

**Local History Library  
Library HQ  
Hopefield Road  
Blackburn  
West Lothian  
EH47 7HZ**

## **West Lothian Council Library Services Financial Assistance to Local Authors**

1. The objective of the scheme is to give encouragement to local authors (individuals or groups) to produce works which make a genuine contribution to West Lothian's history and culture.
2. The scheme covers works by authors living locally, or further afield, but the content must relate to West Lothian or some aspect of it.
3. Histories of individual clubs will be eligible for consideration only if the club has been existence for at least 50 years.
4. The scheme applied to works of non-fiction only. Fiction, poetry and plays are not eligible.
5. Priority will be given to works which are comprehensive, well written, grammatical, and with good quality photographs (if appropriate).
6. The work should be an original thorough piece of research undertaken by the author(s).
7. All reasonable care should be taken to ensure accuracy.
8. Works covering subject matter already adequately covered elsewhere, will not be eligible for consideration.

### **To apply:**

1. Please apply in writing to Mrs M.S. Cavanagh, at the address above.
2. A draft manuscript should be submitted.
3. A financial business plan should be submitted. This should include a printer's estimate, the number of copies to be produced, a suggested selling price per copy, an indication of timescale, all other sources of income and/or sponsorship, and any other relevant information.

### **Financial assistance can be given in two ways:**

- A.** West Lothian Council acts merely as 'enabler'. A grant is given to the author, and we take no further responsibility for the publication.
- B.** The work is published by West Lothian Council. We arrange and finance the printing, and sell the work through our branch libraries. All money from sales comes back to West Lothian Council and is ploughed back into the scheme of financial assistance to local authors.

**Please specify which of the above types of assistance you are applying for.**