



West Lothian Council

Building Standards
The Building (Procedures) (Scotland)
Regulations 2004, Regulation 11(2)
FORM S

REQUEST FOR COMMENTS FROM LOTHIAN & BORDERS FIRE AUTHORITY
ON AN APPLICATION FOR BUILDING WARRANT

ONLY use this form to consult with the Fire Authority if :

you DO NOT intend to use the published guidance to demonstrate compliance
with the functional standards, or

If the project is a non domestic residential building

If the project is domestic with a storey height over 18m

Lothian and Borders Fire & Rescue Service

Fire Safety Department

West Lothian
Fire Station House
Craigshill
LIVINGSTON
EH54 5DT

Tel 01506 435166 Fax 01506 441021

Under the terms of Regulation 11 of The Building (Procedure) (Scotland) Regulations 2004, West
Lothian Council, as verifiers for the application for building warrant/amendment of warrant* described
below, have determined that you have an interest in the proposed works. You are therefore invited to
comment on the application, a copy of which is enclosed for this purpose.

For your information, the application for building warrant/amendment of warrant* involves -
a non domestic residential building*;

a non domestic, non residential building where the design is not in accordance with the guidance
issued by the Scottish Ministers*;

a domestic building with a storey height over 18 metres*;

for a domestic building with a storey height over 7.5 metres up to 18 metres where the design
is not in accordance with guidance issued by the Scottish Ministers*.

Please forward any comments within 10 days of receipt of this letter (see note 1) to -

Applicant/Duly authorised Agent* (see notes 2 and 3)

Name:.....

Address:.....

.....

.....

.....

Post Code: Tel N°:.....

FAX N° e-mail:.....

Important Note. If no response is received to this request by the above date it will be assumed that
you have no comments to make in respect of the application.

Details of the application for building warrant

Reference number of application

for building warrant/amendment of warrant* – _____

Date of application for building

warrant/amendment of warrant* – _____

Address of building (or proposed building) [include post code if known :-

Applicant

Name:.....

Address:.....

.....
.....
.....

Post Code Tel N^o:

FAX N^o: e-mail:

Duly authorised Agent (if any)

Name:

Address:.....

.....
.....
.....

Post Code: Tel N^o:.....

FAX N^o: e-mail:.....

Signed - **Dated** -.....

[applicant/duly authorised agent]* - Delete as appropriate

Notes.

1. The response date should be determined by the verifier in discussion with the consultee, however, it is not expected that the consultation exercise should delay the issuing of the building warrant.
2. Insert name and address of: The applicant(s) (or their duly authorised agent) if they are directed by the verifier under regulation 10(1)(b) to obtain the views of relevant consultees.
3. When the applicant is directed to consult, any comments from the consultee must be reported to the verifier.