

On completion please return the form to relevant **School Office** only.

PUPIL DETAILS

Name of Pupil..... Date of Birth.....

Home Address.....

Post Code..... Telephone Number..... Stage/Year.....

REASON FOR APPLICATION

1. If because of change of home address please state

Old Address.....

New Address.....

Date of Removal.....

2. IF FOR MEDICAL OR OTHER REASONS PLEASE STATE

.....

IF NEW APPLICATION

3. Point at which vehicle will be boarded.....

DECLARATION

I understand that I am responsible for the behaviour of my child whilst they are travelling to and from school. I also understand that serious misbehaviour reported to either the contractor, school or West Lothian Council could result in the withdrawal of the bus pass/travel pass.

Examples of serious misbehaviour would include:

- a) behaviour that endangers the safety of the vehicle, passengers, other road users or pedestrians;
- b) being violent or abusive towards the driver, company representative, another pupil or any other passenger
- c) causing damage to the vehicle;
- d) smoking

I also understand that I am responsible for getting my child safely from home to the bus/taxi pick-up point in the morning and back from the bus/taxi set down point in the afternoon.

If the bus/taxi should fail to operate due to weather or breakdowns, I should always ensure that my child can return home or make their own way safely to another house.

Signature of Parent or Guardian..... Date.....

Name in Block Capitals..... Date.....

For Official Use Only

District SchoolYes/No	Over 1.5 miles (primary)Yes/No
Grant/Refuse			
Advised:	Applicant.....	Date.....	Initials.....
	School.....	Date.....	Initials.....

Re-order No. EDC204(a) (4/09)

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