West Lothian Council	CIVIC GOVERNMENT (SCOTLAND) ACT 1982 SECTION 10 APPLICATION FOR THE GRANT/ RENEWAL* OF TAXI/PRIVATE HIRE CAR* LICENCE (BUSINESS) *DELETE AS APPROPRIATE

INFORMATION SUPPLIED ON THIS FORM WILL BE HELD ON COMPUTER AND APPLICANTS ARE ADVISED THAT IN PROCESSING THIS APPLICATION BACKGROUND CHECKS WILL BE MADE WHICH MAY INCLUDE REFERENCE TO PERSONAL DATA HELD ON COMPUTER

IT IS STRONGLY ADVISED THAT YOU READ THE GUIDANCE NOTES BEFORE COMPLETING THIS APPLICATION AS INCOMPLETE APPLICATIONS OR APPLICATIONS SUBMITTED ON THE WRONG FORM WILL NOT BE ACCEPTED

FOR OFFICAL USE ONLY

DATE OF APPLICATION		DEADLINE FOR FINAL DECISION	
DATE TO T.E.C.		DATE TO COMMITTEE	
FEE PAID		DATE OF COMMITTEE MEETING	
RECEIPT NUMBER		DECISION	
DEADLINE FOR INITIAL DECISION		DATE APPLICATION DETERMINED	

IMPORTANT - ALL QUESTIONS MUST BE ANSWERED

QUESTION 1 – BUSINESS DETAILS

IS THE BUSINESS A COMPANY OR PARTNERSHIP?	COMPANY/PARTNERSHIP*
COMPANY OR PARTNERSHIP NAME	
ADDRESS OF REGISTERED OR PRINCIPAL OFFICE OF BUSINESS e-mail address	

QUESTION 2 – DETAILS OF PARTNERS OR DIRECTORS

FULL NAMES (INCLUDING ANY PREVIOUS NAMES), ADDRESSES, TELEPHONE NUMBERS AND PLACES OF BIRTH OF ALL PARTNERS AND DIRECTORS		
FIRST NAME	MIDDLE NAME(S)	SURNAME
AGE	DATE OF BIRTH	PLACE OF BIRTH
PREVIOUS NAME(S)	NATIONAL INSURANCE NUMBER	
LENGTH OF TIME RESIDENT IN THE U.K.	NATIONALITY	
PERMANENT ADDRESS	PREVIOUS ADDRESS	
POST CODE	POST CODE	
TIME RESIDENT AT THIS ADDRESS		
TELEPHONE NUMBER	MOBILE NUMBER	

FIRST NAME	MIDDLE NAME(S)	SURNAME
AGE	DATE OF BIRTH	PLACE OF BIRTH
PREVIOUS NAME(S)	NATIONAL INSURANCE NUMBER	
LENGTH OF TIME RESIDENT IN THE U.K.	NATIONALITY	
PERMANENT ADDRESS	PREVIOUS ADDRESS	
POST CODE	POST CODE	
TIME RESIDENT AT THIS ADDRESS		
TELEPHONE NUMBER	MOBILE NUMBER	

FIRST NAME	MIDDLE NAME(S)	SURNAME
AGE	DATE OF BIRTH	PLACE OF BIRTH

PREVIOUS NAME(S)	NATIONAL INSURANCE NUMBER
LENGTH OF TIME RESIDENT IN THE U.K.	NATIONALITY
PERMANENT ADDRESS	PREVIOUS ADDRESS
POST CODE	POST CODE
TIME RESIDENT AT THIS ADDRESS	
TELEPHONE NUMBER	MOBILE NUMBER

PLEASE CONTINUE ON A SEPARATE SHEET IF REQUIRED

QUESTION 3 – DAY TO DAY MANAGER INFORMATION

GIVE THE DETAILS OF THE PERSON WHO PROPOSES TO CARRY ON THE DAY TO DAY MANAGEMENT OF THE VEHICLE TO WHICH THIS APPLICATION RELATES

FIRST NAME	MIDDLE NAME(S)	SURNAME
AGE	DATE OF BIRTH	PLACE OF BIRTH

PREVIOUS NAME(S)	NATIONAL INSURANCE NUMBER
LENGTH OF TIME RESIDENT IN THE U.K.	NATIONALITY
PERMANENT ADDRESS	PREVIOUS ADDRESS
POST CODE	POST CODE
TIME RESIDENT AT THIS ADDRESS	
TELEPHONE NUMBER	MOBILE NUMBER
	e-mail address

QUESTION 4 – DETAILS OF VEHICLE

IS THIS VEHICLE A REPLACEMENT VEHICLE (current licence holders only)	**YES/NO***
DO YOU WISH TO CLAIM EXEMPTION IN RELATION TO THE TYPE OF VEHICLE BEING REPLACED (current licence holders only)	**YES/NO***
REGISTRATION NUMBER	
DATE OF FIRST REGISTRATION	
MAKE AND MODEL	
COLOUR	
NUMBER OF DOORS	
CHASSIS NUMBER	
ENGINE CAPACITY	
ADDRESS WHERE VEHICLE NORMALLY KEPT	
NUMBER OF PASSENGER SEATS (FOR PHCS THE VEHICLE MUST EITHER HAVE EXACTLY FOUR PASSENGER SEATS OR EIGHT IF IT IS A TAIL LIFT VEHICLE)	

ADDITIONAL INFORMATION FOR PRIVATE HIRE CARS ONLY

BACK SEAT CUSHION WIDTH THIS MUST BE A MINIMUM OF 125cm	
C02 EMISSION LEVEL DIESEL VEHICLES MUST HAVE A MAXIMUM CO2 EMISSION LEVEL OF 150g/km PETROL VEHICLES MUST HAVE A MAXIMUM CO2 EMISSION LEVEL OF 165g/km TAIL LIFT VEHICLES MUST HAVE A MAXIMUM CO2 EMISSION LEVEL OF 225g/km	
ENGINE CAPACITY **THIS MUST BE A MINIMUM OF 1400cc (unless it is an electric or hybrid vehicle)**	
AT WHAT ADDRESS OR PHONE NUMBER WILL BOOKINGS FOR THIS VEHICLE BE ACCEPTED	

Please note that in addition, tail lift vehicles must comply with the following accessibility standard, have hi-visibility interior features, interior grab rails, a step and a loop system.

*DELETE AS APPROPRIATE

QUESTION 5 – PREVIOUS CONVICTIONS

(a) HAVE ANY OF THE PERSONS NAMED AT QUESTIONS 2 AND 3 BEEN CHARGED WITH ANY CRIME OR OFFENCE OF ANY NATURE BUT NOT YET DEALT WITH? (THIS IS NOT RESTRICTED TO ROAD TRAFFIC OFFENCES)	YES/NO*
(b) HAVE ANY OF THE PERSONS NAMED AT QUESTIONS 2 AND 3 BEEN CONVICTED OF ANY CRIME OR OFFENCE IN ANY COURT IN THE UNITED KINGDOM? (THIS IS NOT RESTRICTED TO ROAD TRAFFIC OFFENCES)	YES/NO*
(c) HAVE ANY OF THE PERSONS NAMED AT QUESTIONS 2 AND 3 BEEN GIVEN ANY FORM OF OFFICIAL WARNING, CAUTION OR ORDERED TO PAY A FIXED FINE OR COMPENSATION IN RELATION TO ANY OFFENCE? (THIS WOULD INCLUDE FINES/COMPENSATION OFFERED BY THE PROCURATOR FISCAL)	YES/NO*
(d) HAVE ANY OF THE PERSONS NAMED AT QUESTIONS 2 AND 3 HAD THEIR DVLA LICENCE ENDORSED WITH ANY OFFENCE OR PENALTY?	YES/NO*

IF YES PLEASE COMPLETE THE DETAILS IN THE BOX BELOW IN RELATION TO EACH PERSON AND CONTINUE ON A SEPETATE SHEET IF REQUIRED

DATE	COURT	OFFENCE	SENTENCE/PENALTY

ALL CRIMES AND OFFENCES WHICH ARE NOT SPENT IN TERMS OF THE REHABILITATION OF OFFENDERS ACT 1974 (see notes) MUST BE DECLARED

QUESTION 6 – LICENCE HISTORY

IS THIS A RENEWAL APPLICATION?	YES/NO
IF YES, WHAT IS THE LICENCE NUMBER AND RENEWAL DATE?	
HAS ANYONE NAMED IN THIS APPLICATION EVER APPLIED FOR, AND BEEN REFUSED A TAXI OR PRIVATE HIRE CAR LICENCE BY ANY COUNCIL?	YES/NO
IF YES, WHICH COUNCIL REFUSED THE LICENCE AND BY WHOM WAS THE APPLICATION MADE?	
WHEN WAS IT REFUSED?	
HAS ANYONE NAMED IN THIS APPLICATION EVER HELD A TAXI OR PRIVATE HIRE CAR LICENCE WHICH WAS SUSPENDED OR REVOKED? *	YES/NO*
IF YES, WHICH COUNCIL SUSPENDED OR REVOKED THE LICENCE?	

DECLARATION BY APPLICANT

I declare on behalf of the business referred to in question 1 of this form that that the information given by me on this form are correct to the best of my knowledge and belief.

DATE	**NAME OF AGENT**	
	SIGNATURE OF AGENT	
	ADDRESS OF AGENT IF NOT LISTED ELSEWHERE ON THE FORM	

IT IS STRONGLY ADVISED THAT YOU READ THE GUIDANCE NOTES BEFORE COMPLETING THIS APPLICATION AS INCOMPLETE APPLICATIONS OR APPLICATIONS SUBMITTED ON THE WRONG FORM WILL NOT BE ACCEPTED

Taxi/Private Hire Car Licence Application Grant/Renewal
NOTES

Different forms should be completed depending on whether the application is being made in the name of a business or an individual. Applicants should take care to complete the correct form fully as incomplete or old versions of the forms will not be accepted and will be returned to the applicant for amendment leading to delays in your application being processed.

1. The attention of applicants is especially drawn to Question 4 of this form. It is essential that the whole form, including Question 5 is completed in full, otherwise the application form cannot be processed. Only convictions which are not spent in terms of the Rehabilitation of Offenders Act 1974 must be declared along with all crimes, offences, fixed penalties, warnings, cautions etc which have been committed or received within the last 5 years. You may wish to seek legal advice before completing this form from a solicitor or the Citizen's Advice Bureau.

2. Any person who in making an application for the grant of a licence makes any statement, which he knows to be false, or recklessly makes any statement, which is false in a material particular, shall be guilty of an offence and shall be liable, on conviction, to a fine not exceeding £2500.

3. (a) **Taxis** – A taxi licence is required for the operation of a vehicle as a hire car which is engaged, by arrangements made in a public place between the person to be conveyed in it (or a person acting on his behalf) and its driver for a journey beginning there and then. Taxis can be hailed in the street, pre-booked by phone or pick up passengers at a taxi rank.

   (b) **Private Hire Cars (PHCs)** – A private hire car is defined in Section 23(2) of the Civic Government (Act) 1982 as a motor vehicle with a driver (other than a public service vehicle) which is available for hire by the public for profit. A private hire car must be pre-booked and cannot use a taxi rank or be hailed in the street. A private hire car licence is required for the operation of a private hire car.

4. In terms of Paragraph 6 of Schedule 1 to the Civic Government (Scotland) Act, 1982, where a licensing authority have refused an application for the grant or renewal of a licence, they shall not, within 1 year of their refusal, entertain a subsequent application from the same applicant for the grant of the same kind of licence unless in the Council's opinion there has been, since their refusal, a material change of circumstances.

5. This application form when completed must be submitted by the applicant in person to West Lothian Connected, Unit 16A Almondvale Centre, Livingston along with the appropriate fee and either the applicant's passport or photocard driving licence. West Lothian Connected will copy the evidence of identity and immediately return the documentation. If the applicant is a business the application must be submitted by the day to day manager of the business and that person must present his passport or photocard driving licence along with the application. Alternatively, if the application is for the renewal of an existing licence no proof of identity need be provided and it does not have to be any of the persons named on the application who submits this to West Lothian Connected. Details of the current licensing fees can be found on the Council's website – www.westlothian.gov.uk. In the event of an application being refused or withdrawn after being processed no refund of the fee will be made. It is essential that the whole form is completed in full otherwise the form cannot be processed. This application form will not be accepted for processing by the council until the appropriate fee has been received.

6. Please note that, in terms of existing legislation, the Council, as Licensing Authority, can only limit the number of taxi licences granted by them if, but only if, they are satisfied that there is no significant demand of service for taxis in their area which is unmet. The Council currently restrict the number of taxis operating in the West Lothian area, which restriction is reviewed from time to time in consultation with interested parties. Since the Council imposes a limit on the number of taxi licences and since no taxi licences are available for allocation at the moment, you are required to submit with this application a statement, in writing, setting out your views as to why the Council should breach the limit by granting

a licence to you. Failure to produce a statement of reasons for an additional licence to be granted will not prejudice the Council's consideration of your application, but it will be presumed that you accept that there should be limit on the number of licences issued. It should be noted that the Council licences taxis throughout the West Lothian area and that any person who receives a taxi licence is authorised to ply for hire at any location within West Lothian at any time of day or night.

7. Taxis - In an attempt to ensure that a greater number of accessible vehicles are operating in West Lothian, the Council operates the following policy:

All new taxi licences, whether granted because of an increase in the number of taxis operating within West Lothian or by the reallocation of surrendered licences, will be issued for approved vehicles only which met the council's accessibility standard.

The approved vehicles are as follows –

- Peugeot E7 (short wheel base)
- Peugeot E7 (long body - wheelbase 3122mm body length 5135mm)
- Fiat Scudo (short and long wheelbase)
- Fiat Scudo Panel/Window Van (wheelbase 3000mm and 3122mm body length 4805mm and 5135mm)
- Fiat Scudo Panel/Window Van (manufactured before 2007 registration date)
- Fiat TW200 (short or long wheel base model only)
- Fiat Ducato 3000mm and 3450mm wheelbase panel van/window van
- Citroen Dispatch (short and long wheelbase 3000mm and 3122mm) (body length 4805mm and 5135mm)
- Citroen Dispatch Panel/Window Van (manufactured before 2007 registration date)
- Citroen Relay 3000mm and 3450 wheelbase panel van/window van
- Peugeot Expert MK 3 (short and long body) (wheelbase 3000mm and 3122 mm body length 4805mm and 5135mm)
- Peugeot Expert Classic Panel/Window Van MK2 (manufactured before 2007 registration date)
- Ford Transit (short wheel base model only)
- Vauxhall Movano and Vauxhall Vivaro (short wheel base model only)
- Volkswagen Transporter and Volkswagen Caravelle (short wheel base model only)
- Mercedes M8 (medium wheel base model only)
- Mercedes Vito 4748mm wheelbase 2148cc 116hp
- LTI TX2 M5, LTI TX2 A5, LTI TX4 M5 and LTI TX4 A5
- Renault Traffic (short wheel base model only)

The accessibility standard requires that all vehicles must have the following features installed to the satisfaction of the Cab Inspector –

- side loading access (for safety reasons all side loading vehicles must have an illuminated "doors opening" sign)
- wheelchair access by means of suitable ramps
- hi-visibility interior features (must be permanent and fixed rather than removable seat covers)
- interior grab rails
- a step (must be retractable)
- a loop system for the hard of hearing
- auto door locks which operate when the vehicle is moving

For the avoidance of doubt in order to provide sufficient seating (i.e. either 5 or 6 passenger seats) all taxis must be fitted with a bulkhead and tip up seats. All taxis must also meet the Condition of Fitness contained in Schedules A&B of the Taxi and Private Hire Car Licensing Scheme Conditions.

8 Replacement Vehicles

- If you are changing your taxi at the same time as renewing your taxi licence your vehicle must be replaced with one of the approved vehicles and must comply with the accessibility standard detailed in paragraph 7 above unless you are able to claim the exemption detailed in Appendix 1 to these guidance notes.
- If you are changing your PHC at the same time as renewing your PHC licence your vehicle must comply with the revised criteria detailed in Paragraph 9 below unless you are able to claim the exemption as detailed in Appendix 2 to these guidance notes.

9. Private Hire Cars

From 24 November 2009 all PHC vehicles must be either -

(1) a saloon or saloon derivative vehicle (such as an estate model based on a saloon vehicle); or

(2) a tail lift vehicle which is based on a different model of vehicle from those vehicle types listed on the approved list of taxi vehicles,

and must comply with the following specification –

(1) have a minimum of four doors;

(2) have **exactly** four passenger seats if it is a saloon vehicle, or eight passenger seats if it is a tail lift vehicle;

(3) have a minimum back seat cushion width of 125cm;

(4) have a maximum CO2 emission level of 150g/km for diesel vehicles or a maximum CO2 emission level of 165g/km for petrol vehicles (with the exception of tail lift vehicles which must have a maximum CO2 emission level of 225g/km for diesel or petrol vehicles);

(5) have a minimum engine size of 1400cc unless it is an electric or hybrid vehicle.

and must comply with the standard conditions of fitness for hire cars contained in the taxi and private hire car licensing conditions.

In addition, tail lift vehicles must comply with the following accessibility standard – they must have hi-visibility interior features, interior grab rails, a step and a loop system.
Please note that on safety grounds steps must be retractable and the hi-visibility features must be permanent and fixed rather provided by way of removable seat covers.

10. The procedure for replacing a vehicle at the same time as submitting an application for renewal is as follows

- The licence holder must complete a revised renewal form (available from the Licensing Team) and submit it to West Lothian Connected with the appropriate fee. Previous versions of the form cannot be processed and will be returned.
- If the licence holder wishes to take advantage of the exemption from the approved list of vehicles he should indicate that on the form and provide evidence to the Cab Inspector at the same time as submitting the application that the vehicle requires to be replaced because it is uneconomic to repair.
- The Licensing Team will consider the application and establish either that the vehicle is on the list of vehicles approved as taxis or meets the PHC criteria or that the Cab Inspector is satisfied that one of

the exemptions applies. In relation to applications claiming exemption a letter will be issued to the licence holder confirming that the vehicle type is suitable for testing by the Taxi Examination Centre and advising that they can now contact the Taxi Examination Centre to make arrangements for the vehicle to be tested. No vehicle tests will be undertaken by the Taxi Examination Centre without sight of the confirmation letter, the receipt for the fee paid and the plates from the vehicle currently licensed. It is the responsibility of the applicant to ensure before purchasing a vehicle that it meets the relevant criteria.

- The Taxi Examination Centre will carry out the vehicle test to ensure that the vehicle meets the necessary safety standards, the revised accessibility standard (if applicable) and the council's conditions of fitness for hire cars.

11. The Council agreed on 28th April 1998, to reaffirm the previous District Council policy restricting the number of times applicants could appear on the list of persons wishing to obtain a taxi licence. The policy, whilst re-adopted, was amended to ensure that any applicant could appear no more than **once** on the list. It was further agreed that the policy should be extended to include members of the same household.

12. In respect of taxi licence applications if your application is approved and added to the waiting list, when your name appears at the top of the waiting list, you will be required to re-apply. In addition you will be required to present the vehicle which you wish licensed at the Taxi Examination Centre of Lothian and Borders Police at 33 Murrayburn Road, Edinburgh, EH14 2TF in order that your vehicle may be inspected by the Cab Inspector. You will be notified of the date and time by the Taxi Examination Centre.

13. If your private hire car hire car application is approved to the extent that the council find you to be a suitable person to hold a private hire car licence you will be required to present the vehicle which you wish licensed at the Taxi Examination Centre of Lothian and Borders Police at 33 Murrayburn Road, Edinburgh, EH14 2TF in order that your vehicle may be inspected by the Cab Inspector. You will be notified of the date and time by the Taxi Examination Centre.

14. When presenting your vehicle for examination you will be required to produce to the Cab Inspector the requisite vehicle registration document for your vehicle, a certificate of insurance in relation to the vehicle as required by Part VI of the Road Traffic Act 1988, and your receipt issued by the Council in payment of the licence fee.

15. The vehicle registration document shall be:

    (i) made out in the name and address of the applicant, or

    (ii) in the case of a company in the name of a Director or a responsible officer of the company, and

    (iii) in the case of a partnership in the name of a partner.

16. The certificate of insurance shall be made out in the name and address of the applicant and shall provide cover for the use of a taxi/private hire car to carry passengers for hire and reward.

17. When a vehicle is presented for examination at the Taxi Examination Centre with a view to the grant of a taxi/private hire car licence, the applicant shall ensure that the bodywork and passenger accommodation of the vehicle are clean and that the underside of the vehicle is free from road dirt, excess oil and grease.

18. (a) **Taxis** - A motor vehicle will not be licensed as a taxi unless the Council is satisfied that it is of a suitable type and is in a proper state of repair for use as a taxi and a motor vehicle shall not be regarded by the Council as a suitable type and in a proper state of repair for use as a taxi unless:

    (i) It complies with the conditions of fitness specified in Schedule A of the West Lothian Council Taxi and Private Hire Car Licensing Scheme Conditions (attached hereto); and

(ii) It is fitted with a taximeter of a type approved by the Council and complying with the standards and specifications for taximeters are detailed in Schedule B of the said conditions, (a copy of which is available on request from the Licensing Team); and

(iii) It is one of the approved taxi vehicles and complies with the accessibility standard (see paragraph 7 above)

(b) **Private Hire Cars -** A motor vehicle will not be licensed as a private hire car unless the Council is satisfied that it is of a suitable type and is in a proper state of repair for use as a private hire car and a motor vehicle shall not be regarded by the Council as a suitable type and in a proper state of repair for use as a private hire car unless:

(i) It complies with the criteria for PHCs (as detailed in paragraph 9 above); and

(ii) It complies with the conditions of fitness specified in Schedule A of the said conditions (attached hereto); and

(iii)If a taximeter is fitted to the vehicle, the taximeter must be of a type approved by the Council and must comply with the standards and specifications for taximeters as detailed in Schedule C of the said conditions, (a copy of which is available on request from the Licensing Team).

19. In terms of Paragraph 8(5) of Schedule 1 to the Civic Government (Scotland) Act 1982 licences continue in force after the date of expiry if an application is made to renew the licence prior to the expiry. The original licence continues until the renewal application has been determined by the Council. In order that your licence can continue after the expiry date your **fully completed application and appropriate fee** must be received prior to the expiry date. Late renewal applications cannot be accepted and late submission of a renewal application form will result in you requiring to submit an application for a new licence and you will not be able to use your vehicle again until that application has been determined.

Appendix 1

Exemption in relation to replacement taxi vehicles (applies until January 2015)

When an application for a replacement taxi vehicle is made the taxi must be replaced with one of the approved vehicles and comply with the new accessibility standard

unless

the Cab Office is satisfied that –

- the licence holder will be aged **60 or over** as at January 2010 **and**
- the vehicle which is to be replaced requires to be replaced as it is **uneconomic to repair** either as a result of mechanical failure or as a result of an insurance write off

If the above "sunset clause" exemption applies the licence holder can replace his vehicle for a similar vehicle to that currently licensed e.g. if a "W" plate vehicle is currently licensed he can change it for a wheelchair accessible vehicle as previous defined such as a Fiat Doblo; or if it is not a "W" plate he can change it for any type of vehicle previously licensed as taxi.

Licence holders should note that the exemption may only be claimed once.

Licence holders should note that if the exemption applies and the vehicle is changed for a similar vehicle and the licence holder does not surrender his licence before January 2015 he **must** change his vehicle again for a vehicle on the new approved list, at the latest by 31 January 2015.

Appendix 2

Exemption in relation to replacement PHC vehicles (applies until January 2015)

When an application for a replacement PHC vehicle is made the PHC **must** be replaced with a vehicle which meets the revised PHC criteria

unless

the exemption detailed below applies.

This exemption applies if –

- The PHC being replaced (the new vehicle) is on the list of approved taxi vehicles
  and
- The vehicle which is to be replaced (the old vehicle) requires to be replaced as it is **uneconomic to repair** either as a result of mechanical failure or as a result of an insurance write off

If the exemption is claimed the new vehicle must be one of the approved taxi vehicles and comply in all respects with the revised accessibility standard for taxi vehicles (as detailed above) and the licence holder must surrender his PHC licence in exchange for the taxi licence.

SCHEDULE A
CONDITIONS OF FITNESS OF TAXIS AND PRIVATE HIRE CARS

General Construction

1.

(1) Every taxi and private hire car must comply in all respects with the requirements of any Act or Regulations relating to motor vehicles.

(2) The vehicle must be of suitable size and design so that it is capable of withstanding the loads and stresses likely to be met in service. *1

(3) The vehicle must have an engine capacity of not less than 1500 c.c. *2

(4) The vehicle must have not less than four road wheels excluding any spare wheel.

(5) The vehicle must have seats for not less than four people excluding the driver. *2

(6) The steering must be on the offside of the vehicle.

(7) The bodywork, bonnet and wings must be free from any dents or other irregularities, properly painted or cellulosed, smoothed down and polished.

Equipment

2. There must be carried on every vehicle -

(1) a spare wheel fitted with a pneumatic tyre in efficient condition and ready instantly to replace any wheel on which the tyre has become damaged, or any damaged wheel; and

(2) a suitable lifting jack; and

(3) a suitable wheel brace.

Fire Appliances

3. An appliance for extinguishing fires must be carried in such a position as to be readily available for use and such appliance must comply with the requirements relating to fire extinguishing appliances for use on public service vehicles.

Visibility

4. The vehicle must be fitted with adequate devices for wiping, demisting, de-frosting and washing the windscreen and with a sun visor adjustable by the driver.

Mirrors

5. Efficient driving mirrors must be fitted -

(1) internally in the driver's compartment; and

(2) externally on the offside of the vehicle.

Windows

6.

(1) Windows must be provided at the sides and rear.

(2) Passenger door windows must be capable of being opened easily by passengers.

(3) The Windscreen, all windows and glass partitions (where fitted) must be made of safety glass in accordance with British Standards in force at the time of approval and be of a clear material or a light tint giving unrestricted vision to the vehicle interior.

Heating and ventilation

7. An adequate heating and ventilation system must be fitted for the driver and for the passengers.

Doors

8.

(1) The vehicle must have at least four doors excluding any doors at the rear of the vehicle.

(2) Passenger doors must be capable of being readily opened.

Luggage

9.

(1) The vehicle must have adequate provision for carrying luggage.

If it is intended to carry luggage on the roof, a fixed roof guard-rail of an approved type must be fitted. An efficient cover or tarpaulin and an efficient means of securing luggage so transported must also be provided.

*1 This condition has been replaced by the new standards for taxis which apply to all taxis licensed or replaced after 23 June 2009 (unless the exemption in Appendix 1 applies)

*2 This condition has been replaced for PHCs by the revised criteria which apply to all PHCs licensed or replaced after 24 November 2009 (unless the exemption in Appendix 2 applies).

Customers with special requirements

Information is available in Braille, tape, large print and community languages. Please contact the interpretation and translation service on **01506 775000**

هده المعلومات متوفرة بلغة بريل وعلى شريط وبخط كبير وبلغات الجالية.
الرجاء الإتصال بخدمة الترجمة على الهاتف **01506 775000**

এই তথ্য আপনি ব্রেইল, টেপ, বড় অক্ষরে এবং কমিউনিটির বিভিন্ন ভাষাগুলিতেও পাবেন। অনুগ্রহ করে ইন্টারপ্রেটেশান অ্যান্ড ট্রান্সলেশন সার্ভিসের সঙ্গে যোগাযোগ করুন। টেলিঃ **01506 775000**

這份資料是可以凸字、錄音帶、大字印刷及社區語言的式本提供。請聯絡傳譯及翻譯服務部，電話： **01506 775000**

ਇਹ ਜਾਣਕਾਰੀ (ਬ੍ਰੇਲ) ਨੇਤ੍ਰਹੀਨ ਦੇ ਪੜ੍ਹਣ ਵਾਲੀ ਲਿਪੀ, ਟੇਪ, ਵੱਡੇ ਪ੍ਰਿੰਟ ਅਤੇ ਸਮਾਜ ਦੀਆ ਹੋਰ ਭਾਸ਼ਾਵਾਂ ਵਿਚ ਉਪਲਬਧ ਹੈ। ਕ੍ਰਿਪਾ ਕਰਕੇ ਇੰਟਰਪ੍ਰੈਟੇਸ਼ਨ ਅਤੇ ਟਰਾਂਸਲੇਸ਼ਨ ਸਰਵਿਸ ਨੂੰ ਇਸ ਨੰਬਰ ਤੇ ਸੰਪਰਕ ਕਰੋ : **01506 775000**

یہ معلومات بریل (اندھوں کے رسم الخط)، ٹیپ، بڑے حروف کی طباعت اور کمیونٹی میں بولی جانے والی زبانوں میں دستیاب ہے۔
براہ مہربانی انٹرپریٹنگ اینڈ ٹرانسلیٹنگ سروس سے ٹیلیفون نمبر **01506 775000** پر رابطہ قائم کریں۔

Informacje te moga byc przelozone na jezyk Braille'a, dostepne na tasmie magnetofonowej lub wydane duzym drukiem oraz przetlumaczone na jezyki mniejszosci narodowych. Prosimy o kontakt z Uslugami Tlumaczeniowymi pod numerem **01506 775000**

Text phones offer the opportunity for people with a hearing impairment to access the council. The text phone number is **18001 01506 464427**. A loop system is also available in all offices.

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