

Minute

Present: Graham Hope (Chair), Jim Cameron, Craig McCorrison, Alistair Shaw, Alice Mitchell, Joanna Anderson, Tim Ward, Susan Gordon, Tamar Jamieson, David Lockhart, Adam Smith, Liz Macleod, Margaret Forisky

Apologies: Alison McCallum, Barry Blair, Mhairi Harrington

1. Welcome and Apologies

2. Minute of Previous Meeting

The minute was agreed.

3. Matters Arising

There were no matters arising.

4. SOA Performance Reports

a. Safer Communities Thematic Report

- It was noted that some of the 2015/16 Police data has been corrected following full validation. The issues with reporting have now been resolved.
- **SOA1304_06/07 (stop and search):** It was agreed that these two PIs should be retired as the data is no longer collected nationally.
- **SOA1304_36 (accidental dwelling fires):** It was noted that the chart does not reflect the trend chart commentary – this is to be checked and fixed.
- **SOA1304_30 (% EEI cases 8-15years who do not reoffend within 12 months):** This PI continues to perform well. The process will be reviewed to ensure the focus remains on the right young people.
- **SOA1305_14 (Percentage of cases that have progressed to Child Protection Case Conference where there has been a reduction of risk to the child at the point of each review):** It was agreed that this PI would be reviewed and that proposals for a new PI would be brought back to the Steering Group.
- **SOA1305_03 (% children re-referred to the Domestic and Sexual Assault Team):** This PI is at 0% for the first time. This PI is also to be refreshed to ensure it remains a challenging measure.

b. LOIP Exceptions Report

The only new PI in the report this quarter was 'Percentage of communities with a community council'. There are now 32 community councils out of a possible 41 areas (before October's elections there were 34). There will be a second call for nominations in November and it is

expected that there will be at least one new community council. The Steering Group noted the Exceptions Report.

5. Quality of Life Survey 2016

The latest Quality of Life survey was carried out with the Citizens Panel last year. The Panel was also refreshed, with fewer new members than previous years. The survey saw a lower response rate than previous years (31%), which means results are less robust when broken down to a local level. The survey was therefore opened up to non-Panel members in order to boost results, particularly at the local level. The activity led to a further 172 responses. Additional targeted work could be carried out to further increase responses but this would involve additional resource. The Steering Group agreed to keep the online survey open until the end of November and promote this through local groups. The results will then be analysed and presented to the next Steering Group and Board.

6. CPP Prevention Plan and Life Stages Programme

The CPP developed a Prevention Plan in 2013 as part of the Single Outcome Agreement to set out the positive activities already undertaken to shift to an early intervention and preventative approach and to set out the CPP's commitment to embedding this approach. The Life Stages programme was implemented in 2008 and aimed to transform how the CPP designs and delivers services to tackle inequalities. This report proposed that the Prevention Plan and Life Stages programme have now been superseded by other plans/strategies and arrangements and that the approaches have in fact been embedded in the way the CPP operates. It is therefore proposed that these should be retired. The Steering Group noted the report and agreed that the proposals would be taken to the CPP Board for approval.

7. Draft Agenda for CPP Board 20 November 2017

- An item on the SFRS Local Fire Plan is to be added to the agenda.
- All other items were approved.

8. Dates of Next Meetings

It was agreed that the August 2018 Steering Group and Board should be moved in order to avoid the school holidays. The final 2018 Steering Group dates are as follows:

Monday 19 February (10am-12pm, Conference Room 1)

Monday 14 May (10am-12pm, Conference Room 3)

Wednesday 22 August (10am-12pm, Conference Room 3)

Monday 12 November (10am-12pm, Conference Room 3)

Summary of Actions

No.	Action	Who	When	Update <i>(to be updated by the February 2018 meeting)</i>
4a. Safer Communities Thematic Report				
1	SOA1304_06/07 (<i>stop and search</i>) to be retired as the data is no longer collected nationally.	Barry Blair	By end November 2017	All Police PIs have now been reviewed to align with the Local Police Plan and are to be replaced on Pentana. All new PIs are included in the report for Item 5.
2	Check and fix SOA1304_36 on Pentana to ensure the chart reflects the trend chart commentary.	David Lockhart	By 10 November 2017	Complete – the chart has been amended and the report was re-run for the CPP Board meeting on 20 November.
3	SOA1305_14 (<i>% cases that have progressed to Child Protection Case Conference where there has been a reduction of risk to the child at the point of each review</i>) to be reviewed.	Tim Ward	Proposal for a new PI to be brought back to the next Steering Group meeting	The PI has been reviewed and as the data is no longer available it is suggested that the PI is retired. There is already one other child protection indicator, SOA1305_02 (<i>% of children entered on the child protection register in the year who had previously been on the register</i>), and it is suggested that this covers child protection adequately. If a further indicator is required then SPCF133_9b.1b (<i>Percentage of children on the Child Protection Register who have been on the register for two years or more</i>) may be seen as a suitable replacement.
4	SOA1305_03 (<i>% children re-referred to DASAT</i>) to be refreshed.	Tim Ward	Proposal for a revised PI to be brought back to the next Steering Group meeting	It is suggested that this indicator could be replaced with SPPVAVG_011 (<i>Percentage of children who reported feeling safer as a result of engagement with the DASAT Children's Service</i>).
5. Quality of Life Survey				
5	The survey is to remain open until end November.	Susan Gordon	Results will be presented at the next Steering Group and	The results have now been analysed and a high-level summary is included in the report for Item 6. More detailed reports are being developed and

			Board meetings	Research Resource will attend the 5 March CPP Board to present the full results.
6. CPP Prevention Plan and Life Stages Programme				
6	Proposal to retire the Prevention Plan and Life Stages to be reported to the CPP Board on 20 November for approval.	Joanna Anderson	20 November 2017	Complete – proposal agreed at the CPP Board in November 2017.
7. Draft Agenda for CPP Board 20 November 2017				
7	Add a report on the SFRS Local Fire Plan to the Board agenda.	Joanna Anderson	10 November 2017	Complete.
8. Dates of Next Meeting				
8	August 2018 Steering Group and Board dates to be amended to avoid school holidays.	Joanna Anderson	10 November 2017	Complete – the Steering Group will be held on Wednesday 22 August 2018 (10am-12pm) and the Board will be held on 3 September 2018 (10am-12pm).