West Lothian Council

Building Standards Section

APPLICATION FOR AMENDMENT TO BUILDING WARRANT

Building (Scotland) Act 1959, Section 6(3A) & 7

Applications for amendment to a staged building warrant should complete Parts A, C and E.
Other applicants should complete Parts A, B, D, and E.

PART A

1. Name and Address of <u>Applicant</u> Telephone	....
2. Name and Address of <u>Agent</u> Telephone	....
3. Date of original building warrant Original Warrant Ref. Number Date Original Warrant Granted	 ....
4. Address of building where work is taking place	....

PART B

5. Amendments required What changes do you wish to make to the proposals for which a warrant was granted?	....

FOR OFFICE USE ONLY

Application Number:		**Estimated Cost:**	
Case Officer:		**Warrant Fee:**	
Property/Site Type:		**Receipt Number:**	
Building Operations:		**Payment Type:**	
Application Received:		**Checked By:**	

PART C (Stage Warrant Only)	
6. For which stages does the local authority require further information? (See condition 5 of the original warrant)	…… …… ……
7. For which stages are you now applying for amendment to warrant(s)?	…… …… ……
8. The information relating to the stages listed in question 7 is as follows.	…… …… ……

PART D	
9. Additional Operations Indicate (✓) if additional operations involved?	**Yes** ☐ **No** ☐ (Please tick)
If Yes, please state estimated additional cost	**Additional Cost £……**
And the revised total cost	**Revised Total Cost £……** Please note that the local authority may wish to verify this figure

PART E

Declaration

I/We* (Delete as appropriate) apply for an amendment of warrant in accordance with the details supplied above and any necessary plans (including, drawings, specifications and other particulars) accompanying this application (see note below)..

Signed ……as **applicant/ agent*** (Delete as appropriate)

Print Name …….. **Dated -** ……

Please send your application and fee to:

Building Standards
West Lothian Council
High Street
County Buildings
Linlithgow
EH49 7EZ

The Council can advise you on what plans, drawings, specification and other particulars should accompany your application. If you have any queries about making an application for amendment to building warrant or any of the procedures involved please contact the Building Standards staff

Staff can be contacted on: Voice: 01506 775222 Text Phone Users Only: 01506 651115
Fax: 01506 775255 e-mail: dbc@westlothian.gov.uk

West Lothian Council

Building Standards Section

THE BUILDING (PROCEDURE) (SCOTLAND) AMENDMENT REGULATIONS 1995
BUILDING WARRANT FEES FROM 24 JULY 1996

COST OF OPERATIONS £		£	FEE £	COST OF OPERATIONS £		£	FEE £
0	-	3,000	70	55,001	-	60,000	602
3,001	-	3,500	82	60,001	-	65,000	630
3,501	-	4,000	94	65,001	-	70,000	658
4,001	-	4,500	106	70,001	-	75,000	686
4,501	-	5,000	118	75,001	-	80,000	714
5,001	-	5,500	130	80,001	-	85,000	742
5,501	-	6,000	142	85,001	-	90,000	770
6,001	-	6,500	154	90,001	-	395,000	798
6,501	-	7,000	166	95,001	-	100,000	826
7,001	-	7,500	178	100,001	-	150,000	1,031
7,501	-	8,000	190	150,001	-	200,000	1,236
8,001	-	8,500	202	200,001	-	250,000	1,441
8,501	-	9,000	214	250,001	-	300,000	1,646
9,001	-	9,500	226	300,001	-	350,000	1,851
9,501	-	10,000	238	350,001	-	400,000	2,056
10,001	-	11,000	252	400,001	-	450,000	2,261
11,001	-	12,000	266	450,001	-	500,000	2,466
12,001	-	13,000	280	500,001	-	600,000	2,741
13,001	-	14,000	294	600,001	-	700,000	3,016
14,001	-	15,000	308	700,001	-	800,000	3,291
15,001	-	16,000	322	800,001	-	900,000	3,566
16,001	-	17,000	336	900,001	-	1,000,000	3,841
17,001	-	18,000	350	1,000,001	-	1,200,000	4,251
18,001	-	19,000	364	1,200,001	-	1,400,000	4,661
19,001	-	20,000	378	1,400,001	-	1,600,000	5,071
20,001	-	25,000	406	1,600,001	-	1,800,000	5,481
25,001	-	30,000	434	1,800,001	-	2,000,000	5,891
30,001	-	35,000	462	2,000,001	-	2,200,000	6,301
35,001	-	40,000	490	**Thereafter each additional £200,000 (or part thereof) increases the warrant fee by**			410
40,001	-	45,000	518				
45,001	-	50,000	546				
50,001	-	55,000	574				

Straight Change of Use	£30
Amendment to Warrant application with no additional costs	£30
Amendment to Warrant application with additional costs	Fee from table above based on extra cost
Application to extend duration of building warrant	£30 Any application for an extension must be made **prior** to the **original building warrant expiring** (3 years from date of issue) The **original building warrant** is the initial application and **does not** include subsequent amendments or stages. Please note that any extension is at the discretion of the Council.