



Grant Form Number: CD -	
Details of Applicants	Answers
<p style="text-align: right;">Name of Club</p> <p>Name and address of main contact for this application</p> <p style="text-align: right;">Daytime Tel No</p> <p style="text-align: right;">Evening Tel No</p> <p style="text-align: right;">email</p>	
<p style="text-align: right;">Name and address of Treasurer</p> <p style="text-align: right;">Daytime Tel No</p> <p style="text-align: right;">Evening Tel No</p> <p style="text-align: right;">email</p>	
<p style="text-align: right;">Club Venue Address</p> <p style="text-align: right;">Purpose of Organisation</p> <p style="text-align: right;">Year Established</p> <p>Are your members predominately from West Lothian?</p> <p style="text-align: right;">Membership Details:</p> <p>Is the club affiliated to the West Lothian Sports Council?</p> <p>Is the club affiliated to a governing body of sport recognised by sportscotland? <i>If yes, please detail</i></p> <p>State amount of any grant aid received and what was it for within the last 12 months from:</p> <p>Please indicate the status of all current applications to funding bodies</p> <p>To whom should cheques be paid if successful?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Number of Adult: males ..... females .....</p> <p>Number of Junior: males ..... females .....</p> <p>Total Numbers <input type="text"/></p> <p>Fees £ <input type="text"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>a. West Lothian Council £ <input type="text"/></p> <p>b. Any other source £ <input type="text"/></p> <p>Name .....</p>



Please describe what you or your group/ club hope to achieve	Answers
<p><b>Your aims:</b></p> <p>Describe what your grant hopes to achieve.</p> <p>Be specific about what you will do, how you will do it, and what you would spend the grant on. Please include start and finish dates of project if applicable. Attach extra sheets as required.</p>	
<p><b>Club Applications:</b></p> <p>Numbers of Adults and Juniors who will benefit?</p>	<p>Number of Adult:    males .....    females .....</p> <p>Number of Junior:    males .....    females .....</p>
<p>How much will your project/equipment cost? Please provide full breakdown of expenditure and include quotes.</p>	
<p>Total amount applied for</p>	<p>£ <input type="text"/></p>

**Remember, your application can only be processed if ALL the questions in this form are answered.**



<b>Purpose for which grant is requested</b>	<b>Please provide the following (tick relevant boxes)</b>
<b>For all applications please ensure you provide the following:</b>	<input type="checkbox"/> Copy of club constitution <input type="checkbox"/> Child protection procedures <input type="checkbox"/> Accounts for last financial year with copy of latest bank statement
<b>For applications for equipment please also provide the following:</b>	<input type="checkbox"/> Itemised list of equipment with breakdown of costs <input type="checkbox"/> Two quotes for all items

**Make sure you have attached ALL the documentation requested.  
Your grant application CANNOT be processed without them.**



<b>Confirmation</b>	
<p><b>Signed by Chair or Treasurer</b></p> <p style="text-align: right;"><b>Name:</b></p> <p style="text-align: right;"><b>Address:</b></p> <p style="text-align: right;"><b>Daytime Tel No:</b></p>	
<b>Declaration</b>	
<p><b>I can confirm that, to the best of my knowledge, the information given above is correct.</b></p>	<p>Signature:</p> <p>Date:</p>

This form should be returned to:

Grants  
West Lothian Council  
Sport and Outdoor Education Team  
Strathbrock Partnership Centre  
189A West Main St  
Broxburn  
EH52 5LH  
Tel: 01506 775390  
Fax: 01506 774700

**For Official Use Only**

Date Received.....	Previous Grant.....	Acknowledged.....
Action Taken.....	Reference.....	Constitution.....
Audited Accounts.....	Bank Statement.....	Child Protection Procedures.....
Quotes.....	Decision.....	Type of organisation.....
Accreditation Level.....		