

Conditions

- (i) The licenceholder shall at all times when engaged in window cleaning wear or otherwise display on their person the identity card issued by the Council in connection with their licence.
- (ii) The licenceholder shall maintain policies of insurance in force as follows: -
 - (a) if licenceholder is self-employed and does not employ any other person as window cleaner - Third Party indemnity.
 - (b) if licenceholder employs other persons(s) as window cleaner(s) - Third Party indemnity and employer's liability insurance.
- (iii)
 - (a) Where there is material change of circumstances affecting the information which the licenceholder supplied to the Council on their application form for a licence, the licenceholder shall notify the Chief Solicitor of Legal Services, West Lothian Council of such change as soon as reasonably practicable after it has taken place, as required by paragraph 9(1) of Schedule 1 to the Civic Government (Scotland) Act, 1982.
 - (b) All notifications to the Chief Solicitor should be addressed to Legal Services, West Lothian Civic Centre, Howden South Road, Livingston, EH54 6FF.
 - (c) Such material circumstances include changes in the employment status of the licenceholder (i.e. self-employed, employer of employee) and insurance cover to reflect current employment status, and changes in the directors or partners of the licenceholder or the day to day manager of the business (if licenceholder is a company or firm).
- (iv) The holder of a window cleaner's licence, on changing their permanent place of residence, or in the case of a licensed window cleaning company or firm, not being a natural person, changing their permanent place of business, shall notify such change to the Chief Solicitor of West Lothian Council immediately.
- (v) The licenceholder shall notify the Chief Solicitor of West Lothian Council immediately whenever they have been convicted of any crime or offence by any Court in the United Kingdom.
- (vi) If the holder of a window cleaner's licence loses their licence or any other document issued to them by the Council including their identity card they shall notify such loss immediately to the Chief Solicitor of West Lothian Council and shall obtain a duplicate of each lost document from the Chief Solicitor on payment of the requisite fee.
- (vii)
 - (a) Where a licence has been granted to a licenceholder on receipt of a cheque which is subsequently dishonoured, the licence shall be void as from the date when it was granted.
 - (b) The licenceholder to whom such licence was granted shall return it to the Chief Solicitor within 48 hours of receiving notice to that effect.