

**ANNUAL REPORTS ON LOCAL AUTHORITIES' FUNCTIONS IN RELATION TO PARKING PLACES FOR DISABLED PERSONS' VEHICLES:
REPORTING PERIOD 2019 – 2020
DISABLED PERSONS' PARKING PLACES (SCOTLAND) ACT 2009:**

PART 1(1) (Note: Part 1(1)(c) and Part 1(1)(e) are initial duties and will not be reported in the Scottish Ministers' report)

(a) Duties under Section 1

	Details of action taken in fulfilment of duty under section 1	<p>West Lothian Council has provided information through various sources in order to reach as much of the community as possible. The following methods have been used to convey information.</p> <ul style="list-style-type: none"> • Information on the council web page at all times. • The back doors of council vans have been vinyl wrapped with a message promoting the correct use of disabled parking places.
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(b) Designated Parking Places

	Number of parking places designated as being for use only by a disabled person's vehicle by virtue of the 2009 Act (excluding Section 9) (April 2019 – March 2020)	During the 19/20 period 96 parking places for use only by disabled persons' vehicle were designated within West Lothian.
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(d) Duties under Section 5

(i)	Number of requests received under section 5(1)	During the 19/20 period West Lothian Council received a total of 133 applications in relation to 5(1) of the act.
(ii)	Number of parking places identified under section 5(2)(b)	During the 19/20 period West Lothian Council identified a total of 109 disabled parking spaces in relation to 5(2)(b) of the act.

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(iii)	Reasons for any decision under section 5(3)(a)	Not applicable.
(iv)	Number of parking places for which the procedure under section 5(3)(b) was started.	During the 19/20 period West Lothian Council started the process detailed in Section 5(3)(b) for 70 parking places.
(v)	Periods between identifying a parking place under section 5(2)(b) and starting the related procedure under section 5(3)(b) (on average)	The average period between marking the a parking place as outlined in Section 5(2)(b) and commencing the related procedure as per Section 5(3)(b) was 192 days.

(f) Duties under Section 7

(i)	Number of developments for which a planning permission mentioned in section 7(1) was granted.	3 sites with off street disabled parking spaces.
(ii)	Its reasons for any decision under section 7(3) that it would not have the power to make a disabled off-street parking order.	West Lothian Council would not start the process without an agreement with the landowner.

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(iii)	Number of premises that include a parking place for which the Council sought arrangements under section 7(5).	Nil.
(iv)	The reasons why it was unsuccessful in making any such arrangements.	No agreements have been reached on starting the process.
(v)	Number of parking places in relation to which the procedure under section 7(6) was started.	Nil.

(g) Duties under Section 8 (relates to disabled off-street parking orders only)

(i)	Its reasons for any decision under section 8(2) that the Council would not have the power to make a disabled off-street parking order.	None.
(ii)	Number of premises that include a parking place for which the Council sought arrangements under section 8(4)	None.
(iii)	The reasons why it was unsuccessful in making any such arrangements.	None.
(iv)	The number of parking places in relation to which the Council started the statutory procedure under section 8(5).	None.

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(h)	Disabled street parking and disabled off-street parking orders	
(i)	The number of such orders the making of which the Council started the statutory procedure in accordance with the 2009 Act	1
(ii)	The number of parking places designated as being for use only by a disabled person's vehicle under such an order.	96
(iii)	In relation to each such order, the period between the start of the statutory procedure and the making of the order.	292 days
(iv)	In respect of each case in which it started the statutory procedure but did not make the order the reasons why not.	None.

PART 1(2)

	A report prepared by a local authority under section 11(1)(a) may contain any other information about its performance of its functions in relation to parking places for disabled persons' vehicles during the reporting period that the authority considers appropriate.	
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