

VACANCY BULLETIN

Employment Workshops - Online!

Join any of our Access2Employment workshops to give you the confidence and skills to successfully find and apply for job vacancies and to succeed in an interview.

Our dedicated advisers will help you every step of the way in a friendly and supportive environment.

CV Preparation 19th October, 11am - 12pm

Effective Job Searching 20th October, 11am - 12pm



21st October 11am - 12pm

Online Interview
11am - 12pm

A2E Wellbeing Workshop



Wellbeing Workshop

This short course provides a taster of the 1:1 support available from the A2E Wellbeing Advisers.



It explores techniques for improving physical and emotional wellbeing allowing individuals to begin to focus on setting goals and moving forward.





For more information please contact 0800 032 9768

a2ewellbeingteam@westlothian.gov.uk



Our next Wellbeing Workshop will be delivered via Zoom on Thursday 21st October 10am-12pm. It explores the meaning of wellbeing and discusses challenges that prevent individuals from achieving positive wellbeing. It considers the impact of fitness, nutrition, routine and sleep on wellbeing and also provides practical techniques such as mindfulness, meditation and journaling as methods of dealing with stress, anxiety and unhelpful thoughts.

To sign up contact 0800 032 9768 or a2ewellbeingteam@westlothian.gov.uk



There are various vacancies currently available in West Lothian on My Job Scotland, including:

- Teaching Inclusion & Wellbeing
- Class Teacher Primary School
- Teacher of Computing Secondary School
- Property Capital Programme & Projects Principal
- Supply Customer Facilities Assistant
- Builder

To apply directly and for more information on these and other local authority vacancies, click <u>here</u>

Public Sector

Joiner x 3 (FT Permanent), Kirkton Service Centre. West Lothian Council - closes 30/11/21 Details here

Builder (FT Permanent), Livingston. West Lothian Council – closes 30/11/21 Details here

Plumbers x2 (FT Permanent), Livingston. West Lothian Council – closes 31/10/21 <u>Details here</u>

Plasterer (FT Permanent), Livingston. West Lothian Council – closes 24/10/21 <u>Details here</u>

Supply Customer Facilities Assistant (Supply), Livingston. West Lothian Council - closes 17/10/2021 Details here

Supply Cook/Assistant Cook (Supply), Livingston. West Lothian Council - closes 31/12/2021 Details here

Social Worker (FT Permanent), Wester Hailes Healthy Living Centre. City of Edinburgh Council – closes 21/10/21

Details here

Supply Social Care Support Worker. Various locations across West Lothian. West Lothian Council – closes 31/12/21

Details here

Supply Social Care Practitioner. Various locations across West Lothian. West Lothian Council – closes 31/12/21 <u>Details here</u>



If you want to take a step closer to finding your reward career today and join the Meadowvale Care Home team, please send a copy of your CV and a short covering letter to admin@meadowvalecare.co.uk with information about why you would like to work with us and what position you would be interested in. Full Time & Part Time Care Assistants; Full & Part Time Senior Care Assistants; Full Time & Part Time Staff Nurses. For further information visit https://www.meadowvaleCare/ or https://www.meadowvalecare.co.uk/careers/

Apprenticeship & Graduate **Opportunities**



For Information on Apprenticeship vacancies, check the Apprenticeship.scot website here

For Information on Graduate vacancies, check the

Prospects.ac.uk website here

Age 16 - 24 on Universal Credit?



There are a number of jobs available in West Lothian & the surrounding areas if you are a currently aged between 16 - 24 years and in receipt of Universal Credit.

Ipsum Utilities Itd

Role: Admin Assistant 40hrs per week

Ipex Investment

Role: Sales and Marketing 25hrs per week

Ipex Investment

Role: Trainee Engineer 25hrs per week

To apply: Please contact your jobcentre work coach.

Alternatively email stepsn2work@westlothian.gov.uk for any application guidance or support.

Positions available via the kickstart scheme will provide training opportunities

Graduate Vacancies

Specialist Graduate Programme 2022 (FT), STEM Specialists. Scotland. Scottish Water - closes 7/11/2021 **Details here**

Management Trainee Graduate Programme 2022 (FT), Scotland. Scottish Water - closes 7/11/2021 Details here

Eurocentral Regional Logistics Graduate Programme (FT), Motherwell. Lidl Details here

Eurocentral Regional Sales Graduate Programme (FT), Motherwell. Lidl Details here

Trainee Recruitment Consultant (remote) (FT), Chapelhall. Constructing Solutions Recruitment Ltd Details here

Graduate Marketing Assistant (FT), Edinburgh. Meraki **Details here**

Graduate Software/Security Engineer - SOAR, Cypber, Python – Entry Level (FT), Edinburgh. Adarma Details here

IT/Software Graduate, Research & Development Tax (FT), Edinburgh. **EY Details here**

SSE Consents Graduate Programme 2022 (FT), Scotland. SSE PLC Details here

Graduate Project Co-ordinator/Data Analyst (FT), Livingston. IntaPeople Ltd Details here

Graduate Software Developer (FT), Edinburgh & Lothians. Outsource UK Ltd Details here

Graduate Business Management Scheme 2022 (FT), Edinburgh. 1PGR Details here

Age 16 - 24 years Featured Vacancy STEPS WORK



Brightridge Houston Industrial Estate Livingston are currently seeking applications for the below position:

Role: IT & Telecoms Trainee (Full Time) In house training will be provided.

Send your CV to: lisa.miller@westlothian.gov.uk

*16-24 year olds only - West Lothian Jobs Fund eligibility conditions apply. Open to West Lothian Residents only. Applicants aged 16-18 must be unemployed, applicants 19-24 must be 3 months unemployed or have previously engaged with MCMC or another Employability Programme.

"The employer has claimed an exception under the Equality Act 2010"

Apprenticeships

Design Engineering Graduate Apprentice, Edinburgh. Leonardo Details here

Software Engineering Graduate Apprentice, Edinburgh. Leonardo Details here

Apprentice Business and Administration Operations Assistant, Bathgate. Microcom Training Details here

Information Point Modern Apprentice, Livingston. West Lothian College - closes 19/10/21 Details here

Manufacturing Technical Apprentice, Edinburgh. Leonardo **Details** here

Business Apprentice, Edinburgh. Leonardo <u>Details here</u>

Modern Apprentice Sandwich Artist, Livingston. Subway closes 22/11/21 Details here

Business Administration Modern Apprentice, Edinburgh. Museums Galleries Scotland – closes 15/10/21 Details here

IT & Telecoms Modern Apprentice, Livingston. Via Sixth Sense **Training Details here**

Modern Apprentice Childcare Assistant, Bathgate. Via Carousel Training – closes 06/12/21 Details here

Modern Apprentice Medical Receptionist, Broxburn. Via Rewards Training - closes 12/11/21 Details here

Digital Administration Assistant, Johnston Fuels. Bathgate closes 22/10/21 Details here

IT Technical Support, Edinburgh. So Connect - closes 29/10/21 Details here

Tui Apprentice (FT), Livingston. Tui Group - closes 23/10/21 **Details here**

Construction Vacancies

Experienced Site Cleaner (FT temp 6-9months), Winchburgh. SG Pro Cleaning Ltd. contact 01259 722237

Trainee HGV Driver (FT), Larkhall. Details here

Data Cabling Engineer (FT), Livingston. via Easy Recruit **Details here**

Electrician (FT), Grangemouth. Bilfinger Details here

Electrician/ Approved Electrician (FT), Edinburgh. AKD **Details here**

Painter (FT), Edinburgh. via Hays Details here

Groundworker (FT), Livingston. WGM Engineering **Details here**

Non CSCS Labourer (FT), Edinburgh. Hays <u>Details here</u>

Joiner (FT), Edinburgh. Hays <u>Details here</u>

Electrical Project Engineer (FT), Livingston. WGM **Engineering Details here**

Civil Groundworker (FT), Livingston. WGM Engineering **Details here**

Joiner (FT), Edinburgh & Lothians. via Hays Details here

Non-CSCS Labourer (FT), Bathgate. Details here

Warehouse Vacancies

Warehouse Operator (FT Permanent), Livingston – closes 19/10/2021 Details here

Warehouse Cleaner (FT), Livingston – closes 14/10/2021 **Details here**

Recycling Warehouse Operative (FT), Livingston – closes 18/10/2021 **Details here**

Distribution Security Supervisor (FT), Livingston **Details here**

Backshift Loader (FT Permanent), Livingston – closes 31/10/2021 **Details here**

Warehouse Picker and Packer (FT permanent), Livingston. Staff Buddy **Details here**

Warehouse colleague (FT Permanent), Livingston. DHL **Details here**

Warehouse Operative (FT Permanent), Livingston **Details here**

Selector Chiller (FT permanent), Bathgate Distribution Centre. Aldi Details here

Warehouse Operative ((FT), Livingston. Yodel **Details here**

Warehouse Operative Outbound (FT), Livingston. Yodel **Details here**

Warehouse Operative (FT Permanent), Livingston **Details here**

Management Vacancies

Team Leader (FT Temp for 6mths may lead to Permanent), Livingston. Open Door Accommodation Project- closes 25/10/21 Details here

Area Manager (FT), West Lothian. Autism Initiatives- closes 22/10/21 **Details here**

Backshift Loader Team Leader (FT Permanent), Livingston. Evoframes- closes 31/10/21 Details here

Assistant Store Manager (FT/PT Permanent), Broxburn. GB Grove Ltd- Shell Petrol Station Details here

Logistics Manager (FT Permanent), Livingston. Window Supply **Company Details here**

Nursery Manager (FT Permanent), Whitburn. Polkemmet Daycare Ltd **Details here**

Service Design and Transition Manager (FT), Broxburn. FIS Global Details here

Clinical Project Manager (FT), Livingston. IQVIA Details here

French & German Speaking Customer Service Team Leader (FT Permanent), Livingston/Work from Home. Go-Centric- closes 07/11/21 Details here

Nursing Home Manager (Permanent), Linlithgow. Leaders in Care Details here

Care Home Manager, Bathgate. Divergent Care Details here

Featured Local Vacancies



Amberstone Security are recruiting for safety stewards to work across multiple local event venues throughout the year. Current SIA Security Guarding / SIA Door Supervisor licence and/or NVQ Level 2 Spectator Safety qualifications desirable but not essential as full training will be given.

To apply <u>click here</u> or contact Amanda Rettie on 07483 091761 or email events.recruit@amberstone.co.uk

Amberstone Security have further security guarding positions available across Scotland Details here

Part-Time Children and Young Person's Support Worker

We currently have a vacancy for Part-Time Children and Young we currently have a vacancy for Part-Time Children and Young
Person's Support Worker to join our fantastic team of dedicated

West Lothian
Women's Aid professionals supporting women and children to recover from Domestic Abuse. The post is for 28 hours per week (Tuesday-Friday office hours), plus participation in an out of hours on-call rota (once every 5-6 weeks).

> To Find out more information and to apply click here

Manufacturing/Production

Production Team Members (FT Permanent), Bathgate. Genius Foods <u>Details here</u>

Team Manager x 2 (FT Permanent), Bathgate. Genius Foods Details here

Part-Time Factory Operative Evenings (PT Permanent), Bo'Ness. Bakkavor <u>Details here</u>

Production Operator- Nightshift (FT Permanent), Livingston. Mitsubishi <u>Details here</u>

Production Operator (FT Permanent), Livingston. Mitsubishi Details here

Production Operative – Days & Backshift (FT Permanent), Bo'Ness. Bakkavor <u>Details here</u>

Weekend Production Operative – Days & Backshift (PT Permanent), Bo'Ness. Bakkavor <u>Details here</u>

Production Operator (FT Permanent), Whitburn. Rom Group Details here

Lab Operations Associate – Tues to Sat (FT Permanent), Livingston. IQVIA <u>Details here</u>

Pre-Analytical Associate – Tues to Sat (FT Permanent), Livingston. IQVIA <u>Details here</u>

Production Operator (FT Permanent), Holytown, BRC Reinforcement Details here

Production Team Leader (FT Permanent), Edinburgh. Via DEFOUR Partnership <u>Details here</u>

Operations Lead Manufacturing (FT Permanent), Edinburgh. Via Defour Partnership <u>Details here</u>

Production Supervisor (FT Permanent), Livingston. Via Global Logistics Staff Ltd <u>Details here</u>

Production Manager (FT Permanent), Linlithgow. Findlater Fine Foods <u>Details here</u>

Operations Director (FT Permanent), Livingston. API Foilmakers Ltd <u>Details here</u>

Planner (Ft Permanent), Livingston. Via Hays Recruiting Details here

Production Operative (FT Temporary), Newbridge. Via Manpower <u>Details here</u>

Quality Auditor (FT Permanent), Deans. Young's Seafood Details here

Chill Operative (FT Permanent), Bellshill. Muller Dairy Details here

Production Supervisor – Dayshift (FT Permanent), Adambrae, Via Escape Details here

Process Operator (FT Contract), Livingston. Via Eden Scott Details here

Retail Vacancies

Department Supervisor (F/T), Livingston. The Range – closes 29/10/21 Details here

Seasonal Retail Assistant (P/T), Livingston. The Range – closes 28/10/21 <u>Details here</u>

Retail Assistant (F/T), Livingston. The Range – closes 25/10/21 <u>Details here</u>

Sales Manager (F/T), Livingston. The Range – closes 30/10/21 Details here

Retail Customer Advisor (F/T – 30hours), Livingston. Three Store <u>Details here</u>

Retail Customer Advisor (F/T – 37.5 hours), Livingston. Three Store Details here

Sales Assistant (P/T), Livingston. The Fragrance Shop – via The Centre Job Board Details here

Sales Assistant x 3 roles (P/T), Livingston. CEX – Via The Centre job board <u>Details here</u>

Sales Assistant (P/T). Livingston. Xileclothing.com – via The Centre job board <u>Details here</u>

Supervisor(F/T), Livingston. Shakeaholic – via centre board Details here

Various Retail Roles (F/T & P/T), Livingston. McCarther Glen Designer Outlet <u>Details here</u>

Store supervisor(F/T), Livingston. Vans Details here

Sales Associate (P/T), Livingston. Timberland Details here

Store Manager (F/T), Livingston. Timberland Details here

Seasonal Sales Teammate x 3 (P/T), Livingston. Under Armour <u>Details here</u>

Store Assistant (P/T Temp). Livingston. Asda Superstore – closes 31/10/21 <u>Details here</u>

Customer Delivery Driver (F/T), Livingston. Asda Supercentre – closes 05/11/21 <u>Details here</u>

Customer Delivery Driver (P/T), Livingston. Asda Supercentre – closes 30/10/21 Details here

Online Service Colleague(P/T), Livingston. Asda Supercentre – Closes 05/11/21 Details here

Sales Assistant (P/T), Livingston. Superdry – Closes 01/11/21 Details here

Customer Advisor (F/T), Livingston. B&Q Express Details here

Showroom Advisor (F/T), Livingston. B&Q Express Details here

Sales Advisor (P/T), Livingston. New Look – closes 16/10/21 Details here

Retail Shop Supervisor (F/T), Livingston. Greggs Details here

New Store Supervisor team(F/T), Broxburn. B & M – closes 31/10/21 <u>Details here</u>

New Store Management Team(F/T), Broxburn. B & M – closes 31/10/21 Details here

Store Manager (F/T), Livingston. Lindt & Sprungli Details here

Care Sector Vacancies

Support Worker (FT & PT Permanent), Armadale.
Community Integrated Care -closes 21/10/21 Details here

Support Worker (FT & PT Permanent & Temp & Casual), The Action Group - closes 08/11/21 <u>Details here</u>

Support Worker (FT/PT Permanent), Kirkliston. Leonard Cheshire – closing date 05/11/21 Details here

Personal Assistant (16-28hrs.), West Lothian. Enable Scotland – closes 26/11/21 <u>Details here</u>

Personal Assistant (16-32hrs – Male only), West Lothian. Enable Scotland – closes 26/11/21 <u>Details here</u>

Personal Assistant (16-32hrs), Livingston. Enable Scotland – closes 26/11/21 <u>Details here</u>

Personal Assistant (PT 3mth Temp Contract), Blackburn. Enable Scotland – closes 29/10/21 Details here

Support Advisor – Manager (FT Permanent), Livingston. C-Change Scotland – closes 25/10/21 <u>Details here</u>

Healthcare Assistant / Support Worker (FT & PT Permanent), Bathgate. ScotForce Healthcare - closes 07/01/22 Details here

Health and Wellbeing Assistant (FT & PT Permanent), West Lothian. Wheatley Care – closes 15/10/21 Details here

Care Assistant (live-In, Guaranteed Work Pattern FT & PT Permanent), Livingston. Bright Care – closes 31/03/22

Details here

Care Assistant (FT & PT Permanent), South Queensferry. Professional Carers – closes 13/12/21 Details here

Support Workers (FT/PT), Various Locations. Link Living Improving Lives – closes 21/10/21 <u>Details here</u>

Support Practitioner (FT), Edinburgh & The Lothians. Carr Gomm Details here

Social Services Assistant (FT), Livingston. via Pertemps Recruitment – closes 07/11/21 <u>Details here</u>

Support Worker (FT Night Shifts), Uphall. Real Life Options – closes 02/11/21 Details here

Support Worker (FT Permanent), Kirknewton. Real Life Options – closes 18/10/21 <u>Details here</u>

Kickstart - Support Worker (PT Fixed Term Contract), Uphall. DWP Kickstart Scheme – closes 30/10/21 Details here

Kickstart - Support Worker (PT Fixed Term Contract), Livingston. DWP Kickstart Scheme - closes 15/10/21 Details here

Kickstart – Nursery Housekeeper (PT Fixed Term Contract), Bathgate. DWP Kickstart Scheme – closes 18/10/21 Details here

Additional Vacancies - various sectors

Associate Site Activation Manager (FT), Livingston. IQVIA Details here

Associate Clinical Project Management Director-Real World Evidence (FT), Livingston. IQVIA <u>Details here</u>

Passive Fire Protection Contracts Manager (FT), Bathgate. Core Drilling Specialists Ltd <u>Details here</u>

Production Operatives (FT Contract), Ladywell. Via Connect Appts <u>Details here</u>

Production Packers (FT Contract), Livingston. Via Blue Arrow <u>Details here</u>

Semi-Skilled Machine Operator (FT Permanent), Livingston. Via Connect Appts <u>Details here</u>

Benefits/Debt Advisor (PT/FT), Edinburgh. Edinburgh Food Project - closes 17/10/21 <u>Details here</u>

Community fund Raiser (FT), Edinburgh. Age Scotland – closes 28/10/21 Details here

Community Link Worker (PT), Edinburgh. The Health Agency – closes 01/11/21 Details here

Mustard Seed Co-ordinator (PT), Homebased. 1st Step Development Ventures – closes 25/10/21 <u>Details here</u>

Cabling Operative (FT), Glasgow. KN Circet – closes 01/11/21

<u>Details here</u>

Poling Operatives (FT), Glasgow. KN Circet – closes 29/10/21 Details here

Groundworker (FT), Livingston. WGM Engineering Details here

Cleaning Operative (FT), Livingston. Mitie Details here

Social Services Assistant (FT), West Lothian. Pertemps Details here

Accounts Assistant (FT), West Calder. Arnold Clark

<u>Details here</u>

Amazon Warehouse Associate (FT), Livingston. Amazon Details here

Maintenance Co-ordinator (FT), Bathgate. LSL Property Management Group <u>Details here</u>

Graduate Software Engineer (FT), Edinburgh. TATA Consultancy Services Ltd <u>Details here</u>

SHE – Operations and Business Support Graduate – Enterprise (FT), Glasgow. SSE Plc <u>Details here</u>

SSE IT, Digital & Technology Graduate Programme 2022 (FT), UK. SSE Plc <u>Details here</u>

Graduate Engineer (FT), Edinburgh. Brightwork Ltd Details here

Graduate Civil and Structural Engineer (FT), Edinburgh. RSK

Details here

Assistant Manager (F/T), Livingston. Chiquito Details here

Marketing Manager (FT), West Lothian. TribePost Ltd – closes 12/11/21 Details here

Drivers Mate (FT temporary), Bathgate. The Best Connection Group Ltd <u>Details here</u>

Java Developer (FT – Contract), Livingston. Hays Specialist Recruitment – closes 19/10/21 Details here

Office / Admin Vacancies

Planner (FT), Livingston. Energy Assets Details here

Project Administrator (FT), Broxburn. EKCO Details here

Office Administrator (PT), Bathgate. Eurohiredrive Details here

Social Media & Website Administrator (FT) Broxburn, Gardenmile Details here

Team Member/Receptionist (FT), Uphall. Macdonald Houston House Hotel - Closes 27/10/21 Details here

Customer Service Operator (FT), Bathgate. Gregory Distribution - Closes 19/10/21 Details here

Customer Service Agent (FT), Broxburn. Auxillis Details here

Customer Service Fraud Representative (FT), Edinburgh. Royal Bank of Scotland <u>Details here</u>

Customer Service Representative (FT), Newbridge. VPZ

<u>Details here</u>

Contracts Assistant (FT), Newbridge. VPZ Details here

Customer Support Advisor (FT), Broxburn. Ooni - Closes 15/10/21 <u>Details here</u>

Customer Service Advisor (FT Fixed Term), Home Based.
Capita Details here

Administration Officer (FT), Edinburgh/Home Working. Lumen Electrical <u>Details here</u>

Customer Service Consultant (FT), Falkirk. TSB Details here

Customer Services Executive (FT Fixed Term), Livingston. Via Neo Recruitment Details here

Customer Services Advisor (FT), Sighthill. Sykes - Closes 18/10/21 <u>Details here</u>

Community Support Coordinator (PT), Home Based. CHSS - Closes 29/10/21 Details here

Iona Community Adiminstrator (FT), Home Based/Glasgow. Iona Community - Closes 27/10/21 Details here

Activities Coordinator (PT), Home Based. Spina Bifida Hydrocephalus Scotland - Closes 22/10/21 Details here

Contact Tracer (FT Fixed Term), Home Working. NHS Scotland - Closes 20/10/21 Details here

Hospitality Vacancies

General manager (FT), Livingston. Wagamama

Details here

Kitchen Porter (FT &PT), Livingston. Wagamama Details here

Chef (FT &PT), Livingston. Wagamama Details here

Sous Chef (FT), Livingston. Gather and Gather via The Caterer Details here

Team Member (FT), Livingston. Nandos Details here

Front of House (FT), Livingston. Nandos <u>Details here</u>

Assistant Manager (FT), Livingston. Chiquito Details here

Chef (FT), Livingston. Stonehouse Pizza and Carvery – Brucefield Farm <u>Details here</u>

Chef apprenticeship (FT), Livingston. Mitchells and Butlers Details here

Kitchen Team Leader (FT), Bathgate. Toby Carvery Details here

Food Production Operative (PT), Bathgate. Toby Carvery Details here

Bar and Waiting Apprenticeship (FT) Livingston. Mitchells and Butler Details here

Chef Manager (FT), Livingston. Dine Contract Catering – Via The Caterer <u>Details here</u>

Servers (FT &PT), Livingston. Stack and Sill - Via indeed Details here

Barista (FT), Livingston. Business Doctors – Via Indeed Details here

Waiting Staff (FT), Livingston. Prezzo Details here

Bar tender and Server (FT), Bathgate. The Vu – via indeed Details here

Waiting Staff (FT & PT), West Calder. Bistro 19 – via Indeed Details here

Restaurant Assistant (FT), Livingston. Gather and Gather Sky Livingston – via indeed <u>Details here</u>

Chef Manager (FT), Blackburn. BMI Bearwood Hospital Details here

Café Food Service Manager (FT), Livingston. Compass Group The Range <u>Details here</u>

Advice Shop



Are you worried about the financial costs of moving into work? Do you have debt which is out of control? Are you concerned about rising energy costs.

The Advice Shop is a free, impartial and confidential service and is here to help with queries on benefits, debts, housing or energy advice.

For more information, or to request advice or assistance, please contact the Advice Shop here or call 01506 283000

A2E Parental Employment Support



Are you a West Lothian parent looking for a job, change of career or to retrain/upskill? Our dedicated advisers offer one-to-one support and assistance to parents to help increase their household income through employment. Assistance includes:

- Personal development skills
- **Employability support and assistance**
- Career progression and promotion
- Funding towards training and education
- In work support to ensure sustainable employment
- Health and wellbeing sessions
- Support to secure financial security

For more information or to book an appointment, please visit here or call - 0800 032 9768,

Email - access 2 employment@westlothian.gov.uk -

Quote: Parent

Quick Link to Larger Employers

Livingston Designer Outlet frequently have opportunities for the latest vacancies, see here

For Almondvale Centre, information available here

For current NHS vacancies, see here

Opportunities at SKY, view info here

Vacancies in Charity and Voluntary sector, info here

IQVIA Livingston - click here

Civil Service jobs - click here

Valneva - click here

Tesco Careers - click here





One to one support is available from an Access 2 employment Employment Adviser who will assist with:

- Understanding your transferable skills
- Job searching
- CV preparation and a stand out cover letter
- Online applications
- Preparing for an Interview

To book a telephone or online appointment with an Employment Adviser, contact us by:



Freephone: <u>0800 032 9768</u>



access2employment@westlothian.gov.uk



Book an appointment online

Register for the weekly jobs Vacancy Bulletin here

To unsubscribe, please complete this form



