

Tree Inspection	Premises	
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Check	Date Inspected	Inspected by	Reason to warrant inspection
Ensure leaf fall and other tree debris is cleared away where it is likely to be a hazard			
Check trees for damage following extreme weather e.g. high winds or very heavy snowfall.			
Check the condition of trees overhanging high use areas and, where necessary, take action to remove risk. Also check proximity to nearby power lines and for the obstruction of external lighting.			
Identify trees overhanging high use areas and carry out an initial annual condition check.			
You should carry out an inspection to identify any trees which overhang high use areas i.e. footpaths, roads, playgrounds, car parks, etc.			

Notes:-

Where trees exhibit signs of damage, disease or rot they may require work to make them safe. Do not arrange for any tree work to be carried out without first consulting the Arbor Team for advice on what to do. They will also advise whether trees are subject to a tree preservation order.

Premises staff **must not** attempt to carry out work to trees as it can be extremely hazardous to those carrying out the work and could make a tree even more unsafe if not carried out correctly.

High winds or very heavy snow fall can cause damage to trees. Following extreme weather events it is recommended that you visually inspect trees from ground level and look for obvious signs of damage. Do not attempt to inspect trees during extreme weather.

Where a tree has been damaged by extreme weather you should report this to the Arbor Team.