



### **Recycling Centres Site Rules**

All sites operate one way systems and this must be followed at all times.

There is a 5 miles per hour speed restriction in place and this must be complied with.

Extra precaution should be taken at all the times as users may be crossing to dispose of their waste in the correct skip.

Children under the age of 16 must remain in the vehicle at all times whilst in the Recycling Centres.

Running is not allowed at Recycling Centres.

Users are recommended to wear sturdy gloves to protect their hands and wear suitable sturdy footwear.

All waste should be deposited inside skips, compactors, bays and containers as signposted/instructed, if full please seek advice from one of the Recycling Centre Assistants.

Recycling centre users should not enter or climb into any skips/compactors and containers.

No unauthorised person may interfere with, sort or remove any waste at any Recycling Centre.

In order to reduce access problems and congestion on sites, users should unload materials and vacate the site within 15 minutes of arrival (pre-sorting of waste is advised).

No smoking is permitted within the boundary of the Recycling Centres.

Users must comply with the Recycling Centre Assistants' instructions at all times.

Verbal or physical violence towards any of the Recycling Centre Assistants or other site users will not be tolerated. Users responsible for this kind of behaviour will be reported to the Police and banned for using any of the sites for an unlimited period of time following the council's policy on Personal Safety at Work and Unacceptable Actions.

Any visitor failing to comply with site rules or Recycling Centre Assistants' instructions will be subject to a temporary ban. Persistent offenders may be banned for an unlimited period of time.

West Lothian Council reserves the right to refuse entry and will inform anybody temporarily or permanently banned from West Lothian Council Recycling Centres for any reason in writing.

The council operates a zero tolerance policy with regards violence and aggression.