

Erratum to Linlithgow: Local Place Plan October 2023

This erratum is to be read in conjunction with the Linlithgow: Local Place Plan October 2023 and is a response to the action points described in the Local Place Plan Checklist accompanying an email from Steve Lovell, Principal Planning Officer - Development Planning and Environment (DP&E), West Lothian Council dated 6th November 2023.

1. Confirmation of the Community Body's status.

Action: Please clarify whether the LPP is being submitted by (a) a community-controlled body or by (b) the community council.

Response: The Local Place Plan is submitted by Linlithgow and Linlithgow Bridge Community Council. The Planning Forum is a committee of the Community Council. For the avoidance of doubt, you should refer to the constitution (original held by Lorraine McGrorty, West Lothian Council), specifically clause 3a and clause 10. The formation of the Planning Forum as a committee of the Community Council was recorded at item 12 of the Community Council meeting minutes of April 2013. <https://lbcc.org.uk/wp-content/uploads/2013/09/Minutes-of-LLBCC-23-04-13.pdf> In a review of Community Council governance agreed with Lorraine McGrorty in 2017 it was stated that committee membership may include;

- Ex-Officio Members (elected members of the local authority and members of the Scottish, United Kingdom and European parliaments),
- Associate Members (those appointed to the Community Council for a specific skill, knowledge or for specific projects/issues)
- Any other representative of a community group but not a member or associate member of the Community Council or a named member of the public with relevant skills, knowledge and a willingness to participate in committees in accordance with the Scheme and Constitution of the Community Council.

6. Evidence of compliance with the requirements of regulation 4

Action: In order to satisfy these requirements please submit a list identifying the relevant West Lothian Ward Councillors contacted (and on what date), details of the neighbouring community council(s) contacted (including neighbouring community council(s) in Falkirk) and a copy of the 'information notice' itself.

Response: The requirements of regulation 4 are satisfied by:

- a. The Information Notice sent to Councillors and to neighbouring community councils (Appendix A of this erratum).
- b. The consultations with ward councillors and adjoining Community Councils as per the table below. All were sent by email, a copy of the Information Notice along with the Local Place Plan.
- c. A meeting with ward councillors on 10 October 2023. A copy of the minutes of the meeting circulated to councillors is appended to this erratum as Appendix B.

Recipient	Email Address	Date
Councillor Tom Conn, West Lothian Council	tom.conn@westlothian.gov.uk'	7 November 2023
Councillor Sally Pattle, West Lothian Council	sally.pattle@westlothian.gov.uk	7 November 2023
Councillor Pauline Orr, West Lothian Council	pauline.orr@westlothian.gov.uk	7 November 2023
Ecclesmachan & Threemiletown Community Council	etccsecretary2023@gmail.com	8 November 2023
Bathgate Community Council	bathgatecc@gmail.com	8 November 2023
Dechmont Community Council	dechmontcommunitycouncil@hotmail.com	8 November 2023
Torphichen Community Council	torphcah@gmail.com	8 November 2023
Bo'ness Community Council (Falkirk Council area)	info@bonesscc.org.uk	8 November 2023
Blackness Community Council (Falkirk Council area)	blacknesscommunity@gmail.com	8 November 2023

NOTES:

1. All of the above parties received additional informal consultation over a month earlier than the dates stated.
2. The consultations did not include the following inactive Community Councils:
Philpstoun and Bridgend (West Lothian)
Whitecross (Falkirk Council area).
3. Acknowledgement of receipt was received from Bathgate CC and Torphichen CC. No comments were received from any of the active adjoining Community Councils consulted.
4. Contacts to confirm Community Council areas were Lorraine McGrorty at West Lothian Council and Brian Pirie at Falkirk Council.

10. Copies of additional relevant documents

Action: In order to satisfy this requirement please provide either a hard copy or a hyperlink to the aforementioned documents on the web.

Response: Links to the documents referred to in the Linlithgow Local Place Plan are:

1. 'Linlithgow Plan for the Future' <https://lbcc.org.uk/wp-content/uploads/2020/01/Plan-for-Future-JAN-2020-Final.pdf> (accessed 19 November 2023)
2. 'A new Future for Scotland's Town Centres' <https://www.gov.scot/binaries/content/documents/govscot/publications/independent-report/2021/02/new-future-scotlands-town-centres/documents/new-future-scotlands-town-centres/new-future-scotlands-town-centres/govscot%3Adocument/new-future-scotlands-town-centres.pdf> (accessed 19 November 2023)

3. 'Town Centre First', 'Place Principle' and '20- Minute Neighbourhood'
 - a. the Town Centre First principle is quoted at <https://www.gov.scot/policies/regeneration/town-centre-regeneration/> (Accessed 19 November 2023)
 - b. The Place Principle is quoted at <https://www.gov.scot/publications/place-principle-introduction/> (Accessed 19 November 2023)
 - c. 20 Minute Neighbourhood <https://www.gov.scot/binaries/content/documents/govscot/publications/consultation-paper/2023/04/local-living-20-minute-neighbourhoods-planning-guidance/documents/local-living-20-minute-neighbourhoods-planning-guidance-draft-consultation/local-living-20-minute-neighbourhoods-planning-guidance-draft-consultation/govscot%3Adocument/local-living-20-minute-neighbourhoods-planning-guidance-draft-consultation.pdf> diagram from <https://www.alliance-scotland.org.uk/blog/opinion/the-20-minute-neighbourhood-what-does-it-mean-to-you/> (Both accessed 19 November 2023)
4. Linlithgow town guide (published by One Linlithgow BID Linlithgow) <https://www.onelinlithgow.com/wp-content/uploads/2021/07/Linlithgow-Interactive-Visitor-Guide-2021-22.pdf> (Accessed 19 November 2023)
5. Active Travel Map (produced by Transition Linlithgow) <https://trust-linlithgow.org.uk/projects/welcome-to-transition-linlithgow/> (accessed 19 November 2023)

John Kelly
Secretary Linlithgow Planning Forum
Linlithgow and Linlithgow Bridge Community Council
19th December 2023

APPENDIX A

THE PLANNING (SCOTLAND) ACT 2019

THE TOWN AND COUNTRY PLANNING (LOCAL PLACE PLANS) REGULATIONS 2021

LINLITHGOW LOCAL PLACE PLAN – INFORMATION NOTICE

In accordance with the above legislation and regulations, this notice is to inform each member of West Lothian Council representing the area covered by the above Local Place Plan, and each Community Council adjoining the Linlithgow Local Place Plan area, that the Linlithgow Planning Forum, a sub-committee of Linlithgow & Linlithgow Bridge Community Council, having completed three processes of public consultation and engagement, has finalised the preparation of the Linlithgow Local Place Plan which will, in due course, be submitted to West Lothian Council with a view to its provisions being registered and seriously considered as an input to the next West Lothian Local Development Plan.

A copy of the finalised Local Place Plan is attached for your information, and to enable the submission of representations. It should be noted that the boundary of the Local Place Plan matches that of Linlithgow & Linlithgow Bridge Community Council.

Content and Purpose of the Local Place Plan

After analysis of the main planning problems and threats which face Linlithgow, set against the strengths and opportunities that the community believes exist, the Local Place Plan sets out proposals for the protection of the best aspects of the town, whilst advocating means by which it can grow and thrive in a vibrant and sustainable way, maintaining Linlithgow as one of the most attractive places to live and work in Scotland, including:

1. ways in which the heritage of historic Linlithgow can be conserved and promoted to increase tourism
2. ways to increase the housing stock and especially provide social housing
3. ideas on how to attract new business and create more jobs
4. road improvements to relieve the High Street of through traffic and facilitate public transport
5. provision of the right amount of parking to cater for commuters, customers for town centre businesses and tourists, and for tourist buses
6. redevelopment of High Street gap sites and part of The Vennel
7. upgrading of cycle paths and the creation of a new cycle network
8. development of local bus services, linking up with rail transport
9. proposals for retailing, cultural, sports and youth facilities, education and health provision.

The document concludes with sections on the financing of the recommendations, and on how the plans might be implemented.

How to Make Representations

Any comments on the Local Place Plan must be received by the Linlithgow Planning Forum no later than 12 noon on Friday, 8th December 2023. These should be emailed to john.lbcc@virginmedia.com or delivered to 8, Pilgrims Hill, Linlithgow EH49 7LN.

John R Kelly, Secretary, Linlithgow Planning Forum
7th November 2023

APPENDIX B

Linlithgow Planning Forum

Meeting with Councillors to discuss Linlithgow's Local Place Plan

Minutes of Meeting held 10th October 2023 at Partnership Centre

1. **Present:** Chair: Marilynne MacLaren (MM), Chris Cook (CC2), Mike Dunning (MD), John Kelly, (JK), Ron Smith (RS) David Tait (DT), Councillor Tom Conn (TC), Councillor Pauline Orr (PO), Councillor Sally Pattle, (SP),
2. **Introduction:** JK gave a brief introduction to the legislation and the Linlithgow Local Place Plan describing the consultation events and questionnaires.
3. **Comments from Councillors**
 - a. It would be useful to have a diagram which explained the Local Place Plan process and how it contributed to the Local Development Plan and where we are currently.
 - b. There was concern that the section on "Threats to the Environment and Wellbeing of Linlithgow" reflected negatively on West Lothian Council particularly the section relating to the loss of administrative functions and subsequent loss of jobs. The point was made that jobs losses had occurred elsewhere in West Lothian with much greater impact. In reply the following points were made:
 - i. The text is a factual representation of the threats as described by residents of Linlithgow in the surveys undertaken. The text will be checked again for any opinion statement which is not supported by factual evidence.
 - ii. The Local Place Plan is Linlithgow's Plan and comments on job losses and opportunities for employment related solely to Linlithgow. Local Place Plans from other West Lothian communities will no doubt make comments on employment from their perspective. It is the responsibility of planners to balance competing aspirations.
 - iii. The current Local Place Plan does contain restrictions on employment in Linlithgow for example Paragraph 37 states "Land at Burghmuir, Linlithgow will be considered for high amenity strategic employment use should such demand arise over the plan period and no other suitable site within West Lothian can be identified or is available for development". The Local Place Plan argues for the removal of such caveats, to the detriment of Linlithgow, which currently determine planning decisions.
 - c. More emphasis should be made for suitable social housing for the disabled.
 - i. Agreed that this should be specifically mentioned as an aspiration.
Note: current Scottish Government planning legislation does state that the Local Development Plan evidence report must contain "a

summary of the action taken by the planning authority to support and promote the construction and adaptation of housing to meet the housing needs of older people and disabled people in the authority's area, and analysis of the extent to which the action has helped to meet those needs".

- d. The Town Management Group and the Local Area Committee should be mentioned as important elements of local democracy in Linlithgow's strengths.
 - i. Agreed. *Note: in the Community Survey 20% of respondents commented on Local Democracy – the majority of respondents not favourably.*
 - e. In the phrase on page 15 "In other words, planning permission for a fixed extent of housing development could be conditional on the provision of a list of priority community requirements which might include some or all of the following: Delete "might".
 - f. Page 19 – ES7 revisit "home delivery service" which is a complex undertaking.
 - g. Page 19 – ES5 rephrase. Discussion with farmers. Investigate Narrow Boat Farm as a potential model. Focus on diversification which does not change of ownership.
 - h. Remove proposal H1/3.
 - i. Combine T7 and T8 and remove reference to St Michaels RC church.
 - j. Page 14 insert "some" in phrase "Residents of some High Street flats have no recycling bins provided by the Council due to lack of space".
4. **Conclusion.** It was concluded that the Local Place Plan, with some minor changes suggested by councillors, does reflect the views of the residents of Linlithgow and will be supported as such.

John Kelly, Secretary
11th October 2023