# THE LIVINGSTON YOUTH TRUST

### APPLICATION FORM













#### WHAT DO WF DO?

Livingston Youth Trust is a small trust that provides financial assistance to individual young people from Livingston. It can help to give support towards future progress in the chosen fields of the Arts, Sport and Music. The Trust considers general applications from individuals, groups of young people and organisations working with young people and based in Livingston. Such general applications must be clearly presented and have specific benefits for young people. Applications for general subsidy will not be considered. Young people under the age of 21 or organisations working with young people under the age of 21 with an active interest in a chosen field may apply, where the individuals or organisations are not in a position to develop that interest from their own resources.

The Youth Trust can provide one-off grants where an individual is taking part in educational, cultural and sporting activities or training programmes which are likely to develop or enhance their abilities. For example, help has been given to purchase an instrument, or towards expenses for the Duke of Edinburgh's Award Scheme. We have helped send young people on Band Seminars and Breakdancing competitions.

#### WHO CAN APPLY?

Individual Applicants to the Youth Trust must have a permanent home address in Livingston. This includes students attending an educational establishment away from home, but who return to Livingston outwith term time.

#### **HOW TO APPLY**

Complete the form giving as much detail as possible. If you are completing the form on your own behalf you must give full details of why a grant is required and how it will be of benefit.

If for any reason an applicant cannot complete the form themselves, a parent or guardian or other appropriate adult can make the application on the young person's behalf

You can apply only once per financial year and not more than twice in total.

The Board will consider applications in January, March, June and September in each year.

Please note that there may be additional conditions to successful grants.

Address
Post Code
Daytime Telephone Number
2. DETAILS OF APPROPRIATE ADULT
Name:
Relationship to Applicant:
Address:
Post Code:
Daytime Telephone Number:
3. DETAILS OF SPONSOR
Name of Sponsor:
Address:
Post Code
Sponsor's connection to the applicant:

1. DETAILS OF APPLICANT

Name:

Date of Birth:

Notes

The applicant is the young person who will benefit if a award is made.

Only complete this part of the form if the applicant is unable to complete the form. This should be a parent, guardian, youth leader or teacher.

Applications by individual young people must also be supported by an adult sponsor, other than a parent. (Preferably, the sponsor should be a person who can recommend the applicant as a worthy recipient of an award, but who will not themselves benefit financially from the grant). The Sponsor is responsible for signing the completed form at paragraph 10.

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MUSIC	
DRAMA	
DANCE	
ART	
SPORT	
OTHER	

#### 5. EXPERIENCE IN CHOSEN AREA

Notes

Please tell us your area of interest. Under Sport and Music please show which game or instrument is relevant to your application.

Please tell us of any relevant experience you have in your area of choice. Please include any qualifications gained or successful grade exam. Let us know if you belong to any relevant clubs or groups. You may include a continuation sheet with your application if necessary.

6.	PURPOSE OF GRANT

#### 7. ANTICIPATED COSTS

ITEM	AMOUNT

#### 8. FUNDS RAISED FROM OTHER SOURCES

ITEM	AMOUNT
OWN FUNDS	
OTHER TRUSTS	
LOCAL COMMUNITY GRANTS	
OTHER SOURCES	

## 9. HOW MUCH SPECIFICALLY ARE YOU SEEKING FROM THE YOUTH TRUST?

#### AMOUNT APPLIED FOR: £

#### Notes

Please tell us why you wish to receive an award, giving details of the project or training course you would like to attend, or equipment you wish to purchase. Do not include costs, we will ask for them at the next paragraph. Please include any relevant dates as awards cannot be awarded retrospectively

Please show all costs relevant to your project. You can include such items as tutors fees, equipment costs, and travel. If there is not enough space please include a continuation sheet with your application.

Please tell us if you have already applied or received funding from other sources towards your total costs. If you expect to be able to contribute a sum from your own funds please show that. For example, travel by a private vehicle can be considered as a travel expense contribution.

10. OTHER RELEVANT INFORMATION	
	Notes
	Please supply any further
	information which you feel is relevant to your application.
11. SIGNATURES	The adult Sponsor should sign
	here and may attach a letter
Signature of Applicant:	giving reasons as to why the application should be
Date:	considered.
Signature of Sponsor:	CHECK LIST
Date:	1. Have you completed all sections of the form?
	2. Have you attached any
Please send the completed application form to:	continuation sheets?
Clerk to the Livingston Youth Trust Committee Services	3. Has the Sponsor included a
West Lothian Civic Centre	letter of recommendation?
Howden South Road LIVINGSTON	
EH54 6FF	