

Minute

Present: Graham Hope (Chair), Graeme Struthers, Tim Ward, Gary Laing, Dave Greaves, Steve Field, Craig McCorriston, James Cameron, Carol Bebbington, Alison McCallum, Donald Forrest, Elaine Cook, Jane Kellock, Bryan Rodgers, Lindsay Seywright, Lorraine Gillies, Joanna Anderson, Susan Gordon, Michael Davis

Apologies: Mike Neilson, Mhairi Harrington

1. Welcome and Apologies

2. Minute of Previous Meeting

The minute was agreed.

3. Matters Arising

There were no matters arising.

4. SOA Performance Reports

a. High-Level Indicators Report

- **SOA1304_13 (Deliberate fires):** There has been an increase in deliberate fires, with a significant increase in the Broxburn, Uphall and Winchburgh ward (from 30 incidents last year to date to 90 this year to date). SFRS is working with partners to discover the cause of this increase. It was noted that there was preventative activity in schools prior to Bonfire Night and that there were fewer incidents this year, with no violence to crews reported.
- **SOA1304_14 (Accidental dwelling fires):** There is a continuing downwards trend and this indicator is on target for achieving the 2% reduction in 2015/16. SFRS is generally moving towards partner referrals and is starting to look at slips, trips and falls. It was noted that this information would be uploaded to Covalent before reports are run for the CPP Board meeting.
- **SOA1304_02 (Detection rate for sexual offences):** There is a focus on preventative activity around domestic abuse and sexual violence.
- **SOA1304_03 (Antisocial behaviour incidents):** There has been an 8% reduction this year to date compared to last year (648 fewer incidents) and this indicator is on target.
- **SOA1304_05 (Level of violent crime):** There has been an increase of 19 serious assaults but solvency is strong (80% detection rate for serious assaults and 86% for robberies).
- **SOA1304_10 (Cash seizures and restraints through POCA):** There has been an increase from £378K last year to date to £1.1million this year to date and the target is being exceeded.
- The two new Child Protection PIs (**SOA1305_14 and 15**) are performing well and it was suggested that the targets should be increased for Q1 2016/17. It was noted that in the

chart on page 18 of the report, the target for Q3 2015/16 should be 75% and that this would be amended on Covalent.

- **SOA1302_10 (% 18-24 year olds claiming JSA and Universal Credit):** There has been a significant reduction in young people claiming JSA or Universal Credit. West Lothian levels are at a historic low and are below the Scottish levels for the first time.

b. Exceptions Report

- **SOA1308_08 (% reduction in emissions from council activities and services):** There appears to be a significant reduction in performance, however this is due to a change in the way this indicator is calculated nationally. It was noted that the underlying figure for this PI is still showing an improvement.
- **SOA1308_09 (energy generated as a result of installation of renewables and low carbon technology – heat):** Three biomass installations are now live and it is expected that this will have a positive impact on this indicator in terms of heat generated.

c. Summary Dashboard

- The Steering Group noted the Summary Dashboard. This shows a positive picture with few PIs that are red in status.

5. Health and Wellbeing Presentation

The thematic focus for this meeting was Health and Wellbeing and Carol Bebbington delivered a presentation on the Integration of Health and Social Care and performance of Health and Wellbeing SOA PIs, with a focus on inequalities.

A Body Corporate model has been agreed for West Lothian and the Integration Joint Board (IJB) has been operational since September 2015. The IJB covers services for adults and older people only. Criminal Justice and Children and Families services will continue to be delivered under the Health and Social Care partnership but will have different governance; however there will still be a relationship between the groups. The first draft of the Strategic Commissioning Plan has been consulted on and the second draft is currently being developed, with the final draft expected by March 2016. The IJB is a member of the CPP. Two localities have been identified – East and West. Jane Kellock is to lead on the East locality and Marion Christie on the West locality. Locality groups will be set up shortly. Membership will include service users, professionals and the independent and third sectors.

Carol talked to a number of slides relating to the Health and Wellbeing SOA PIs, showing performance in the East and West localities.

- It is expected that the population will have increased by 12% between 2012-2037. The 65+ population is expected to increase by 89.9%. There will also be a decrease in the working age population by 4.1% and a decrease in the unpaid carer age group. This will cause a challenge for health and social care services and is driving the need for service redesign.

- A greater proportion of the working age population in the West are income deprived and employment deprived compared to the East.
- Healthy life expectancy data shows that men are expected to live in poorer health for 14 years and women for 16 years. This means that we will have a higher older population with more health and social care needs.
- There has been a significant decrease in alcohol related mortality in the West, a possible result of targeted projects such as Keep Well.
- There is a higher rate of respiratory disease in West Lothian and this is an area to be focused on.
- Further work is required to look at whether there is a correlation between breast screening availability and uptake.
- Breastfeeding levels are low in the West and declining in the East. Midlothian has seen an increase in rates and so discussions will be held to find out if they are doing anything differently that could be replicated.
- Public Health colleagues are currently looking at data around P1 child weight, matching data to activities in order to review impact. This will be looked at with P1 dental data to see what this tells us about local areas and what we can do to improve on this.
- There has been a reduction in teenage pregnancy in the East and West, likely as a result of the implementation of Health Respect from 2005.
- Psychiatric hospital admissions data shows the shift in the balance of care. Since the Bangour Hospital closure, there has been more community based care.
- Latest data shows that alcohol related admissions are levelling off but alcohol continues to be an issue for West Lothian.
- There is a higher rate of emergency bed days (75+) and multiple admissions (65+) in the East and this may be due to the proximity to the hospital; however further work is required using GP data.
- It was noted that demographic change is based on National Records Scotland projections and not necessarily on amount of houses to be built in an area.
- It was noted that datazones are more useful for informing decision making. It is also important to look at natural neighbourhoods.
- Dialogue is ongoing to look at requirements of local Community Planning and Integration localities. It was noted that it would be useful to have a clearer picture of the various 'localities' across West Lothian. The CPP team agreed to look at this.
- Alison McCallum and Dave Greaves agreed to look at how employability and skills fits into the integration agenda.

6. CPP Development Plan Work Streams Progress Report

This paper provided a brief overview of discussion to date from the four short-life work streams set up to take forward the CPP Development Plan. Each work stream has now met for at least one meeting. The Governance work stream is looking a potential new CPP governance structure. The Resource Aligning Group (RAG) has integrated its existing areas for development with actions in the CPP Development Plan. RAG officers have been visiting partner members of the RAG to reinforce its purpose and to gather information on partner budgets and resources. The next meeting will be held in March 2016. The Culture, Approach

and Behaviour work stream has looking at issues around leadership, collaborative working, culture, operating arrangement of the Board and community engagement and will refine these areas at the next meeting. The Delivery Approaches work stream has agreed to focus on developing actions around local Community Planning. The group have started to look at the various localities in West Lothian and will look to provide clarity on the local Community Planning process. Some areas for improvement cross over more than one work stream and it is intended that the chairs of each group will meet to ensure to that discussion are moving in the same direction. The work streams will then agree a set of recommendations, to be discussed at the April Steering Group and May CPP Board. The Steering Group noted the paper.

7. Community Engagement Practitioners Network Minute 28 October 2015

This item was for information only.

8. Draft Agenda for CPP Board 15 February 2016

- It was agreed that the Health and Wellbeing presentation should be postponed until after the Integration Joint Board meets in March.
- As this leaves a 30 minute presentation slot to be filled, the CPP team agreed to email partners for suggested items.

Dates of Next Meeting (all 2-4pm)

Monday 25 April 2016 – Environment Thematic Focus (Conference Room 1)

Monday 8 August 2016 – Economic Thematic Focus (Conference Room 3)

Monday 7 November 2016 – Community Safety Thematic Focus (Conference Room 3)

Summary of Actions

No.	Action	Who	When	Update <i>(to be completed by April Steering Group)</i>
High-Level Indicators Report				
1	The target for Q3 2015/16 for SOA1305_15 is to be changed to 75% on Covalent before reports are re-run for the CPP Board.	Tim Ward	By 5 February 2016	
Health and Wellbeing Presentation				
2	Some work is to be done to provide a clear picture of the various localities across West Lothian.	Joanna Anderson	By April Steering Group meeting	
3	Alison McCallum and Dave Greaves to look at how employability and skills fits into the integration agenda.	Alison McCallum/ Dave Greaves	Update at April Steering Group meeting	
Draft Agenda for CPP Board 15 February 2016				
4	Circulate invitation to partners for 30 minute presentation slot at February CPP Board.	Joanna Anderson	By 1 February	