

FIRE SAFETY INFORMATION FOR LICENCE APPLICANTS

Part of any licence application is consultation with the Fire and Rescue Service in order to ensure that Part 3 of the Fire (Scotland) Act 2005 as amended and the Fire Safety (Scotland) Regulations 2006 are being complied with. The responsibility for complying with these fire safety laws lies with the employer (or/and any other person who may have control of the premises e.g. owner/licensee/tenant/manager; this person is designated as the “*dutyholder*”) and they **MUST ensure that a fire safety risk assessment is carried out by a competent person and the outcomes recorded.**

More detailed guidance on Part 3 of the Fire (Scotland) Act 2005 as amended, the Fire Safety (Scotland) Regulations 2006 and fire safety risk assessment is available on the Scottish Government website; www.infoscotland.com/firelaw

Also, detailed information regarding the benchmarks for licensed premises can be found on the above website. These are contained within the sector specific guides “*Practical Fire Safety Guidance for Places of Entertainment and Assembly*” (PFSGPEA) (for **ON sales**) and “*Practical Fire Safety Guidance for Offices, Shops and Similar Premises*” (PFSGOSSP) (for **OFF sales**). These sector specific guides can be downloaded free of charge from the above website.

In relation to your licence application, plans are NOT to be submitted to the Fire and Rescue Service. As part of the process to issue a licence the Fire and Rescue Service MAY require to visit and audit the fire safety measures in the premises. This may not be required in every instance.

Free advice is available from Lothian and Borders Fire and Rescue Service about issues relating to general fire safety, but it must be remembered that the dutyholder is responsible for carrying out the fire safety risk assessment for their premises and identifying the fire safety measures necessary as a result of the fire safety risk assessment outcomes.

Lothian and Borders Fire and Rescue Service can be contacted using any of the following methods;

Phone – 0131 228 2401 (ask for Community Safety Business and Commerce)

Email – fire.safety@lbfire.org.uk

Postal address – Lothian and Borders Fire and Rescue Service,
Community Safety (Business and Commerce),
Headquarters,
Lauriston Place,
Edinburgh.
EH3 9DE.

Website - www.lbfire.org.uk

FIRE SAFETY BENCHMARKS FOR OFF/ON SALES

- a) Emergency/Escape Lighting System(s) should comply with British Standard 5266: Parts 1, 7 and 8, current edition (BS EN 1838).
(Category – non-maintained 60 for off licence, maintained 180 for all other licence types).
***See sector specific guides: Technical Annexe 13.10**
- b) Signs and Notices should comply with the Health and Safety (Safety Signs and Signals) Regulations 1996 and/or British Standard 5499: Parts 1, 4 and 5, current edition.
***See sector specific guides: Technical Annexe 13.11**
- c) Fire Warning/Automatic Fire Detection System(s) should comply with BS 5839: Part 1, current edition (category M, L1, L2, L3, L4 or L5) ***if applicable**
***See sector specific guides: Technical Annexe 13.12**
- d) Firefighting Equipment should comply with British Standard EN3, British Standard 7863 (current edition), British Standard 5306 Part 3, current edition and British Standard 5306 Part 8, current edition.
***See sector specific guides: Technical Annexe 13.13**
- e) Furniture and Textiles should conform to the relevant guidance/standard(s).
***See PFSGPEA: Technical Annexe 13.15**
- f) Tents, Marquees, Air Supported and Pneumatic Structures should conform to the relevant guidance/standard(s).
***See PFSGPEA: Technical Annexe 13.16**
- g) Auditoria, Stages, Fixed Seating and Gangways should conform to the relevant guidance/standard(s).
***See PFSGPEA: Technical Annexe 13.18**
- h) Open Air Events should conform to the relevant guidance/standard(s).
***See PFSGPEA: Technical Annexe 13.19**
- i) Fire safety policy, emergency fire action plans, fire safety information, training, fire drills, maintenance of fire safety measures, recording information/keeping records should all conform to the relevant guidance/standard(s).
***See sector specific guides: Chapter 5 Managing Fire Safety**
- j) Any other fire related standard which is relevant to your premises (e.g. fire doors, dry risers, fire service access, water supplies etc)
***See sector specific guides and relevant Technical Annexe(s)**

Any staff training needs that are identified from the fire safety risk assessment process are also the responsibility of the dutyholder to address.

The above recommendations are one method of achieving the benchmarks however, other fire safety risk assessment methods or fire safety measures which achieve a suitable level of fire safety may be an acceptable alternative.