**West Lothian Council**

**Museums and Archive Charges**

**Archival Research**

***Staff will carry out the first 30 mins of research for free***

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|  | **Charge per hour or part thereof** |
| **Private research**  | £30.00 |
| **Relating to legal or commercial requests** | £50.00  |

**Image Supply**

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|  | **Charge** |
| **Supply of Low-res scanned image**  | £2.00 |
| **Supply of High-res scanned image** | £5.00  |
| **New Photography** | £6.00 |

**Self-Service Photography**

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|  | **Charge** |
| **Single Image**  | £2.00 |
| **Day’s Licence** | £5.00  |
| **Week’s Licence** | £15.00 |

**Photocopies/Printing**

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|  | **Charge** |
| **A4 (black and white)**  | 10p per side |
| **A4 (colour)** | 21p per side |
| **A3 (black and white)** | 21p per side |
| **A3 (colour)** | 42p per side |

**Building Warrants**

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|  | **Charge** |
| **Building Warrants including plans (reference supplied)** | £60.00 |

**Planning Applications**

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|  | **Charge** |
| **Copy of Planning Applications including plans** | £60.00 |

**Plans (excluding Building Warrants and Planning Application plans)**

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| **Supply of up to 10 plans** | £30.00 |
| **Supply of additional plans** | £3.00 each  |

**Reproduction Costs**

Additional Reproduction Charges

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|  | Price |
| * TV and Video: educational use
 | £13.95 |
| * Press / Public exhibition
 | £26.00 |
| * Photographic distribution (calendars, postcards) / CD ROM / Internet publication etc.
 | £43.00 |
| * Publication: charitable or non-profit making
 |  £1.00 |
| * Publication: commercial print run of
 |  |
| less than 3000 |  |
| Rights within UK | £31.00 |
| World rights (single language) | £31.00 |
| World rights (multiple language) | £35.00 |
| 3000-10,000 |  |
| Rights UK  | £52.00 |
| World rights (single language)  | £69.00 |
| World rights (multiple language)  | £87.00 |
| 10,000+ |  |
| Rights within EU  | £40.00 |
| World rights (single language)  | £60.00 |
| World rights (multiple language)  | £80.00 |
| * TV and Video: commercial (+ 50% repeat fees)
 |  |
| Less than 5 seconds |  |
| Rights within EU | £52.00 |
| World rights (single language) | £69.00 |
| World rights (multiple language) | £87.00 |
| 5 seconds + |  |
| Rights within EU  | £69.00 |
| World rights (single language) | £104.00 |
| World rights (multiple language)  | £139.00 |