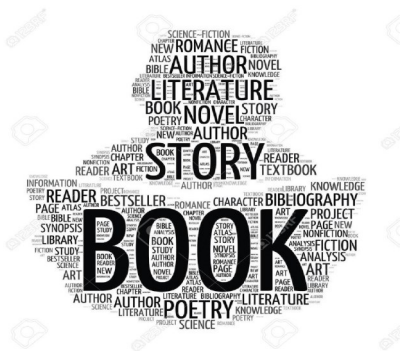


**FOR MORE
INFORMATION ON
BOOK GROUPS IN
WEST LOTHIAN
INCLUDING**

- ◆ A list of books in West Lothian with 10 or more copies.
- ◆ A list of all the Book Groups in West Lothian and when they meet.
- ◆ Latest information about new titles, books awards and lots more.

GO TO

**[www.westlothian.gov.uk/
healthyreading](http://www.westlothian.gov.uk/healthyreading).**



Book Group Request

Book Group name.....

Book Title required.....

.....
(Wherever possible we will endeavour to provide you chosen title, however there may be circumstances where this is not possible., please provide an alternative title...)

Alternative Book Title.....

How many copies are required....

When is the book required (date)

.....
Please hand this in to the desk.



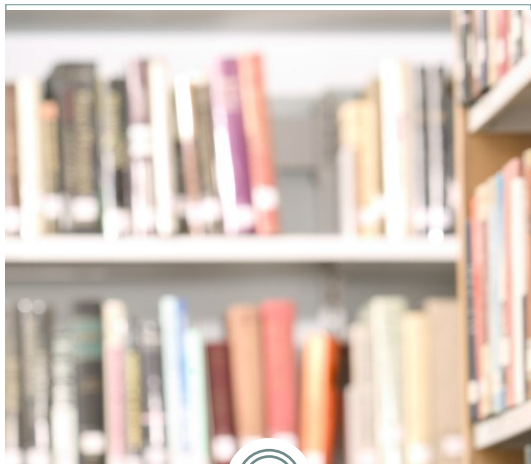
West Lothian Book Groups



If you are interested
in reading and
sharing your
thoughts with
like minded people,
why not join a book
group?



**West Lothian
Council**



GETTING STARTED

Groups wishing to use our Book Group service are asked to complete the Book Group Agreement and provide the following information:

- A named contact who will be the main liaison between the group and the library service.
- The number of people in the group.
- Where, when and how often the group will meet.

Book Group Agreement

We Will

- ◆ Request books on the groups behalf and gather copies at your library.
- ◆ Ensure no charges are incurred unless an item is damaged or fails to be returned.
- ◆ Provide a list of books where we hold at least ten copies of an item.
- ◆ Inform Book Groups of upcoming author and library events via main contact for group.
- ◆ Contact you with information about books and reading for your group, including upcoming events.

You Will

- ◆ Provide a named contact and email address when registering for Book Group membership.
- ◆ Update us as soon as possible of any changes to the contact details, times and venue.
- ◆ Use the form opposite to provide details of book requests giving a minimum of two months notice.
- ◆ Return books on time or renew in advance of due date.
- ◆ Take responsibility for books while on loan to your book group, returning them in the condition in which they were collected.
- ◆ Encourage Book Group members to become individual members of the library.
- ◆ Share information about upcoming events with Book Group members.

Book Group Agreement

Book Group Name.....

Named contact.....

Address.....

E-mail address.....

Phone no.....

No of members.....

Meeting location.....

Signed.....

Date.....

for details on how Library Services will collect and process your personal data.

<https://www.westlothian.gov.uk/article/6545/Library-membership>

