Elaine Moss

VILLAGE HALLS

Hall	Hall Tel No	Address & Postcode	Letting Tel No	Letting e-mail address
Chalmers Hall	01506 842744	Falkirk Road, Linlithgow Bridge, EH49 7PW	01506 281949	psh@westlothian.gov.uk
Polbeth Village Hall	01506 871034	Main Street, Polbeth	01506 871278	danny.graham@westlothian.gov.uk

PARTNERSHIP CENTRES

School	Phone No	Address & Postcode
Bathgate Partnership Centre	01506 283333	South Bridge Street, Bathgate, EH48 1TS
Fauldhouse Partnership Centre	01501 773000	Lanrigg Road, Fauldhouse, EH47 9JD
Strathbrock Partnership Centre	01506 771733	189a West Main Street, Broxburn, EH52 5LH

NOTICE OF SITUATION OF POLLING PLACES UK PARLIAMENTARY ELECTION 2015				
LIVINGSTON COUNTY CONSTITUENCY				
Box no	Polling Place and Station	Address 2	Address 3	Polling District(s) of voters entitled to vote there
1	**Bridgend Village Hall (1 of 1)	Bridgend		LVL1H, LVL2D
2	Broxburn Primary School (Hall in New Annex) (1 of 1)	School Road Off West Main Street	Broxburn	LVL2J
3	Broxburn Sports Centre (1 of 2)	Church Street	Broxburn	LVL2K
4	Broxburn Sports Centre (2 of 2)	Church Street	Broxburn	LVL2K
5	**Dechmont Memorial Hall (1 of 1)	Main Street	Dechmont	LVL2B
6	Ecclesmachan Community Hall (1 of 1)	Ecclesmachan		LVL2C
7	Kirkhill Primary School (1 of 2)	Rashierig	Broxburn	LVL2H
8	Kirkhill Primary School (2 of 2)	Rashierig	Broxburn	LVL2H
9	Strathbrock Partnership (Comm Centre Hall) (1 of 3)	West Main Street	Broxburn	LVL2I
10	Strathbrock Partnership (Comm Centre Hall) (2 of 3)	West Main Street	Broxburn	LVL2I
11	Strathbrock Partnership (Comm Centre Hall) (3 of 3)	West Main Street	Broxburn	LVL2I
12	Uphall Community Centre (1 of 2)	Strathbrock Place	Uphall	LVL2E
13	Uphall Community Centre (2 of 2)	Strathbrock Place	Uphall	LVL2E
14	Uphall Primary School (1 of 1)	Crossgreen Drive	Uphall	LVL2F
15	Uphall South Church Hall (1 of 1)	East Main Street	Uphall	LVL2G
16	**Winchburgh Community Centre (1 of 1)	Craigton Place	Winchburgh	LVL2M
17	Winchburgh Primary School (1 of 2)	(Nursery Wing) Glendevon Park	Winchburgh	LVL2L
18	Winchburgh Primary School (2 of 2)	(Nursery Wing) Glendevon Park	Winchburgh	LVL2L
19	Murrayfield Primary School (1 of 3)	Rowan Street	Blackburn	LVL7J
20	Murrayfield Primary School (2 of 3)	Rowan Street	Blackburn	LVL7J
21	Murrayfield Primary School (3 of 3)	Rowan Street	Blackburn	LVL7J
22	*Our Lady of Lourdes R.C. Primary School (1 of 1)	Hopefield Road	Blackburn	LVL7I
23	Carmondean Connected (1 of 2)	Carmondean Centre	Livingston	LVA3B
24	Carmondean Connected (2 of 2)	Carmondean Centre	Livingston	LVA3B

** Constituency crossover at a polling station

25	Carmondean Community Centre (1 of 3)	Nether Dechmont Farm	Fells Rigg	LVA3E
LIVINGSTON COUNTY CONSTITUENCY				
Box no	Polling Place and Station	Address 2	Address 3	Polling District(s) of voters entitled to vote there
26	Carmondean Community Centre (2 of 3)	Nether Dechmont Farm	Fells Rigg	LVA3E
27	Carmondean Community Centre (3 of 3)	Nether Dechmont Farm	Fells Rigg	LVA3E
28	Livingston Station Community Centre (1 of 3)	Main Street, Deans	Livingston	LVA3A
29	Livingston Station Community Centre (2 of 3)	Main Street, Deans	Livingston	LVA3A
30	Livingston Station Community Centre (3 of 3)	Main Street, Deans	Livingston	LVA3A
31	Livingston Village Primary School (1 of 2)	Kirkton North Road	Livingston	LVA3C
32	Livingston Village Primary School (1 of 2)	Kirkton North Road	Livingston	LVA4E
33	Mosswood Community Centre (1 of 2)	Knightsridge	Livingston	LVA3F
34	Mosswood Community Centre (2 of 2)	Knightsridge	Livingston	LVA3F
35	Newyearfield Farm Community Centre (1 of 2)	Newyearfield	Livingston	LVA3G
36	Newyearfield Farm Community Centre (2 of 2)	Newyearfield	Livingston	LVA3G
37	Peel Primary School (1 of 3)	Garden Place Eliburn East	Livingston	LVA3D
38	Peel Primary School (2 of 3)	Garden Place Eliburn East	Livingston	LVA3D
39	Peel Primary School (3 of 3)	Garden Place Eliburn East	Livingston	LVA3D
40	Bankton Mains Pavilion (1 of 2)	Bankton Walk Murieston	Livingston	LVA4I
41	Bankton Mains Pavilion (2 of 2)	Bankton Walk Murieston	Livingston	LVA4I
42	Bankton Primary School (1 of 2)	Kenilworth Rise Dedridge	Livingston	LVA4D
43	Bankton Primary School (2 of 2)	Kenilworth Rise Dedridge	Livingston	LVA4D
44	Bellsquarry Village Hall (1 of 1)	Calder Road	Bellsquarry	LVA4J
45	Crofthead Farm Community Education Centre (1 of 2)	Templar Rise Dedridge	Livingston	LVA4F
46	Crofthead Farm Community Education Centre (2 of 2)	Templar Rise Dedridge	Livingston	LVA4F
47	Dedridge Primary School (Community Wing) (1 of 2)	Dedridge East	Livingston	LVA4C
48	Dedridge Primary School (Community Wing) (2 of 2)	Dedridge East	Livingston	LVA4C
49	Harrismuir Primary School (1 of 3)	Willowbank Ladywell	Livingston	LVA4A
50	Harrismuir Primary School (2 of 3)	Willowbank Ladywell	Livingston	LVA4A
51	Harrismuir Primary School (3 of 3)	Willowbank Ladywell	Livingston	LVA4A

** Constituency crossover at a polling station

52	Murieston Village Hall (1 of 1)	Murieston	Livingston	LVA4H
53	St.Andrew's R.C. Primary School Com Wing (1 of 2)	Kingsport Avenue Howden	Livingston	LVA4B
LIVINGSTON COUNTY CONSTITUENCY				
Box no	Polling Place and Station	Address 2	Address 3	Polling District(s) of voters entitled to vote there
54	St.Andrew's R.C. Primary School Com Wing (2 of 2)	Kingsport Avenue Howden	Livingston	LVA4B
55	Williamston Primary School (1 of 2)	Bankton Lane Murieston	Livingston	LVA4G
56	Williamston Primary School (2 of 2)	Bankton Lane Murieston	Livingston	LVA4G
57	Riverside Primary School (1 of 2)	Maree Walk, Craigshill	Livingston	LVA5D
58	Riverside Primary School (2 of 2)	Maree Walk, Craigshill	Livingston	LVA5E
59	East Calder Primary School (1 of 3)	Langton Road	East Calder	LVA5H
60	East Calder Primary School (2 of 3)	Langton Road	East Calder	LVA5H
61	East Calder Primary School (3 of 3)	Langton Road	East Calder	LVA5H
62	Kirknewton Village Hall (1 of 2)	Main Street	Kirknewton	LVA5J
63	Kirknewton Village Hall (2 of 2)	Main Street	Kirknewton	LVA5J
64	Letham Primary School (Community Wing) (1 of 2)	Forth Drive Craigshill	Livingston	LVA5C
65	Letham Primary School (Community Wing) (2 of 2)	Forth Drive Craigshill	Livingston	LVA5C
66	Youth Club Building (1 of 1)	Linburn	Wilkieston	LVA5I
67	Mid Calder Institute Hall (1 of 1)	Market Street	Mid Calder	LVA5F
68	Mid Calder Primary School (1 of 2)	Spottiswoode Gardens	Mid Calder	LVA5G
69	Mid Calder Primary School (2 of 2)	Spottiswoode Gardens	Mid Calder	LVA5G
70	Pumpherston and Uphall Station Community PS (1 of 2)	Drumshoreland Road	Pumpherston	LVA5B
71	Pumpherston and Uphall Station Community PS (2 of 2)	Drumshoreland Road	Pumpherston	LVA5B
72	Uphall Station Institute Hall (1 of 1)	Marrfield Terrace	Uphall Station	LVA5A
73	West Calder Community Centre (1 of 1)	Young Street	West Calder	LVA5K
74	West Calder Community Centre (2 of 2)	Young Street	West Calder	LVA6G
75	Polbeth Village Hall (1 of 2)	Polbeth Road	Polbeth	LVA6I
76	Polbeth Village Hall (2 of 2)	Polbeth Road	Polbeth	LVA7L
77	Parkhead Primary School (1 of 1)	Harburn Road	West Calder	LVA6H
78	Addiewell Community Centre (1 of 1)	Church Street	Addiewell	LVA6F

** Constituency crossover at a polling station

79	Woodmuir Primary School (1 of 1)	Woodmuir Road	Breich	LVA6D
80	Fauldhouse Salvation Army Hall (1 of 2)	BlackFaulds Place	Fauldhouse	LVA6A
81	Fauldhouse Salvation Army Hall (2 of 2)	BlackFaulds Place	Fauldhouse	LVA6A
LIVINGSTON COUNTY CONSTITUENCY				
Box no	Polling Place and Station	Address 2	Address 3	Polling District(s) of voters entitled to vote there
82	Fauldhouse Training Centre (1 of 1)	Eastfield Road	Fauldhouse	LVA6C
83	St John the Baptist Church Hall (1 of 1)	Main Street	Fauldhouse	LVA6B
84	Longridge Primary School (Community Wing) (1 of 1)	School Road	Longridge	LVA6E
85	Stoneyburn Community Centre (1 of 2)	Main Street	Stoneyburn	LVA6J
86	Stoneyburn Community Centre (2 of 2)	Main Street	Stoneyburn	LVA6J
87	Seafield Community Centre (1 of 1)	Redhouse Road	Seafield	LVA7K
1000	**Whitburn Bowling Club (3 of 3)	West Main Street	Whitburn	LVL7C
2000	**Simpson Primary School (3 of 3)	Wester Inches	Bathgate	LVL8G

** Constituency crossover at a polling station

NOTICE OF SITUATION OF POLLING PLACES UK PARLIAMENTARY ELECTION 2015				
LINLITHGOW AND EAST FALKIRK COUNTY CONSTITUENCY				
Box no	Polling Place and Station	Address 2	Address 3	Polling District(s) of voters entitled to vote there
West Lothian Council Area				
88	Chalmers Hall (1 of 2)	Main Street	Linlithgow Bridge	LFL1A
89	Chalmers Hall (2 of 2)	Main Street	Linlithgow Bridge	LFL1A
90	Linlithgow Primary School (1 of 3)	Preston Road	Linlithgow	LFL1E
91	Linlithgow Primary School (2 of 3)	Preston Road	Linlithgow	LFL1E
92	Linlithgow Primary School (3 of 3)	Preston Road	Linlithgow	LFL1E
93	Newton Community Centre (1 of 1)	Duddingston Crescent	Newton	LFL1F
94	Philpstoun Community Centre (1 of 1)	Main Street	Philpstoun	LFL1G
95	Queen Margaret Hall (1 of 2)	Blackness Road	Linlithgow	LFL1C
96	Queen Margaret Hall (2 of 2)	Blackness Road	Linlithgow	LFL1C
97	Springfield Primary School (Comm Wing) (1 of 2)	Springfield Road	Linlithgow	LFL1D
98	Springfield Primary School (Comm Wing) (2 of 2)	Springfield Road	Linlithgow	LFL1D
99	St Ninian's Craigmailen Parish Church Hall (1 of 1)	Longcroft Hall Philip Avenue	Linlithgow	LFL1B
100	Brucefield Church Hall (1 of 2)	East Main Street	Whitburn	LFL7E
101	Brucefield Church Hall (2 of 2)	East Main Street	Whitburn	LFL7E
102	Burgh Hall (1 of 2)	East Main Street	Whitburn	LFL7F
103	Burgh Hall (2 of 2)	East Main Street	Whitburn	LFL7F
104	East Whitburn Community Centre (New Hall) (1 of 1)	Hen's Nest Road	East Whitburn	LFL7G
105	Greenrigg Primary School (1 of 1)	Polkemmet Road	Harthill	LFL7A
106	*Our Lady of Lourdes R.C. Primary School (1 of 1)	Hopefield Road	Blackburn	LFL7H
107	**Whitburn Bowling Club (1 of 3)	West Main Street	Whitburn	LFL7B
108	Whitburn Bowling Club (2 of 3)	West Main Street	Whitburn	LFL7B
109	Whitburn Bowling Club (3 of 3)	West Main Street	Whitburn	LFL7B
110	Whitburn South Parish Church Hall (1 of 2)	Manse Road	Whitburn	LFL7D
111	Whitburn South Parish Church Hall (2 of 2)	Manse Road	Whitburn	LFL7D

** Constituency crossover at a polling station

112	Balbardie Primary School (1 of 2)	Torphichen Street	Bathgate	LFL8D
LINLITHGOW AND EAST FALKIRK COUNTY CONSTITUENCY				
Box no	Polling Place and Station	Address 2	Address 3	Polling District(s) of voters entitled to vote there
113	Balbardie Primary School (2 of 2)	Torphichen Street	Bathgate	LFL8D
114	High Church Hall (1 of 1)	Gideon Street	Bathgate	LFL8E
115	Boghall Primary School (1 of 3)	Elizabeth Drive	Boghall	LFL8H
116	Boghall Primary School (2 of 3)	Elizabeth Drive	Boghall	LFL8H
117	Boghall Primary School (3 of 3)	Elizabeth Drive	Boghall	LFL8H
118	**Simpson Primary School (1 of 3)	Wester Inches	Bathgate	LFL8K
119	Simpson Primary School (2 of 3)	Wester Inches	Bathgate	LFL8K
120	Simpson Primary School (3 of 3)	Wester Inches	Bathgate	LFL8K
121	St Columba's Episcopal Church (1 of 2)	Glasgow Road	Bathgate	LFL8A
122	St Columba's Episcopal Church (2 of 2)	Glasgow Road	Bathgate	LFL8A
123	St Johns Church Hall (1 of 1)	Mid Street	Bathgate	LFL8J, LFL8I
124	St Marys Catholic Church Hall (1 of 2)	Livery Street	Bathgate	LFL8C
125	St Marys Catholic Church Hall (2 of 2)	Livery Street	Bathgate	LFL8C
126	St Marys RC Primary School (1 of 2)	Whitburn Road	Bathgate	LFL8F
127	St Marys RC Primary School (2 of 2)	Whitburn Road	Bathgate	LFL8F
128	Windyknowe Primary School (1 of 1)	Windyknowe Crescent	Bathgate	LFL8B
129	Armadale Bowling Club (1 of 1)	South Street	Armadale	LFL9H
130	Armadale Community Centre (1 of 3)	North Street	Armadale	LFL9B
131	Armadale Community Centre (2 of 3)	North Street	Armadale	LFL9B
132	Armadale Community Centre (3 of 3)	North Street	Armadale	LFL9B
133	Armadale Primary School (1 of 2)	Academy Street	Armadale	LFL9I
134	Armadale Primary School (2 of 2)	Academy Street	Armadale	LFL9I
135	Craig Inn Centre (1 of 2)	Main Street	Blackridge	LFL9A
136	Craig Inn Centre (2 of 2)	Main Street	Blackridge	LFL9A
137	Methodist Church Hall (1 of 2)	East Main Street	Armadale	LFL9E
138	Methodist Church Hall (2 of 2)	East Main Street	Armadale	LFL9E

** Constituency crossover at a polling station

139	St Anthony's Primary School (1 of 2)	South Street	Armadale	LFL9G
140	St Anthony's Primary School (2 of 2)	South Street	Armadale	LFL9F
LINLITHGOW AND EAST FALKIRK COUNTY CONSTITUENCY				
Box no	Polling Place and Station	Address 2	Address 3	Polling District(s) of voters entitled to vote there
141	Torphichen Community Centre (1 of 1)	Bowyett	Torphichen	LFL9D
142	Westfield Primary School (1 of 1)	Lomond View	Westfield	LFL9C
Falkirk Council Area				
143	Cowdenhill Community Hall 1	Cowdenhill Road	Boness	LE101
144	Cowdenhill Community Hall 2	Cowdenhill Road	Boness	LE101
145	Bo'ness Recreation Centre 1	Gauze Road	Boness	LE106
146	Bo'ness Recreation Centre 2	Gauze Road	Boness	LE106
147	Bo'ness Recreation Centre 3	Gauze Road	Boness	LE106
148	Blackness Community Hall 1	Blackness Road	Blackness	LE111
149	Salvation Army Hall Bo'ness 1	Corbiehall	Boness	LE121
150	Kinneil Primary School 1	Dean Road	Boness	LE127
151	Kinneil Primary School 2	Dean Road	Boness	LE127
152	Kinneil Bowling Club 1	Angus Road	Boness	LE131
153	Deanburn Primary School 1	Hazeldean Avenue	Boness	LE135
154	Deanburn Primary School 2	Hazeldean Avenue	Boness	LE135
155	Dalgrain Community Hall 1	Avon Street	Grangemouth	LE200
156	Newlands Community Centre 1	Montgomery Street	Grangemouth	LE205
157	Newlands Community Centre 2	Montgomery Street	Grangemouth	LE205
158	Newlands Community Centre 3	Montgomery Street	Grangemouth	LE205
159	Grangemouth Town Hall 1	Boness Road	Grangemouth	LE211
160	Grangemouth Town Hall 2	Boness Road	Grangemouth	LE211
161	Grangemouth Town Hall 3	Boness Road	Grangemouth	LE211
162	Bowhouse Community Centre 1	Bowhouse Road	Grangemouth	LE215
163	Bowhouse Community Centre 2	Bowhouse Road	Grangemouth	LE215

** Constituency crossover at a polling station

164	Bowhouse Community Centre 3	Bowhouse Road	Grangemouth	LE215
165	Bowhouse Community Centre 4	Bowhouse Road	Grangemouth	LE215
166	Dundas Resource Centre 1	Oxgang Road	Grangemouth	LE221
167	Dundas Resource Centre 2	Oxgang Road	Grangemouth	LE221
168	Grange Community Centre 2	Redding Road	Brightons	LE826
169	**Laurieston Community Hall 1	The Thrums	Laurieston	LE830
170	Reddingmuirhead Community Hall 1	Shieldhill Road	Reddingmuirhead	LE836
171	Whitecross Power Station Youth Club 1	Whitecross		LE900
172	Maddiston Old Folks Hall 1	Main Road	Maddiston	LE905
173	Reddingmuirhead Community Hall 2	Shieldhill Road	Reddingmuirhead	LE911
174	Brightons Community Centre 2	Main Street	Brightons	LE916
175	Brightons Community Centre 3	Main Street	Brightons	LE916
176	Maddiston Community Centre 1	Main Road	Maddiston	LE921 & LE840
177	Maddiston Community Centre 2	Main Road	Maddiston	LE921
178	California Community Hall 1	Main Street	California	LE925
179	Drumbowie Primary School 1	Avonbridge Road	Standburn	LE930
180	Avonbridge Community Hall 1			LE935
181	Limerigg Community Hall 1	Slamannan Road	Limerigg	LE940
182	Slamannan Community Centre 1	Bank Street	Slamannan	LE945
3000	**Bridgend Village Hall (1 of 1)	Bridgend		LFL1I
4000	**Dechmont Memorial Hall (1 of 1)	Main Street	Dechmont	LFL2A
5000	**Winchburgh Community Centre (1 of 1)	Craigton Place	Winchburgh	LFL2N

Households in Polling Districts

Livingston County: 47,001

Linlithgow and East Falkirk: 52,242

** Constituency crossover at a polling station

SCHEDULE 1

Regulations 2 and 3

FORMS

Form of Ballot Paper

Form of front of ballot paper

Election of the Member of Parliament for the [insert name of constituency] constituency

Vote for **only one candidate** by putting a cross  in the box next to your choice

BASWRA, Paresh

2 The Cottages, Anytown XY8 9JG

Liberal Democrat



CRANLEY, Alana

4 The Walk, Anytown XY9 5JJ

Green Party



EDGBASTON, Richard

(address in the Birmingham Northfield Constituency)

The Common Good Party

GUNNIL-WALKER, Roger

33 The Lane, Anytown XY6 3GD

The Labour Party Candidate



SMITH, Catherine Angelina

21 The Grove, Anytown XY2 5JP

Independent

SMITH, Keith James

3 The Road, Anytown XY3 4JN

The Conservative Party Candidate



ZANUCK, George Henry

17 The Parade Anytown XY9 5KP

The United Kingdom Independence Party Candidate



Form of back of ballot paper

Number

[Other unique identifying mark]

United Kingdom Parliamentary election in the constituency of *[insert name of constituency]*

on.....20....

FALKIRK COUNCIL

DISPLAY OF ELECTION AND REFERENDUM POSTERS

In respect all elections and referenda, the following guidelines for the display of posters or other election material on street furniture must be observed.

The fixing of bills to any part of the walls, railings, etc, within and surrounding the perimeter of the polling place is **not allowed**.

Bills, posters and advertisements in connection with the election and/or referendum **must not** be displayed on any property without the prior approval of the owner of that property. To affix bills, posters or advertisements to property without the approval of the owner is a contravention of the Town and Country Planning (control of Advertisements) (Scotland) Regulations 1984 which renders any person who so displays advertising material liable on summary conviction to a fine not exceeding £200. **Falkirk Council's policy is to refuse permission to any political party or independent candidate for the display on its properties of any election and/or referendum material. This ban applies particularly to the display of election and/or referendum material on lamp standards and road signs but also includes all Council owned property including roads, footpaths and road verges.** Posters, attached to or otherwise displayed on Council property, are liable to be removed and disposed of. A charge will be levied by Falkirk Council for the removal and disposal of such materials.

In August 2004 Falkirk Council adopted a Commercial Use Policy which specifically prohibited the use of free standing advertising boards on public roads including footways and therefore no advertising boards containing election literature will be permitted on public areas.

Candidates and agents should note that the Council has no locus on trunk roads which are the responsibility of the Scottish Government. The Council has been advised that Transport Scotland has a policy which precludes the placing of election material and referendum within the trunk road boundary. This policy has been endorsed by the Scottish Ministers.

For statutory reasons the Returning Officer cannot give advice or approval regarding the display of election material. Enquiries regarding the operation of this guidance should be made to Development Services, Abbotsford House, Bainsford, Falkirk, on 01324 504950. Enquiries with regard to the trunk road network should be made to Bear Scotland on 0800 587 1107.

Director of Development Services

June 2014

Election Office

West Lothian Civic Centre
Howden South Road
Livingston
West Lothian
EH54 6FF

Our Ref: E/1
Your Ref:

Tel: 01506 282035

Contact: Graeme Malcolm
e-mail: graeme.malcolm@westlothian.gov.uk
Tel: 01506 776633

19 March 2015

**TO ALL AGENTS – UK PARLIAMENTARY ELECTION – LIVINGSTON CONSTITUENCY /
LINLITHGOW AND EAST FALKIRK CONSTITUENCY**

Dear Sir or Madam

Date of Poll – Thursday 7 May 2015

DISPLAY OF A-BOARDS IN THE VICINITY OF POLLING PLACES

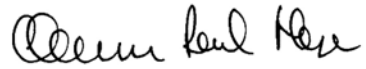
West Lothian Council has decided to prohibit the display of election posters on council property. The council has, however, agreed to permit the use of A-boards adjacent to polling places on polling days. I have, accordingly, been requested by the council's Head of Operational Services to inform you that permission will be granted to you to erect an A-board in the immediate vicinity of the polling place in connection with the above poll but that only subject to the following conditions:-

- i) Before A-boards are erected, the agent or authorised representative of the political party must state by letter to the Head of Operational Services that the political party agrees to indemnify the council against any damage to its own property and against any third party claim arising in any way out of the erection of an A-board. Political parties are advised of the desirability of ensuring that they are in a position to meet any successful claims made in these respects.
- ii) Only one A-board per polling place with a maximum display area of A1 size (594mm x 840mm) per political party.
- iii) A-boards are only permitted in the immediate vicinity of a polling place, as determined as such by the Returning Officer, and campaigners should comply with requests by polling station staff about campaigning near polling places.
- iv) A-boards must be removed immediately at the close of poll by agents. Failure to comply may result in the work being carried out and an invoice issued by the Council.
- v) A-boards must not obstruct the entrance to and exit from the polling place, and must not obstruct vehicular traffic, and have regard to the provisions of the Roads (Scotland) Act 1984. More information is provided in the attached fact sheet - Guidance: The Illegal Display of Advertising in West Lothian.

I must inform you that, as Returning Officer, I am not involved in controlling the erection of A-boards and any questions or problems which you may have in this regard should be

addressed to Graeme Malcolm, Transportation Manager, West Lothian Council, Whitehill House, Bathgate EH48 2HA, or by telephone on 01506 776633.

Yours sincerely

A handwritten signature in black ink, appearing to read "Graham Hope". The signature is written in a cursive style with a large initial 'G'.

Graham Hope
Returning Officer

Code of conduct for campaigners: electoral registration, postal voting, proxy voting and polling stations

Campaigners are an essential element of a healthy democracy, and their right to put their arguments to voters should be supported and protected. It is equally important, however, to ensure that the activities of campaigners do not bring into question the integrity of the electoral process.

This Code provides a guide for campaigners, electoral administrators and police forces to what is, and is not, considered acceptable behaviour at polling stations and in the community during the lead-up to polling day.

As a guiding principle, if there is any doubt about a particular activity, campaigners should ask themselves “What would a reasonable observer think?”

More detailed guidance about electoral offences can be found in the guidance for candidates and agents, which is available at:

http://www.electoralcommission.org.uk/_data/assets/pdf_file/0013/173020/UKP-GE-Part-4-The-campaign.pdf

The Code has been sent to all registered political parties in Great Britain, and Returning Officers will draw it to the attention of all candidates and parties contesting elections.

Some Returning Officers may identify the need to develop and seek agreement to specific local provisions which supplement the terms of this Code, in order to address identified local risks. Returning Officers must consult with local campaigners and the relevant national Nominating Officers as well as police forces to secure appropriate local agreement to such provisions, and should ensure that they are communicated and well-understood by campaigners locally.

Scope of this code

This code covers all those actively involved in campaigning in elections or referendums in Great Britain. All references to campaigners in this code include:

- Candidates standing at an election, their agents and their staff and supporters
- Political party officers, members and supporters campaigning at an election
- Other people and organisations campaigning for or against a candidate, a group of candidates or a party at an election
- People and organisations campaigning for or against a particular outcome at a referendum

Compliance with this code

Any concerns that this code has been breached should be raised first with the candidate, political party or campaigner in question.

Any further concerns should be drawn to the attention of the Electoral Commission. The Commission will raise them with the relevant party or campaigner if appropriate, and will agree appropriate actions to remedy or prevent a reoccurrence of any breach.

1 Electoral registration and absent vote applications

1.1 Campaigners should be free to encourage voters to register to vote and apply to vote by post or appoint a proxy to vote on their behalf, if that is the most convenient way for them to vote.

Campaigners can help to inform voters about how to participate in elections, and Electoral Registration Officers should support you by providing you with a reasonable number of registration and absent vote application forms on request. Voters can also register online at:

www.gov.uk/register-to-vote

1.2 Campaigners should ensure that any electoral registration forms and postal or proxy voting application forms conform fully to the requirements of electoral law, including all the necessary questions and the options open to electors.

You can download electoral registration forms from www.gov.uk/register-to-vote and absent vote application forms from www.aboutmyvote.co.uk

1.3 Campaigners should ensure that the local Electoral Registration Officer's address is clearly provided as the preferred address for the return of registration and absent vote application forms.

To ensure voters can make their own choice about how to return registration or absent vote application forms, you should always clearly provide the relevant Electoral Registration Officer's address as the preferred return address, even if an alternative address is also given. This will also minimise the risk of suspicion that completed applications could be altered or inadvertently lost or destroyed.

1.4 Campaigners should send on unaltered any completed registration or absent vote application forms given to them to the relevant Electoral Registration Officer's address within two working days of receipt.

To minimise the risk of absent vote applications being refused because completed forms arrive with the Electoral Registration Officer after the statutory deadline before a poll, you must ensure that there is no unnecessary delay in forwarding on application forms which you receive directly.

1.5 Campaigners should always explain to electors the implications of applying to vote by post or appointing a proxy.

It is important that electors understand that they will not be able to vote in person on polling day if they or their proxy apply for and are granted a postal vote, and will not be able to vote in person if their appointed proxy has already voted on their behalf. To avoid duplication and unnecessary administrative pressures for Electoral Registration Officers, campaigners should try to ensure that electors who are included in current postal or proxy voter lists, or have already applied for a postal or proxy vote for a particular poll, do not submit an additional application.

Postal vote applications

1.6 Campaigners should never encourage electors to have their postal ballot pack redirected to anywhere other than the address where they are registered to vote.

Electors should take care to protect their ballot paper and postal ballot pack, and they will be best able to do so at their home address unless there are compelling reasons why receiving the postal ballot pack at the address where they are registered to vote would be impractical. Electors must state on the application form the reason why they need their postal ballot pack sent to another address.

Proxy vote applications

1.7 Electors should be encouraged to explore other options for people to act as a proxy – including relatives or neighbours, for example – before a campaigner agrees to be appointed as a proxy.

To minimise the risk of suspicions that campaigners may be seeking to place undue pressure on electors, electors should not be encouraged to appoint a campaigner as their proxy.

2 Postal voting ballot papers

2.1 Campaigners should never touch or handle anyone else's ballot paper.

If you are asked for assistance in completing a ballot paper, you should always refer the voter to the Returning Officer's staff at the elections office who may be able to arrange a home visit if necessary. Assistance will also be available for electors at polling stations.

2.2 Campaigners should never observe voters completing their ballot paper. If you are with a voter when they complete their ballot paper, remember they should always complete it in secret.

You should ensure that the voter seals both envelopes personally and immediately after completing their ballot paper and postal voting statement. If you are asked to give advice, it is acceptable and often helpful to explain the voting process, but do not offer to help anyone to complete their ballot paper.

2.3 Campaigners should never handle or take any completed ballot paper or postal ballot packs from voters.

Wherever practical, you should encourage voters to post or deliver the completed postal ballot pack themselves. If you are approached or asked for help by a voter who is unable to post their completed postal ballot pack or make any other arrangements for it to be returned in time, you should contact the Returning Officer to ask them to arrange for it to be collected. The Returning Officer may agree that it would be in the voter's best interest for you to deliver the completed postal ballot pack to the relevant office or polling station, if there are no feasible alternative options.

3 Campaigning outside polling places

3.1 Campaigners should be allowed to put their messages to voters on polling day, including in public spaces outside polling places.

Polling station staff and police officers should not seek to discourage or remove campaigners who are otherwise peacefully communicating with voters, as long as they are not within or impeding access to the grounds of the polling place. You should be careful, however, to ensure that your approach is proportionate and should recognise that groups of supporters may be perceived as intimidating by voters.

3.2 Campaigners should keep access to polling places and the pavements around polling places clear to allow voters to enter.

The Presiding Officer is responsible for maintaining order in the polling place, and you may be asked to move by polling station staff or police officers if you are impeding access by voters to a polling place.

4 Complaints and allegations about electoral fraud

4.1 Campaigners should be prepared to give the police a statement and substantiate any allegations of electoral fraud they make.

The police will investigate allegations where someone is prepared to provide evidence or a statement in support of the complaint, but unsubstantiated claims about electoral fraud have the potential to damage confidence in the integrity of the electoral process. You should ensure you are confident that evidence can be provided to the police before considering whether it is appropriate to publicise any specific allegation.

4.2 Campaigners who are concerned or think that electoral fraud may have taken place should raise the matter with their election agent or local party, or with the relevant Electoral Registration Officer or Returning Officer for the area.

They may be able to explain whether or not an election-related crime has been committed, and refer it to the police if appropriate or provide details of the police contact for the relevant area so that campaigners can report their allegation. Concerns about breaches of the political finance rules should be raised directly with the Electoral Commission.

4.3 Any campaigner who has actual evidence that an electoral offence has been committed should report it directly and without delay to the police.

If appropriate, the police will investigate the matter. Every police force has designated a Single Point of Contact (known as a SPOC) to lead on election matters and who will deal directly with the matter or give advice to local police officers. The Electoral Commission can help provide contact details for local police force SPOCs.

Agreed and effective from [December 2014]

UK Parliamentary general election

Guidance for candidates and agents

Part 5 of 6 – Your right to attend key electoral events

This document applies to the May 2015 UK Parliamentary general election in Great Britain. Our guidance and resources for other elections in the UK can be accessed from our website at:

www.electoralcommission.org.uk/guidance/resources-for-those-we-regulate/candidates-and-agents.

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2

Essential information

This section of the document contains our guidance on attending key electoral processes at the May 2015 UK Parliamentary general election in Great Britain. Supplementary information, which may only be relevant to some candidates, is provided at the back of this document. You can also view this supplementary guidance by clicking on the links within this document or by clicking on the chapter heading on the contents page.

We are here to help, so please contact your local Commission team if you have any questions. See our [Overview document](#) for contact details.

In this document, we use ‘you’ to refer to the candidate. We use ‘must’ when we refer to a specific requirement. We use ‘should’ for items we consider to be minimum good practice, but which are not legal or regulatory requirements.

We have included relevant deadlines throughout this document, but you can also find a separate [election timetable](#) setting out all the key dates on our website.

The opening of postal votes

1.1 You, your election agent and a person appointed by you to attend in your election agent’s place are entitled to attend the opening of returned postal votes. Additionally, you may appoint agents to attend openings on your behalf. See [Part 2a – Standing as an independent candidate](#) or Part 2b – Standing as a party candidate for details on how to appoint these agents.

Candidates, election agents and postal voting agents are not entitled to attend the **issue** of postal votes.

What is postal voting?

1.2 People aged 18 or over who are registered individually, or have applied to be registered individually, can apply to vote by post in UK Parliamentary elections by submitting an application to the Electoral Registration Officer. The application must be received by the Electoral Registration Officer by 5pm on the 11th working day before the poll (by 5pm on 21 April 2015). Those who have been appointed to vote as a proxy on behalf of someone else may also apply for a postal vote by applying by 5pm on the 11th working day before the poll (by 5pm on 21 April 2015). The Electoral Registration Officer has no discretion to extend the deadline for whatever reason.

1.3 Postal ballot packs will be sent to electors one to two weeks before polling day. There will be a final batch of postal votes issued to electors who registered close to the registration deadline once their names have been added to the final register update on the fifth working day before the poll (on 29 April 2015).

1.4 Electors will then complete and return their postal vote to the (Acting) Returning Officer before the close of poll (10pm on 7 May 2015).

The registration system has recently changed. The new system is called 'Individual Electoral Registration'.

Electors must be individually registered before they are entitled to vote by post.

For more information see [Part 4 – The campaign](#)

What does the postal ballot pack contain?

- **Envelope A** is the envelope that the elector returns their ballot paper in. It is marked with the letter 'A' and the words 'ballot paper envelope'
- **Envelope B** is the envelope that the elector will use to return the ballot paper envelope and the postal voting statement. It is marked with the letter 'B' and the address of the (Acting) Returning Officer
- **The postal voting statement** contains the elector's name, the number of the ballot paper issued to them, instructions on how to vote by post and space for the elector to sign and provide their date of birth
- **The ballot paper**

If the election is combined with another poll, the (Acting) Returning Officer may have decided to combine the issue of postal votes.

In that case, the postal ballot pack will also contain the ballot paper for the other electoral event(s).

4

What does a postal voting agent do?

1.5 A postal voting agent is allowed to attend and observe postal vote opening sessions, which are run by the (Acting) Returning Officer. At each opening session the (Acting) Returning Officer will decide whether or not the date of birth and signature provided by electors on their postal voting statements match the signature and date of birth previously provided and held on their records. If there is a mismatch, the postal vote will be rejected.

1.6 A postal voting agent has a right to observe, but not to interfere with, this process. A postal voting agent can, however, object to the decision of an (Acting) Returning Officer to reject a postal vote. It will not affect the (Acting) Returning Officer's decision, but the (Acting) Returning Officer will record any objections by marking the postal voting statement with the words 'rejection objected to'.

1.7 Like your postal voting agents, you, your election agent and the person you may have appointed to attend on your election agent's behalf are also entitled to object to a rejection.

1.8 The (Acting) Returning Officer will explain the postal vote opening process to you and may issue you with information on the procedures to be followed, including instructions on what you can and cannot do at the session. You should comply with any instructions that the (Acting) Returning Officer has given.

Duty to maintain secrecy

1.9 Ballot papers will be kept face down throughout a postal vote opening session. Anyone attending an opening session must not attempt to see how individual ballot papers have been marked. It follows therefore that keeping a tally of how ballot papers have been marked is not allowed.

1.10 In addition, anyone attending a postal vote opening must not attempt to look at identifying marks or numbers on ballot papers, disclose how any particular ballot paper has been marked or pass on any such information gained from the session. Anyone found guilty of breaching these requirements can face a fine of up to £5,000, or may be imprisoned for up to six months in England and Wales, or up to a year in Scotland.

For more information read the [postal voting secrecy requirements in English](#)

Also available [bilingually in English and Welsh](#)

When are postal votes opened and how will you know when an opening session is taking place?

1.11 It is likely that several opening sessions will take place before polling day, as well as on polling day itself.

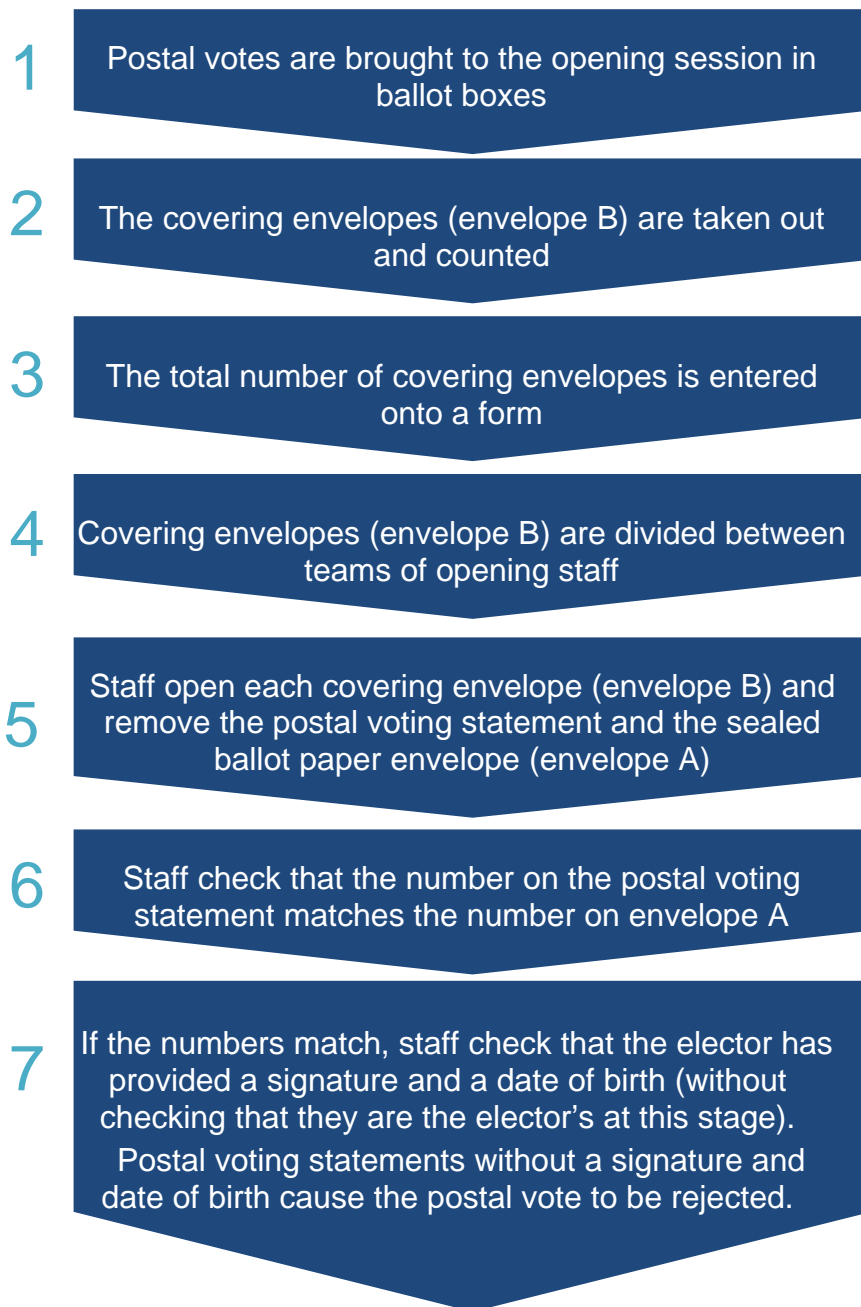
1.12 The (Acting) Returning Officer must give candidates at least 48 hours' notice of when and where the sessions will take place. They will also tell you how many postal voting agents will be allowed to attend each session.

1.13 There will be a final opening session after the polls have closed to open any postal votes handed in to polling stations. This session may be held at the count venue or in another location. The (Acting) Returning Officer will advise you of the location for the final opening.

6

Flowchart of the opening session process

1.14 The postal vote opening process can be summarised as follows:



A very small number of voters do not need to sign their postal voting statement. These voters will have been granted a waiver because they are unable to sign or provide a consistent signature due to a disability or an inability to read or write. The postal voting statement sent to such electors will make this clear.

- 8 If the statement or ballot paper envelope is missing, or the numbers on the statement and ballot paper envelope do not match, the document(s) are set aside, recorded and stored in secure packets
 - 9 The (Acting) Returning Officer must verify the dates of birth and signatures provided on the statements
 - 10 The (Acting) Returning Officer must be satisfied that the dates of birth and signatures on the statements match those previously provided and held on record
 - 11 Following verification of the signatures and dates of birth, postal voting statements are removed from the tables
 - 12 Staff open the ballot paper envelopes (envelope A) and remove the ballot paper
 - 13 Staff check that the number on the back of the ballot paper matches the number on the ballot paper envelope (envelope A)
 - 14 Valid ballot papers (**not** votes) are counted and the total number is recorded
 - 15 All valid ballot papers are placed into ballot boxes and stored securely before being delivered to the count venue for counting after the close of poll
- The (Acting) Returning Officer will match up postal voting documents received separately, provided the statement is completed correctly and received by the close of poll.
- Ballot papers must be kept face down throughout this process.
- Valid** ballot papers are those ballot papers whose related postal voting statement has passed the signature and date of birth checks.
- Invalid ballot papers are set aside and stored in secure packets.

8

Invalid and rejected postal voting statements

1.15 Unless a waiver has been granted, the (Acting) Returning Officer will reject a postal voting statement if a signature and/or date of birth is missing or if a signature and/or date of birth does not match that previously provided by the elector and held on record.

1.16 Rejected statements are attached to the relevant ballot paper or ballot paper envelope. They are marked as 'rejected' and shown to any agents present.

1.17 Agents can object to the (Acting) Returning Officer's decision to reject any postal vote and, if they do, the words 'rejection objected to' are added to it. However, the (Acting) Returning Officer's decision is final and the postal vote will remain rejected.

Polling stations

1.18 You and your election agent are entitled to observe proceedings inside polling stations. Additionally, you may appoint agents to attend polling stations on your behalf. See [Part 2a – Standing as an independent candidate](#) or [Part 2b – Standing as a party candidate](#) for details on how to appoint polling agents.

Who can vote at polling stations?

1.19 Most people choose to vote in person at their polling station. Any person on the polling station's electoral register can vote at the polling station in a UK Parliamentary election, unless:

- they are a registered postal voter
- they are a registered proxy voter and their proxy has already voted for them or has applied to vote on their behalf by post
- they are not 18 years of age or older on polling day
- they are a peer in the House of Lords

- they are an EU citizen (except for citizens from the UK, the Republic of Ireland, Cyprus and Malta, who are entitled to vote at a UK Parliamentary election)

1.20 Electors will receive a poll card before the election telling them where and when they can vote. Electors do not need to take their poll card to the polling station in order to vote.

1.21 Registered postal voters cannot be issued with a ballot paper at the polling station, but they can return their completed postal ballot pack to their polling station on polling day. Alternatively, they may return their postal vote to certain other polling stations in the constituency (the elections office will be able to provide details) or by hand to the (Acting) Returning Officer at the elections office. Postal ballot packs returned to polling stations must be handed to polling station staff and not placed in the ballot box.

The only electors who need to bring a poll card with them to vote are those who have registered anonymously because of risks to their safety.

Polling station opening hours

1.22 Polling stations will be open on polling day between 7am and 10pm.

Any voters waiting in a queue at their polling station at 10pm will be allowed to vote, even if they haven't been issued with a ballot paper.

Finding the location of polling stations

1.23 The (Acting) Returning Officer will give public notice of the location of polling stations by 4pm on the 18th working day before the poll (4pm on 10 April 2015). They will give a copy of this notice to election agents soon after this.

While a polling agent can observe the poll, they do not have to be present in a polling station for polling and related procedures to take place.

What does a polling agent do?

1.24 Polling agents have a number of important roles to play on polling day. They can:

- be present in the polling station before the opening of the poll to watch the Presiding Officer show the empty ballot box before it is sealed
- detect personation and prevent people voting more than once in the election (other than as proxies)
- be present when the Presiding Officer marks a ballot paper at the request of an elector who needs assistance marking a ballot paper because of a disability or an inability to read or write

Personation is when an individual votes as someone else (whether that person is living or dead, or is a fictitious person).

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- report to you or your election agent any improper activities and keep notes, if required, for giving evidence in court
- be present at the close of poll when the various packets of documents are sealed
- attach their seal to any packets made up by the Presiding Officer at the close of poll, including the ballot box

1.25 You and your election agent can also do anything that a polling agent is entitled to do.

Maintaining the secrecy of the ballot

1.26 Anyone attending a polling station has a duty to maintain the secrecy of the ballot. In particular, the following information must not be disclosed:

- the name or electoral number of who has or has not voted
- the number or other unique identifying mark on the ballot paper

1.27 You must also not try to ascertain how a voter has voted or who they are about to vote for.

1.28 A polling agent can mark off on their copy of the register of electors those voters who have applied for ballot papers. If the polling agent leaves the polling station during the hours of polling, they will need to leave the marked copy of the register in the polling station to ensure that secrecy requirements are not breached.

1.29 Any person found guilty of breaching the secrecy requirements can face a fine of up to £5,000, or may be imprisoned for up to six months in England and Wales, or up to a year in Scotland.

What is the normal voting process?

1.30 The normal voting process at a polling station is straightforward and can be summarised as follows:

Polling agents' seals cannot be attached to ballot boxes at the start of or during the poll.

For more information see:

[secrecy requirements - the poll](#)

Also available [bilingually in English and Welsh](#)

Where the election has been combined with another electoral event, polling station staff will be issuing the ballot papers for all electoral events.

Different electoral events may have different franchise requirements, so sometimes an elector will not be entitled to vote at all of the polls taking place.

Where polls are combined, a single ballot box may be used for all of the contests or one ballot box may be used for each separate contest.

Polling station staff will...

- ask voters for their name and address, and make sure they are eligible to vote
- mark a straight line against the voter's entry on the register of electors
- call out the number and name of the elector
- write the elector number on a list next to the number of the ballot paper to be issued
- ensure the ballot paper includes the official mark (e.g. a barcode or watermark)
- fold the ballot paper and then hand it to the voter **unfolded** so that they can see all of the options on the ballot paper

The voter will...

- mark the ballot paper in private in the polling booth
- fold the ballot paper and show the ballot paper number and unique identifying mark on the back of the ballot paper to the Presiding Officer
- place the ballot paper in the ballot box and leave the polling station

1.31 The Presiding Officer can assist anyone who is unable to mark the ballot paper themselves. Alternatively, a voter may bring along someone they know and trust to assist them in marking their vote. The person assisting the voter must either be a close relative over the age of 18, or be a person entitled to vote at the election. A person can only assist a maximum of two voters at the election.

Collection of postal ballots from the polling station

1.32 The (Acting) Returning Officer may arrange for the collection of any postal votes that electors have handed in at polling stations throughout polling day. The Presiding Officer must seal any returned postal votes in a packet before they are collected. Any agents present can add their own seal to the packet if they wish.

The (Acting) Returning Officer is in charge of the conduct of the election. If they are concerned by the activities of tellers, they can ask tellers to comply with agreed behavior or leave the polling place.

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Tellers

1.33 Tellers are people who stand outside polling places and record the elector numbers of electors who have voted. They can then identify likely supporters who have not voted and encourage them to vote before the close of poll.

1.34 Tellers have no legal status and voters can refuse to give information to them.

1.35 We have produced a factsheet of [tellers dos and don'ts](#), as well as more comprehensive [guidance on the activities of tellers](#). The guidance aims to ensure that everyone knows precisely what is and is not acceptable and is designed to promote appropriate standards of conduct. The (Acting) Returning Officer may also provide their own guidance to tellers.

What happens after polls close?

1.36 Once all voters who have been issued with a ballot paper have voted, the ballot box is sealed by the Presiding Officer and polling agents, candidates or election agents can add their own seal if they wish. After the Presiding Officer has completed all of the paperwork, the sealed ballot box is taken to the count venue.

The count

1.37 You and your election agent are entitled to attend the count. Additionally, you can invite one other person to attend the count and may also appoint agents to attend the count on your behalf. See [Part 2a – Standing as an independent candidate](#) or [Part 2b – Standing as a party candidate](#) for details on how to appoint counting agents.

What does a counting agent do?

1.38 Counting agents have a number of important roles to play at the count:

- They observe the counting process and make sure that it is accurate.

- They can draw to the attention of count staff any doubtful ballot papers.
- If they disagree with a decision by the (Acting) Returning Officer to reject a ballot paper, they can ask the (Acting) Returning Officer to mark on the ballot paper “rejection objected to”.
- If a count is suspended for any reason, counting agents can add their seals when the (Acting) Returning Officer seals the ballot boxes and envelopes.

1.39 You and your election agent can do anything a counting agent is allowed to do.

When and where will the count take place?

1.40 The (Acting) Returning Officer will notify you of the exact time and location. All (Acting) Returning Officers must take reasonable steps to have completed verification and begun counting the votes as soon as practicable within four hours of the close of poll.

1.41 Where this doesn't happen in practice – for example, as a result of higher-than-expected turnout levels, queues in polling stations at close of poll, the combination of the UK Parliamentary election with other polls, or the particular geography of a constituency, (Acting) Returning Officers must report this to the Commission.

1.42 While it is important that a count is timely, it is also important that the count produces an accurate result that everyone can have confidence in.

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How the votes will be counted

Check-in

- 1 The (Acting) Returning Officer's staff deliver the ballot boxes from the polling stations to the count venue
- 2 The (Acting) Returning Officer's staff check in ballot boxes as they arrive at the count venue

Verification

- 3 Ballot boxes are emptied onto tables and the empty boxes are shown to agents
- 4 Staff count the ballot papers from each polling station
- 5 Staff verify that the number of ballot papers matches the number of papers issued, as recorded on the Presiding Officers' ballot paper accounts
- 6 The verified ballot papers are shown to election and counting agents face up
- 7 The (Acting) Returning Officer determines the reasons for any discrepancies and produces a final verified total
- 8 The (Acting) Returning Officer produces a statement of the verification. Agents can view or copy this statement if they wish

Where the election has been combined with another electoral event, all ballot boxes will be verified before the UK Parliamentary count can start.

There may be a single ballot box for all elections or separate boxes for each. In any case, ballot papers will be sorted into the separate contests.

Any ballot paper found in the 'wrong' ballot box is still valid and will be moved to the correct box during verification.

Counting of the votes

9

Staff sort ballot papers by candidate

10

Staff count the number of votes cast for each candidate

11

The (Acting) Returning Officer will share the provisional result with you and the agents. You or your election agent can ask the (Acting) Returning Officer to recount the votes

12

The (Acting) Returning Officer can refuse to recount if they think the request is unreasonable

If the UK Parliamentary election is combined with other polls and the count for those polls does not take place immediately following verification, the verified boxes will be stored securely. Candidates and agents can attach their seals to boxes if they wish.

What if the vote on a ballot paper is not clear?

1.43 A ballot paper will not be counted if it:

- is unmarked
- does not contain the official mark
- contains votes for more than one candidate
- contains any mark or writing that can identify the voter
- does not indicate the voter's intention with certainty

1.44 The (Acting) Returning Officer must draw up a statement showing the number of ballot papers rejected for these reasons.

1.45 If the voter's intention is clear on a ballot paper and the voter cannot be identified by any mark or writing, it will not be void if a vote is marked:

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- elsewhere than in the proper place
- by other means than a cross (e.g. a tick)
- by more than one mark

1.46 The (Acting) Returning Officer must mark the word “rejected” on any ballot paper that is rejected. They must add the words “rejection objected to” if a counting agent objects to the (Acting) Returning Officer’s decision. For more details on the adjudication of doubtful ballot papers, see paragraph **1.48**.

Equality of votes

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If two or more candidates have the same number of votes, and a further vote for either would see the candidate elected, the (Acting) Returning Officer must decide between them by drawing lots

The (Acting) Returning Officer will decide the method of drawing lots.

Declaration of result

14

The (Acting) Returning Officer will declare elected the candidate with the most votes

Some (Acting) Returning Officers allow candidates to make speeches after the result is declared. Please check arrangements with your (Acting) Returning Officer.

15

The (Acting) Returning Officer will give public notice of the result.

16

The (Acting) Returning Officer will publish a notice with the name of the candidate elected, the number of votes for all candidates, and the number of rejected ballot papers.

What happens to the paperwork after the result is announced?

1.47 The (Acting) Returning Officer must seal all election documentation and add a description of the contents to each packet. In England and Wales, the (Acting) Returning Officer will forward them on to the Electoral Registration Officer. In Scotland, the documents are held by the Returning Officer.

For details of what happens after the result has been announced see:

[Part 6 – After the declaration of result](#)

Supplementary information

Doubtful ballot papers

1.48 To assist (Acting) Returning Officers, we have produced guidance on how to adjudicate votes on ballot papers that may appear doubtful. This guidance is contained in our booklet *Dealing with doubtful ballot papers*, which (Acting) Returning Officers may refer to at the count. We have also produced a [placemat of allowed and rejected votes](#) for quick reference.

1.49 The examples given in this document are based on the election rules. Please note that while this document provides guidance for (Acting) Returning Officers, each individual (Acting) Returning Officer has the ultimate responsibility for making a decision on individual ballot papers. Their decision to reject a particular ballot paper during the count or recount is final and can be reviewed only at an election petition after the declaration of the result. For more details on election petitions, see [Part 6 – After the declaration of result](#)

Inspection and supply of election-related documents

1.18 In England and Wales, documents available for supply and inspection can be provided by your Electoral Registration Officer, except for the election spending returns, which are kept by the (Acting) Returning Officer. Contact details for Electoral Registration Officers and (Acting) Returning Officers can be found on the Commission's About My Vote website www.aboutmyvote.co.uk.

1.19 In Scotland, all documents are retained by the Returning Officer. You can contact the Returning Officer through your local council.

Inspection and supply of the marked registers and absent voters' lists

1.20 The marked electoral registers and absent voters' lists show who has been issued with a ballot paper, who has returned their postal ballot paper, and who has had a proxy vote cast on their behalf.

1.21 You can inspect or obtain copies of the marked register of electors and absent voters' lists after the election if you make a request in writing. In England and Wales, the request must be made to the Electoral Registration Officer. In Scotland, the request must be made to the Returning Officer.

1.22 Note that you can only use the information obtained from these documents for research or electoral purposes.

1.23 The request for inspection must specify:

- which documents are requested
- the purposes for which the information in any document will be used
- where the request is to inspect the marked register or lists, any reason why inspecting the full register or unmarked lists would not be sufficient to achieve that purpose

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- who will inspect the documents
- the date on which they wish to inspect the documents, and
- whether they would prefer to inspect the documents in a printed or data form

1.24 Inspection is under supervision and will be free of charge. You won't be able to take copies, but may make handwritten notes.

1.25 The request for supply must specify:

- which of the marked register or lists (or the relevant part of the register or lists) are requested
- whether a printed copy of the records or lists is requested or a copy in data form
- the purposes for which the marked register or lists will be used and why the supply or purchase of a copy of the full register or unmarked lists would not be sufficient to achieve that purpose

1.26 The requested document will be supplied for a fee of £10 plus £2 for printed and £1 for data versions per 1,000 entries.

1.27 Note that after 12 months these documents will be destroyed, unless a court order directs otherwise.

Inspection of other election documents

1.28 You can inspect other election documents, but you will not be allowed to make any notes or take copies of these documents. The only documents that cannot be inspected are:

- the ballot papers
- the corresponding number lists
- the certificates allowing polling station staff to vote at the polling station they are working at
- nomination papers

Nomination papers may only be inspected during the time for delivery of nomination papers, and only by candidates, their election agent, their proposer and seconder. Further details can be found in [Part 2a](#) or [2b](#)

1.29 After 12 months all of the election documents will be destroyed, unless a court order directs otherwise.

Election spending returns

1.30 Spending returns can be inspected by any person after they have been submitted. Copies can also be made for a fee of 20p per side.

1.31 Spending returns are kept for two years. You can request to have them returned to you or your agent at the end of this period. If you or your agent does not want them back, they will be destroyed.

Useful Contacts

West Lothian Election Office

Telephone No. 01506 282031

Email: elections@westlothian.gov.uk

Lothian Electoral Registration Office

Telephone No. 0131 3442500

Email: enquiries@lothian-vjb.gov.uk

Central Electoral Registration Office

Telephone No. 01786 892289

Email: ero@centralscotland-vjb.gov.uk

Electoral Commission (Scotland Office)

Telephone No. 0333 103 1928

Email: pef@electoralcommission.org.uk

West Lothian Council Customer Service Centre

Telephone No. 01506 280000

Email: customer.service@westlothian.gov.uk

West Lothian Council website - <http://www.westlothian.gov.uk/>

UK PARLIAMENTARY ELECTION

LINLITHGOW AND EAST FALKIRK / LIVINGSTON CONSTITUENCY

7 MAY 2015

To assist in the printing of the ballot papers for the election, particularly for the issue of postal ballot papers, it would be appreciated if the following information could be supplied.

Candidate's full name:	_____
Candidate's home address:	_____ _____ _____ _____
Candidate's description: (must not exceed six words)	_____
Are you standing for a registered political party?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Contact Telephone Number	
Email Address	

If this information could be given in the manner it is likely to appear on the nomination paper it would allow early proofing of the ballot paper. I shall verify that the proof corresponds with the actual nomination paper when it is received.

Graham Hope
Returning Officer

19 March 2015

Deliver to the **Returning Officer no later than 4pm on Thursday 9 April 2015**

UK PARLIAMENTARY ELECTION

LINLITHGOW AND EAST FALKIRK / LIVINGSTON CONSTITUENCY

7 MAY 2015

DATA PROTECTION ACT 1998

TRANSFER OF PERSONAL DATA OUTWITH THE EUROPEAN ECONOMIC AREA

I agree to make the following personal information available for posting on the West Lothian Council website (www.westlothian.gov.uk) in connection with the UK Parliamentary Election to be held on 7 May 2015.

NAME:	
POLITICAL PARTY DESCRIPTION:	
TELEPHONE NUMBER:	
FAX NUMBER:	
E-MAIL ADDRESS:	
Address to be used for Internet purposes (if appropriate):	

I understand this information will be available to countries outwith the European Economic Area and as a result may not be protected by Data Protection legislation.

	CANDIDATE	ELECTION AGENT
NAME:		
SIGNATURE:		
POSITION:		
DATE:		

Note: This form must be signed by the candidate and the election agent.

Deliver to the **Returning Officer no later than 4pm on Thursday 9 April 2015**