

APPLICATION FOR TOURIST SIGNPOSTING

The purpose of this form is to provide all the necessary information to West Lothian Council to consider whether the proposals for white on brown tourist signposting meet the necessary requirements and policies. West Lothian Council will liaise with other roads authorities as necessary to determine the application.

PLEASE NOTE – Your destination must have VisitScotland recognition before signs can be approved. For further details contact VisitScotland on tel: 01463 723040

Please complete Section A and return to: **West Lothian Council, Roads and Transportation Services, Whitehill Service Centre, 4 Inchmuir Road, Whitehill Industrial Estate, Bathgate, EH48 2EP**

SECTION A – Tourist Destination Information (submitted by Applicant)				
A1	Tourist Destination	Name:		
		Address:		
		Post Code:		
		Telephone number		
A2	Type of tourist destination			
A3	Visitor numbers per annum and data source			
A4	Details of parking facilities on site or close by (within 500m)	No. of spaces for	On site	Close –by (within 500m)
		Cars		
		Coaches		
		Disabled		
A6	Does the destination have VisitScotland recognition	Yes/No (please provide details and written confirmation from VisitScotland)		
A7	Is the destination a member of a VisitScotland or approved equivalent Quality Assurance scheme	Yes/No (please provide details and written confirmation from VisitScotland)		
A7	Please provide details of opening hours including seasonal variations.			
A8	Please provide a brief statement of reasons for the proposed signs.			
A9	Please provide plans showing the location of the tourist destination (including access to and egress from the public road) and details of existing and proposed signing on the trunk and local road networks: <ul style="list-style-type: none"> • Key plan (eg 1:5000 scale) • Location plans (eg 1:1250 scale) • Sign face details or photographs or proposals 			
A10	Please provide information on any existing signs (including advertising signs) for your destination, including any located on private land adjacent to the public road.			
A11	On a separate sheet, please provide any other relevant information that may support your application for tourist signs. Please also include examples of publicity and marketing materials.			
A12	Please provide contact details of applicant/agent of applicant (delete as appropriate):	Name:		
		Company		
		Address		
		Telephone number	Fax number:	
		E-mail:	Signature:	