CLIENT - CDM Contractor Checklist

	YES	NO
1. Has the successful principal contractor/contractor been provided with all project pre-construction information from the client?		
2. Has the successful principal contractor/contractor been made aware of any specific Council or project specification requirements, prior to the project commencing?		
3. Is the project notifiable under CDM 2015?		
4. If YES to the above question, has the F10 notification been made?		
5. Is the F10 available for inspection on site, and included within the project health and safety file?		
6. Has the principal contractor been provided with suitable time to plan the project in respect of health and safety management?		
7. Has the successful principal contractor/contractor submitted the following information:		
• Construction Phase Plan		
8. Does the Construction Phase Plan clearly identify:		
• The project details?		
• Commencement, duration and projected completion date?		
• The client, designer and principal contractor/contractor(s) contact details?		
• Site induction procedures?		
• Competence of employees and sub-contractor(s) working/likely to work on site?		
• Pedestrian/vehicular segregation arrangements?		
• Site security/safety?		
• On site supervision/monitoring arrangements?		
• Liaison with West Lothian Council as client/principal designer?		
• Emergency arrangements on site?		
• Consultation/co-operation arrangements with workers on site?		
• Staff welfare arrangements on site for the duration of the project?		
• Site rules?		
• Accident/incident reporting procedures, including RIDDOR compliance?		
• The main hazards/risks associated with the project and their control measures?		
9. Has the principal contractor provided the following information:		
• Risk assessments related to the project?		
• Safe systems of work/method statements related to the project?		
• Permit to work relating to high risk work activities carried out during the project?		