

Minute

Present: Graham Hope (Chair), James Cameron, Alice Mitchell, Joanna Anderson, Tim Ward, Susan Gordon, Tamar Jamieson, David Lockhart, Adam Smith, Liz Macleod, Alison McCallum, Graeme Struthers, Rosemary Miller, George Hotchkiss, Martin Higgins, Carol Bebbington, Elaine Cook

Apologies: Alistair Shaw

1. Welcome and Apologies

2. Minute of Previous Meeting

The minute was agreed.

3. Matters Arising

- It was agreed that SOA05_14 (*% cases that have progressed to Child Protection Case Conference where there has been a reduction of risk to the child at the point of each review*) should be removed from the LOIP and retired from Pentana.
- It was agreed that SOA1305_03 (*% children re-referred to DASAT*) should be replaced with "Percentage of children who reported feeling safer as a result of engagement with the DASAT Children's Service". The relevant changes are to be made to the LOIP and Pentana.

4. SOA Performance Reports

a. Health and Wellbeing Presentation and Report

Carol Bebbington and Martin Higgins ran through a presentation on the Health and Wellbeing performance indicators, including information at east and west health and social care locality level and inequalities indicators. Further detail was included in an accompanying performance report. It was agreed that Health and Wellbeing PIs should be rationalised and made more relevant to the CPP.

- It was agreed that SOA1301_02 (still birth rate) should be retired as the numbers are very small and not readily amenable to action by partners.
- SOA1301_03 (% of newborn children exclusively breastfed at 6-8 weeks) – there is a higher drop off in West Lothian at the first visit and so targeted work is required here. It was agreed that the current indicator should be replaced with the breastfeeding rate at first visit, with a target focused on reducing the drop off in that time period.
- The report also outlined a number of suggested actions for partners in relation to breastfeeding. Partners were asked to review and take these forward in their own

organisations. Graeme Struthers agreed to look at West Lothian Council's HR policies in relation to promoting and protecting breastfeeding.

- It was agreed that the LOIP should focus on the healthy child weight indicator (SOA1301_08), with further information on the overweight/underweight children included in the trend chart commentary. SOA1301_09 and SOA1301_10 are to be retired from Pentana and removed from the LOIP.
- There was some discussion around what the most relevant smoking indicator would be going forward. It was agreed that a specific report on smoking should be brought to a future meeting once more up to date data is available.
- The demand for carers and carer support is to increase and this has been identified as a priority in the east and west localities.
- Martin Higgins ran through a set of proposed Inequalities Indicators, around Health, Education and Employment and Income. A new PIPS measure will need to be developed going forward. Discussions are ongoing around the use of the participation measure and school leaver tariff scores. 27-30 month language acquisition is an important measure; however it was noted that further work needs to be done to encourage uptake of the 27-30 month check. It was noted that West Lothian is keen to pilot more information sharing between Health and Education to inform targeted interventions. It was also noted that further work could be done with businesses to ensure more flexibility for unpaid carers in the workforce. It was suggested that this could be a key theme for the Economic Conference. It was agreed that it would be helpful to draw together the inequalities indicators in the LOIP.
- There was some discussion around whether there is a gender split between the east and west localities in terms of long term conditions and it was agreed that Carol Bebbington would review what data is available.
- David Lockhart advised of a data sharing project between emergency services and health and social care partnerships to pull together and map data on individual households to identify vulnerabilities and co-design prevention plans. It was also noted that SFRS are looking to transform the organisation with an expanded role for firefighters.

b. LOIP Exceptions Report

- SOA1307_14 (number of potential evictions successfully prevented by the Advice Shop) is to be discussed with Christopher Nelson to review if a more relevant and up to date indicator is available.

5. Police Performance Indicators

There was no discussion on this report as it has not yet been discussed at PDSP.

6. Quality of life Survey 2016

The Citizens Panel was refreshed in 2016. Recruitment was by online means only and there were fewer new members than in previous years. There was a lower response

rate for the Quality of Life survey than in previous years and so the decision was taken to open the survey out to non-Panel members to boost results. Susan Gordon ran through a high-level summary of results. Research Resource will attend the CPP Board in March to present more detailed results. A more detailed report and thematic reports will be circulated to the Board in advance of the meeting. It was agreed that partners should be able to access multi-member ward detail but that this would not be published. It was agreed that the data from the Quality of Life survey should be contextualised alongside data available from other surveys.

7. Draft Agenda for CPP Board 5 March 2018

- A report on the SFRS service consultation is to be added to the agenda.
- All other items were approved.

8. Dates of Next Meetings

The dates were noted.

Summary of Actions

No.	Action	Who	When	Update (to be updated by the May 2018 meeting)
3. Matters Arising				
1	SOA1305_14 (<i>% cases that have progressed to Child Protection Case Conference where there has been a reduction of risk to the child at the point of each review</i>) to be retired.	Tim Ward	By end February 2018	
2	SOA1305_03 (<i>% children re-referred to DASAT</i>) to be retired and replaced with a new PI, Percentage of children who reported feeling safer as a result of engagement with the DASAT Children's Service.	Tim Ward	By end February 2018	
4.a. Health and Wellbeing Thematic Performance Report and Presentation				
3	SOA1301_02 (still birth rate) to be retired	Carol Bebbington	By end February 2018	
4	SOA1301_03 (<i>% of newborn children exclusively breastfed at</i>	Carol Bebbington	By end February	

	6-8 weeks) to be replaced with breastfeeding rate at first visit.		2018	
5	Graeme Struthers agreed to look at West Lothian Council's HR policies in relation to promoting and protecting breastfeeding.	Graeme Struthers	By end February 2018	
6	SOA1301_09 and SOA1301_10 are to be retired from Pentana and removed from the LOIP.	Carol Bebbington	By end February 2018	
7	A report on smoking is to be brought to a future meeting once more up to date data is available	Carol Bebbington	Upon release of new data	
8	Review what data is available around the gender split between the east and west localities in terms of long term conditions.	Carol Bebbington	By end February 2018	
4.b. LOIP Exceptions Report				
9	SOA1307_14 (number of potential evictions successfully prevented by the Advice Shop) is to be discussed with Christopher Nelson to review if a more relevant and up to date indicator is available.	Joanna Anderson	Report back at next Steering Group	
6. Quality of Life Survey 2016				
10	Quality of Life survey to be contextualised alongside data available from other surveys.	Susan Gordon	Information to be circulated to the Steering Group by end March 2018	
7. Draft Agenda for CPP Board 5 March 2018				
11	A report on the SFRS service consultation is to be added to the agenda.	Joanna Anderson/ David Lockhart	CPP Board papers to be circulated 26 February 2018	